

Monthly City Cash Report

A short discussion to provide helpful information on how to read the report.

a. **Timing.** We present this report to the Council on the third Thursday of the month, reporting the cash situation as of the end of prior month. Thus, during the October meeting we report the cash situation as of the end of September and so on.

b. **What is included.** The cash report displays all the money that the city has. A household analogy might be list of what you hold in all of your checking and savings accounts. There are things other than cash that are important, like debt and non-financial assets. We report those in our annual audited financial report. Still, cash is very important and the Council monitors it monthly.

c. **Structure of the report.**

1) **Statement of Cash and Cash Equivalents for City Funds.** By “city funds,” we mean the money available to support operations, as opposed to money restricted to support activity in three trust funds. We report that separately, per 3) below. In this one-page section, citizens should note how much money we have, how it went up or down versus the prior month, and how the money is invested. It is normal for the city to “lose” cash in most months, as expenses exceed revenue. The exception is in January and July, when revenue spikes with semi-annual property tax receipts.

2) **Change in Cash and Cash Equivalents for City Funds.** This one page report details how the cash changed during the month, with emphasis on revenue received. The major expense is “all checks issued.” We don’t detail the expenses here but we do provide a separate report that does (Payroll and Claims Report). Citizens should note the various revenue sources and we often provide comparisons to prior years on important items such as sales tax revenue and so on.

3) **Statement of Cash and Investment Balances for Trust Funds.** This is where we discuss the status of the three trust funds, with Police Retirement being the largest. This one page shows the investment status, discusses changes during the month and summarizes the fund balances all on one page. Citizens should note how this money is invested and how fund balances changed. Since the retirement fund has long-term liabilities, it is typically invested in long-term bonds.

4) **Fund balances for All Funds.** This report displays the cash by city fund, with a comparison to the previous month. The total on this report equals the total of the city funds (report #1) and the trust funds (report #3). The second page provides discussion and analysis for the month. Citizens should note funds that are negative, as these are borrowers from the General Fund. Some funds are always negative because they are financed with federal grants. We spend the money and then wait to get reimbursed. While typical, it is still important to monitor.

CITY OF POCA TELLO
STATEMENT OF CASH, CASH EQUIVALENTS AND INVESTMENTS BALANCES FOR CITY FUNDS
AS OF JUNE 30, 2010

	<u>Value at Market</u>
Cash on Hand	\$ 30,393.42
Cash in Banks	2,817,458.20
Cash held by third parties	594,319.99
Cash held in Broker Accounts	4,709.04
Cash held at the State of Idaho Investment Pool	1,669,421.76
Total cash	\$ 5,116,302.41

Investments at Fairmarket Value

Current Investments

	City Government	
	Certificate of Deposit	\$ 3,091,395.32
	Key Bank Money Market Fund (General Funds)	2,118,654.96
	Wells Fargo Money Market Fund (General Funds)	1,599,783.91
	Wells Fargo Money Market Fund (Water Bond Proceeds)	5,424,586.17
	Total cash equivalents	\$12,234,420.36
	Total cash and cash equivalents	\$ 17,350,722.77

"The Number": Down \$669,698.08 from last month. Represents 78.89% in cash or short term investments

Long-Term Investments

	General Government	
	State Investment Pool Bond Fund	\$ 4,641,515.76
	Total long-term investments	\$ 4,641,515.76

Represents 21.11% total in longer term investments

Total Cash, Cash Equivalents and Long-Term investments	
	\$ 21,992,238.53

"All the city money we have": Down \$661,020.30 from last month,

Change in Cash and Equivalents City Funds

June 30, 2010

Cash Receipts

Animal Control Fees and Fines	21,797.47	0.51%
Water Receipts	25,432.47	0.60%
Golf Lease	25,792.83	0.60%
Transit Service Charges	29,180.09	0.68%
Grant - Entitlement - Federal	37,905.28	0.89%
Idaho State - Transportation Department grant-	37,913.29	0.89%
Police Fees and Fines	43,130.23	1.01%
Community Recreation Center Service Charges	46,839.55	1.10%
Airport Rent & Landing Fees	47,690.03	1.12%
Building Fees and Permits	75,272.76	1.76%
Ross Park Pool (up \$12,303 (19.3%) vs. June 2009)	75,840.58	1.78%
IHFA Grant	78,328.80	1.84%
Idaho State Liquor Tax (down -\$44,726 vs June '09; \$38,234 = end of water reimburs)	103,306.00	2.42%
Transit Grant	121,450.00	2.85%
Environmental Engineering	126,136.73	2.96%
Bannock County Ambulance	181,019.25	4.24%
Other Miscellaneous Receipts	188,330.82	4.41%
Water Pollution Control Service Charges	250,183.55	5.86%
Bannock County tax	417,872.29	9.79%
Airport Grant	703,844.00	16.50%
Utility Billing Service Charges	1,629,021.49	38.18%
from outside sources	4,266,287.51	100.00%

