



PLANNING & DEVELOPMENT SERVICES  
PO Box 4169, 911 North Seventh Avenue  
Pocatello, Idaho 83205  
(208)234-6184 FAX (208)234-6586

Application Submittal Approved: \_\_\_\_\_  
Plan Review Approval: \_\_\_\_\_

*Dates for public hearing will not be scheduled until application is deemed complete.*

### APPLICATION FOR VARIANCE

Filing Fee: \$377.00 + \$1.50/address = \_\_\_\_\_

Receipt #: \_\_\_\_\_

Date: \_\_\_\_\_

**Applicant:**

**Representative:**

\_\_\_\_\_  
Name/Firm

\_\_\_\_\_  
Name/Firm

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Phone (work/cell/home)

\_\_\_\_\_  
Phone (work/cell/home)

**Project Information:**

Zoning: \_\_\_\_\_

Street Address: \_\_\_\_\_

Legal Description (attach documentation—see C, below): \_\_\_\_\_

Brief Description of Proposed Variance: \_\_\_\_\_

#### THE FOLLOWING INFORMATION MUST ACCOMPANY EACH APPLICATION TO BE COMPLETE

- A. All necessary filing fees and other specified plans and descriptions must be paid and/or filed accompanying your application.
- B. **Typed**, gummed mailing labels with all of the names and addresses of the property owners which share a common boundary line, minus public right-of-way, with the project site on which the proposed sign is to be located. A charge of \$1.50 per property owner is required.
- C. The complete and accurate legal description for the subject property shall be submitted. This can be obtained from the Bannock County Assessor by requesting a copy of the controlling document for the subject site or address. A copy of this document shall be submitted with this application.
- D. A signed Affidavit of Mailing List must also be submitted (attached).
- E. Two (2) site plans, one (1) measuring 8-1/2" x 11" and one (1) 18" x 24" (or larger), which describes the proposal and contains the following information:
  - 1. Drawn to scale.
  - 2. Location of buildings, landscaping, setbacks, parking areas, existing and proposed fencing.
  - 3. Location of adjoining streets (including any public improvements), alleys, driveways, and property lines.
- F. A title report, property deed, or other legal documentation of ownership of the site in question, whether freehold, option, or lease.

THE FOLLOWING CRITERIA FOR REVIEW **MUST** BE ADDRESSED IN A WRITTEN NARRATIVE:

1. The applicant shall have taken all reasonable steps to comply with the strict terms of the ordinance from which he or she requests an exception.
  2. The exception sought should be the result of unusual physical characteristics of the site in question.
  3. The circumstances surrounding the variance request shall be extraordinary as related to the land, and the applicant shall show that, absent a variance, no reasonable use of the land remains and he or she would be deprived of rights commonly enjoyed by other properties in the identical zoning district under the terms of the Zoning Ordinance.
  4. Special conditions and circumstances requiring a variance did not result from the actions of the applicant.
  5. The applicant shall show how his or her proposed exception has been designed to minimize adverse effects on the adjoining lands.
  6. Granting the variance will not be detrimental to the public health, safety, or general welfare.
- G. If a representative will be submitting the application, an affidavit, power of attorney, or other document evidencing the right of the representative to appear and submit items on behalf of the property owner.

A variance must be established within one (1) year of the granting of the variance. Actual construction of the permitted building shall constitute such establishment. This period may be extended by the staff for an additional six (6) months upon request at least thirty (30) days prior to its expiration.

**The approval of this application does not permit the violation of any federal or state codes, any section of the Building Code, or other Pocatello Municipal Codes as adopted. Approval of this land use permit does not exempt applicant from the provisions of the federal Fair Housing Act or ADA requirements. Further, other conditions, requirements, etc. may be imposed as part of the building permit process.**

**This application shall not be considered complete (nor will a hearing be scheduled) until all required information has been submitted and verified.**

**I hereby acknowledge that I have read this application and state that the above information, including all submitted materials, is correct and I agree to the above terms and conditions. I further agree to abide by any and all conditions the Hearing Examiner and/or City Council may impose on my use of this site. I also understand that non-conformance with these conditions in a timely manner will result in automatic forfeiture of my permit. I am also aware that the applicant or a representative must be present at the public hearing and that the decision on this request will be recorded in the official records of Bannock County.**

Signature of Applicant: \_\_\_\_\_

By: \_\_\_\_\_

***\* A sign giving public notice will be posted at the proposed site during the course of these proceedings.***



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### AFFIDAVIT OF MAILING LIST

1. The undersigned is the applicant, agent, engineer, or surveyor representing the applicant.
2. It is understood that the City of Pocatello requires the applicant to provide one set of mailing labels of all the property owners of record which share a common boundary, minus public right-of-way, with the project site and \$1.50 fee per label. The list shall be based on the most current equalized assessment rolls of County of Bannock. This list and fee will be used to send the notices of public hearing required to process the application.
3. This is to certify that the persons named, together with their addresses as shown on the project mailing list attached herewith, are all the owners of property which share a common boundary, minus public right-of-way, with the project site, as their said names and addresses are set forth on the latest equalized assessment rolls of the County of Bannock.
4. The foregoing is true under penalty of perjury.