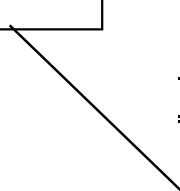
Cash Disbursements

Total payroll and material claims per July 1st report	-5,019,076.45	
Less Trust Funds Claims	65,287.59	
City Fund payroll and material claims	-4,953,788.86	
Merchant fees (credit card acceptance fees)	-3,799.32	
Bank service charges	-3,314.65	
Returned Checks	-2,660.18	
Other checks cut (Library trustee, Youth forum, Police narc's)	-2,416.58	
Administration support fee	44.00	
Total cash dispersed to outside sources	-4,965,935.59	
Net cash received by operations	-699,648.08	

Internal activity

Long-term investments sold		
City Portfolio		
Other disbursements		
Capital Gain/Loss		
Other Receipts	13,666.97	
Principal Accrued		
Long-term investment purchased		
Net change in cash and long term investment	-685,981.11	
Fair Market Value Adjustments		
City Long Term portfolio	24,960.81	
Net change in cash value and long term investment value	\$ (661,020.30)	

Operating result for June 2010: Down
 \$661,020.30



CITY OF POCATELLO
STATEMENT OF CASH, CASH EQUIVALENTS AND INVESTMENTS BALANCES FOR TRUST FUNDS
AS OF JUNE 30, 2010

Cash in Bank	\$454,512.95
Cash held in Broker Accounts	279,251.45
Total cash and cash equivalents	\$733,764.40
LONG TERM INVESTMENTS	
Commercial Notes	\$484,832.46
FHLB Bonds	432,275.30
FNMA Mortgage Notes	4,930,049.46
FHLMC Mortgage Notes	2,083,153.67
GNMA Mortgage Pools	59,045.77
Total Cash, Cash Equivalents and Long-Term Investments	\$8,723,121.06

"All the Trust money we have":
 Down \$75,066.98 for the month

Change in Cash and Equivalents For Trust Funds
For June 2010

Cash Receipts	
Bannock and Power County Tax	\$0.00
Return of Investment Capital	674,621.86
Interest	35,257.18
<i>from outside sources</i>	709,879.04
Cash Disbursements	
All checks issued	-65,225.84
L/T Investment Purchased	-399,951.74
Postage	0.00
Bank charges	-61.75
Admin Support Fee	-44.00
Total cash dispersed to outside sources	-465,283.33
Net cash received by operations	\$244,595.71
Internal activity	
Long-term investments sold	
Police Retirement Portfolio	-\$674,621.86
Other disbursements	
Capital Gain/Loss	175.62
Other Receipts	
Principal Accrued	
Long-term investment purchased	399,951.74
Net change in cash and long term investment	-\$29,898.79
Fair Market Value Adjustments (Unrealized)	
Police Long Term portfolio	-45,168.19
Net change in cash value and long term investment value	-\$75,066.98

Trust operating result for
June 2010: Down \$75,066.98

TRUST FUND BALANCES - CHANGE
June 30, 2010

FUNDS	CASH ENDING BALANCE 05/31/10	CASH ENDING BALANCE 06/30/10	NET CHANGE IN CASH BY FUND
POLICE RETIREMENT TRUST	8,761,804.49	8,686,732.99	-\$75,071.50
AIRPORT BOND TRUST	16,514.65	16,516.70	2.05
SO. BAN. HWY. DEV. TRUST	19,868.90	19,871.37	2.47
TOTALS	\$8,798,188.04	\$8,723,121.06	-\$75,066.98

FUNDS		CASH ENDING BALANCE 05/30/10	CASH ENDING BALANCE 06/30/10	NET CHANGE IN CASH BY FUND
001	GENERAL FUND	2,168,561.73	1,064,224.33	(1,104,337.40)
002	LIABILITY INSURANCE FUND	713,050.97	780,081.05	67,030.08
003	STREET FUND	1,164,327.58	789,474.45	(374,853.13)
004	RECREATION FUND	257,356.83	270,286.46	12,929.63
005	CEMETERY FUND	147,545.41	125,668.50	(21,876.91)
006	AIRPORT FUND	109,366.73	141,900.79	32,534.06
007	LIBRARY FUND	288,557.60	220,864.58	(67,693.02)
009	POC. REG. TRANSIT FUND	(69,081.44)	(179,204.20)	(110,122.76)
012	VIDEO SERVICES FUND	136,010.92	110,178.52	(25,832.40)
013	BUSINESS IMPROV. FUND	18.50	18.50	0.00
014	CHIEF THEATRE FUND	136,665.59	136,612.59	(53.00)
016	EMERGENCY REPAIR FUND	18,325.38	21,472.24	3,146.86
017	STORMWATER ENVIRONMENTAL SCIENCE FUND	82,069.73	88,178.12	6,108.39
	SUBTOTAL SPECIAL REVENUE FUNDS	2,984,213.80	2,505,531.60	(478,682.20)
030	SANITATION FUND	3,211,460.92	3,348,845.06	137,384.14
031	WATER FUND	1,565,920.47	1,628,951.59	63,031.12
032	WATER POLLUTION CONTROL	1,100,203.07	1,342,723.83	242,520.76
035	AMBULANCE FUND	33,186.54	40,916.68	7,730.14
	SUBTOTAL ENTERPRISE FUNDS	5,910,771.00	6,361,437.16	450,666.16
050	INFORMATION SYSTEMS FUND	325,304.00	345,412.98	20,108.98
052	UTILITY BILLING FUND	699,892.40	714,039.19	14,146.79
053	MEDICAL INSURANCE FUND	619,731.97	626,246.15	6,514.18
054	PUBLIC WORKS DIRECTOR	128,671.13	136,608.44	7,937.31
055	FUEL INTERNAL SERVICE FUND	47,386.55	61,657.04	14,270.49
	SUBTOTAL INTERNAL SERVICE FUNDS	1,820,986.05	1,883,963.80	62,977.75
059	DEBT SERVICE FUND GOV	(41,473.18)	(39,514.64)	1,958.54
060	DEBT SERVICE FUND WPC	1,205,926.33	1,205,838.33	(88.00)
061	DEBT SERVICE FUND WATER	961,557.70	961,701.40	143.70
	SUBTOTAL DEBT SERVICE FUNDS	2,126,010.85	2,128,025.09	2,014.24
070	FEDERAL AID PROJECTS	(9,212.57)	144,969.22	154,181.79
071	STATE PROJECTS	258,962.33	263,895.33	4,933.00
072	AIRPORT CONSTRUCTION	(517,694.60)	(141,071.64)	376,622.96
073	WATER CONSTRUCTION	6,949,776.06	6,822,007.81	(127,768.25)
078	CAPITAL ACQUISITION FUND	37,363.00	38,613.00	1,250.00
	SUBTOTAL CAPITAL PROJECT FUNDS	6,719,194.22	7,128,413.72	409,219.50
080	FORECLOSURE STABILIZATION	(180,470.13)	(207,035.46)	(26,565.33)
081	CDR-CDBG ENTITLEMENT FUND	85,186.27	88,932.19	3,745.92
082	ENERGY BLOCK GRANT	(7,589.55)	(18,341.50)	(10,751.95)
088	POLICE GRANT FUNDS	(50,377.95)	(67,479.51)	(17,101.56)
	SUBTOTAL GRANT REVENUE FUNDS	(153,251.36)	(203,924.28)	(50,672.92)
951	POLICE RETIREMENT TRUST	8,761,754.49	8,686,732.99	(75,021.50)
952	RETIREMENT PAYOUT TRUST	345,061.60	345,349.60	288.00
953	AIRPORT BOND TRUST	16,514.65	16,516.70	2.05
954	EIDC REVOLV. LOAN TRUST	187,799.39	187,777.39	(22.00)
955	CDR LOAN TRUST	61,199.17	80,227.59	19,028.42
956	POLICE TRAINING TRUST	0.00	0.00	0.00
957	ZOO ANIMAL TRUST	47,221.18	69,597.73	22,376.55
958	WATER ACQUISITION TRUST	46,377.83	46,377.83	0.00
959	SIDEWALK REVOL. LOAN TRUST	26,608.02	27,058.06	450.04
960	STANDROD TRUST	197,424.16	198,959.60	1,535.44
961	SO. BAN. HWY. DEV. TRUST	19,868.90	19,871.37	2.47
962	FACADE LOAN TRUST	67,158.30	67,585.23	426.93
963	PARKS AND RECREATION DEVELOPMENT TRUST	3,843.43	3,843.43	0.00
964	PROPERTY ABATEMENT FUND	70,734.98	71,146.33	411.35
	SUBTOTAL TRUST AND RESTRICTED FUNDS	9,851,566.10	9,821,043.85	(30,522.25)