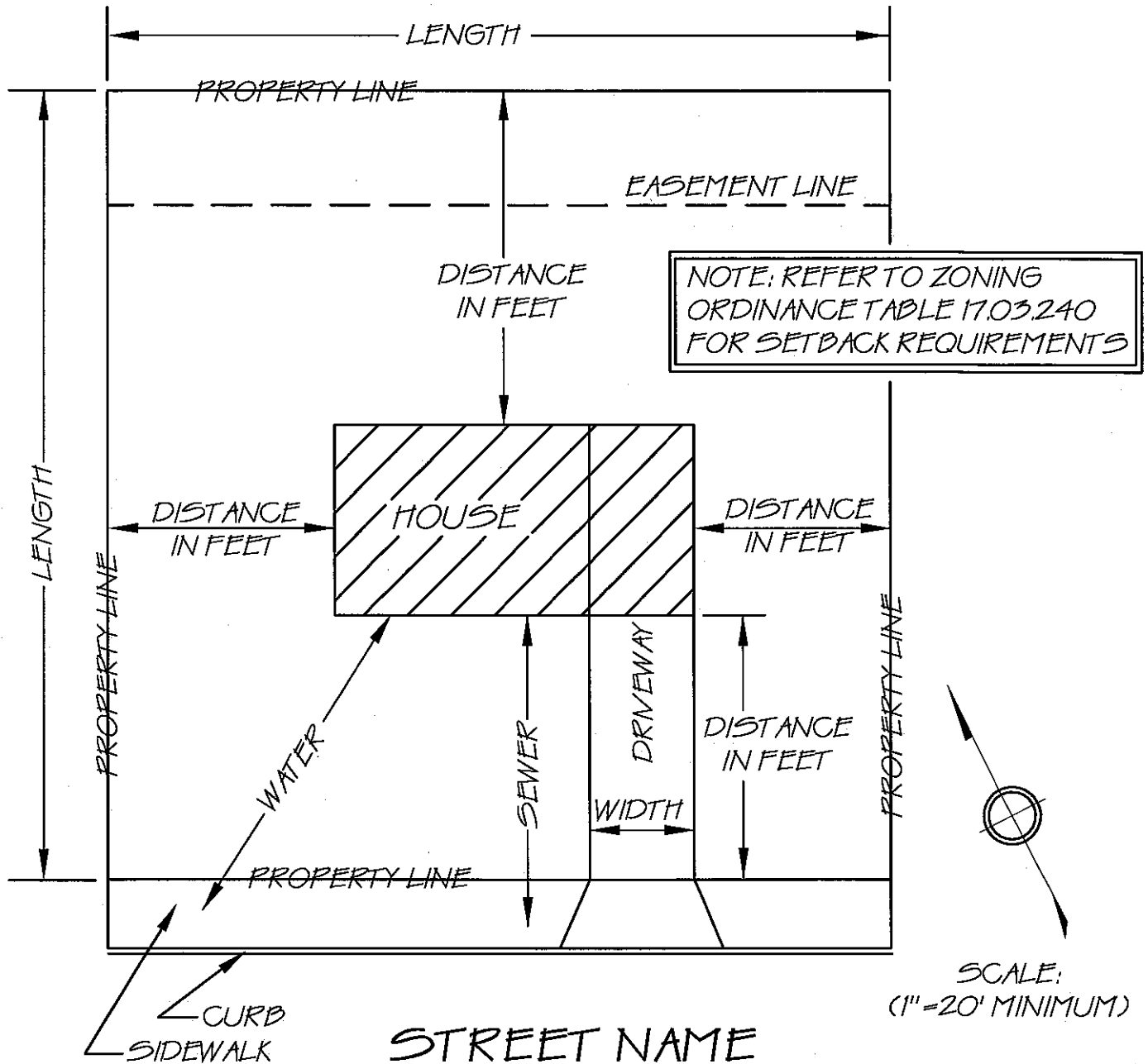
Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Mailing Address  
\_\_\_\_\_

# SAMPLE PLOT PLAN



OWNER: JOHN DOE

ADDRESS: 123 IDAHO STREET

LEGAL DESCRIPTION: LOT #; BLOCK #; SUBDIVISION NAME OR ATTACH LONG LEGAL DESCRIPTION

CONTRACTOR: ABC CONTRACTORS





## POCATELLO FIRE DEPARTMENT

408 E. Whitman  
Pocatello, Idaho 83201-6450  
(208) 234-6201 • Fax: (208) 233-4043  
Ambulance Service: (208) 234-6200  
Ben Estes, Fire Chief