970	SEIZED FUNDS AGENCY	20,064.57	19,241.84	(822.73)
971	UNCLAIMED PROPERTY AGENCY	0.00	0.00	0.00
973	STATE SALES TAX AGENCY	0.00	2,238.54	2,238.54
974	COBRA INS. AGENCY	3,329.91	5,163.94	1,834.03
SUBTOTAL AGENCY FUNDS		23,394.48	26,644.32	3,249.84
TOTAL ALL FUND TYPES		31,451,446.87	30,715,359.59	(736,087.28)

Discussion & Analysis ("City Funds"):

City Operating result for June 2010 was a loss of \$661,020.30.

City Revenues: June was an average month for revenues (\$4.2m vs \$4.1m last year). We received State Liquor revenues of \$103,306.00 down 30% from last years \$148,032.00. \$38,234 of that decrease is due to the end of 5 yrs of repayment from city funds that were borrowed by the State of Idaho for water issues in 2005. The base distribution is down 6% from last year. Part of that is due to the State of Idaho taking another 2% of liquor funds (from 40% to 42% this year), leaving less to be distributed to local government. The 2% increase continues until FY14, when the state share will be 50% and the formula stabilizes. The FY10 city budget anticipated this; no changes to the plan are indicated. We received the following grant revenues: Airport Construction Grant \$703,844.00, Transit Grants of \$121,450.00 and IFHA Grant, DOT Grant and Entitlement Grant awards of \$78,328.80, \$37,913.29 and \$37,905.28 respectively. Ross Park pool revenue was \$75,840.58 (up \$12,303 (19.3%) vs. June 2009).

City Expenses: Expenses were average for June, We had \$4.9 million in expense, (vs. \$4.5 million in 2009) and \$4.2 million in revenue such that at month's end, the city is down \$661,020.30 (city funds).

City Investment Posture: At month end, City funds were 78.89% in cash or short-term investments and 21.11% in long term investments. \$6,310,937.52 of all assets (29%) were in one of the two State of Idaho investment pools, \$9,143,025.04 of all assets (41%) are invested in three moneymarket funds and \$3,091,395.32 (14%) were in CD's. Key investment rates:

Investments	Rate	Change vs. last month
State Investment Pool Short Term:	0.21%	decrease of .02%
State Investment Pool Long Term:	3.36%	increase of .28%
Wells Fargo Sweep account:	0.01%	unchanged
Wells Fargo Money Market:	0.40%	unchanged

Discussion and Analysis ("Trust Funds"):

Trust Operating Result for June is a loss of \$75,066.98. We issued \$65,225.84 in benefits. Interest earnings, return of capital, realized and unrealized gains were not enough to cover expenses.

Trust Investment Posture for June had the following changes. We received principal returns of \$674,621.86, interest earnings of \$35,257.18, capital gains of \$175.62 and unrealized capital losses were \$45,168.19. Overall, the trusts funds have 8% of their investments in cash or cash equivalents and 92% are in longer term investments.

Combined City and Trust Internal Borrowing Analysis:

All the money we have:	\$30,715,359.59
Less the stuff we really shouldn't touch:	
Sanitation Enterprise	3,348,845.06
Water Enterprise	9,412,660.80
WPC Enterprise	2,548,562.16
Medical Reserve	626,246.15
Trust Funds	8,723,121.06
Result:	\$ 6,055,924.36

This positive number, hence no internal borrowing this month. It is \$1,236,834.50 more than one year ago. The total amount of cash, cash equivalents, and long term investments is \$3,240,642.14 less than one year ago.

Outlook: July will be an above average month for revenues, as we will receive our second large annual property tax injection. We expect expenses to be average with seasonal increases for recreation and construction activities.

Overall: June's performance was satisfactory.

Respectfully,

David Swindell, Chief Financial Officer