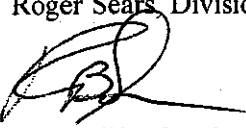
### *Fire Prevention Bureau*

### Policy

Date: January 15, 2003

To: Building Department  
Plumbing Contractors  
Fire Sprinkler Contractors

From: Roger Sears, Division Chief/Fire Marshal

Re:  Private Fire Service Mains and Appurtenances

Idaho Code 41-254 #7 gives control of single service integrated fire sprinkler systems to the State Fire Marshal, thus also to the local fire department. Idaho Code (plumbing law) 54-2604 #3, states: "A plumbing system does not include a single service integrated fire sprinkler system as defined in section 41-254, Idaho Code". Contractors installing the underground piping systems must be either licensed by the state as a sprinkler system installer, or a subcontractor of the sprinkler system installer.

A "single service integrated fire sprinkler system" is defined as an integrated system of underground and overhead piping, valves and sprinklers used exclusively for fire protection purposes and designed in accordance with fire protection engineering standards, including the International Fire Code, beginning with the first connection to a public water system regardless of the location of the back flow prevention device. This system begins where the water flow is totally dedicated for the fire protection system. It may include a looped main around a building that includes hydrants and sprinkler connections. If there is a tap in the private fire main for the plumbing system, the private main up to that point is not considered a single service integrated fire sprinkler system since the piping up to that point is not used exclusively for fire protection purposes.

Any private water main used to supply water to a single service integrated fire sprinkler system whether tapped for plumbing systems or not is required to be installed, flushed and tested in accordance with NFPA 24 Standard for the Installation of Private Fire Service Mains and Their Appurtenances. Plumbers and fire sprinkler system contractors will need to work together to ensure that combination private mains are installed, flushed and tested in accordance with NFPA 24, NFPA 13, and NFPA 13D, and any other plumbing codes applicable to domestic systems. Failure to do so may cause the City to prevent the water from being turned on for either use. Plumbers involved in the installation of combination systems are advised to obtain a copy of NFPA 24, NFPA 13 and NFPA 13D, and become familiar with the installation, flushing and testing requirements therein; see also attached "Testing of Fire Protection System Installations" document.

Before asking the Pocatello Fire Department for final approval of a private fire service main, the installing contractor shall furnish a Contractor's Material and Test Certificate countersigned by the property owner or representative, and proof of a current certified backflow prevention device installation inspection. An example of a typical certificate is attached to this policy.

## TESTING OF FIRE PROTECTION SYSTEM INSTALLATIONS

Sprinkler systems must be installed by a state licensed fire protection sprinkler contractor. This includes both the underground piping used exclusively for connecting the system to the water supply mains, as well as the network of overhead piping and sprinkler heads. The fact that this underground supply line is considered part of the sprinkler system by state regulations has been a source of confusion in the past. Please be aware of it when hiring a contractor. A copy of the state regulations can be obtained from the Pocatello Fire Prevention Bureau.

System acceptance needs to be proceeded with proper testing of the system to ensure that the basic elements of NFPA 13, NFPA 13D, and NFPA 24 have been satisfied and that the work was completed in an acceptable manner, and the backflow prevention device has been inspected and tagged by a certified inspector. These various tests are the responsibility of the installing contractor. The contractor needs to be familiar with the acceptance tests as outlined in NFPA 13: Chapter 16 and NFPA 24: Chapter 10.

The installing contractor shall:

- a. Notify the Authority Having Jurisdiction (Pocatello Fire Department) AND Owner's representative of the time and date testing will be performed.
- b. Perform all required acceptance tests.
- c. Complete and sign the appropriate Contractor's Material and Test Certificate(s).

The Pocatello Fire Department will sign on the test certificate as a witness to the test. Upon written request from the owner, the Pocatello Fire Department will serve as the owner's representative and sign on the test certificate under that designation.

One problem that we have encountered with contractors flushing underground sprinkler supply lines is the failure to use an adequate volume of water. Satisfactory results can be obtained by:

- a. The maximum flow rate available to the system under fire conditions.
- b. The hydraulically calculated water demand rate of the system including any hose requirements.
- c. That flow necessary to provide a velocity of 10 feet per second.

Pipe size (in.)	Flow rate (gpm)
4	390
6	880
8	1560
10	2440

Another problem that we have encountered is contractors burying the underground supply line before a hydrostatic test is performed. NFPA 24 specifies that pipe joints should be exposed during the test, with backfill between joints to prevent pipe movement. Failure to leave pipe joints exposed during testing will result in a necessity to re-expose the pipe, if leakage exceeds that allowed in NFPA 24, 10.10.2.2.4 (two quarts per hour, per 100 gaskets or joints).