

CITY OF POCA TELLO REGULAR CITY COUNCIL MEETING

January 4, 2018 · 6:00 PM
Council Chambers | 911 North 7th Avenue

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Dave Hunt at dhunt@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "DISCUSSION ITEMS." You must sign in at the start of the meeting to be recognized.

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

A moment of silence will be offered for the invocation.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item.

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the Clarification meeting and Regular Council meeting of November 16, 2017 and the December 14, 2017 Study Session.

(b) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider payroll and material claims for the month of December 2017.

Documents:

[AGENDA-ITEM-3.PDF](#)

4. INSTALLATION OF NEWLY-ELECTED COUNCIL MEMBERS

Ruth Whitworth, City Clerk, will administer the oath of office to the newly-elected City Council members.

5. ELECTION OF PRESIDENT OF THE COUNCIL

This time has been set aside for Council to elect a President of the Council in conformance with Idaho Code Section 50-702.

6. COMMUNICATIONS AND PROCLAMATIONS

7. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

8. ADOPTION OF NEW JOB DESCRIPTIONS AND TITLES FOR CITY EMPLOYEES

Council may wish to adopt the job descriptions and titles for City employees developed through the BDPA, Inc. compensation study associated with the Hybrid Compensation Scale adopted by Council for Fiscal Year 2018.

Documents:

[AGENDA-ITEM-8.PDF](#)

9. COUNCIL SUPPORT REQUEST—IDAHO DEPARTMENT

OF PARKS AND RECREATION GRANT APPLICATION FOR CONSTRUCTION OF MULTI-USE PATHWAY

The Portneuf Greenway and the Trails Working Group are seeking City Council support regarding an Idaho Department of Parks and Recreation grant application for construction of a multi-use pathway along the eastern edge of Interstate 15 Right-of-Way to be used for a pathway extending north from Monte Vista Overpass to Pocatello Creek Road. The support request is for the following:

a) Support the submission of an Idaho Department of Parks and Recreation grant application in the amount of \$150,000.00 and, if awarded;

b) Authorize the Mayor's signature on documents related to the grant, subject to Legal Department review, for construction of a pathway extending north from Monte Vista Overpass to Pocatello Creek Road. Grant funds will be used to grade, gravel and pave the pathway.

Matching funds will come from the Portneuf Greenway Foundation and various in-kind donations from private organizations. The City of Pocatello will assume full ownership of the pathway upon completion.

Documents:

[**AGENDA-ITEM-9.PDF**](#)

10. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item.

Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

11. STATE OF THE CITY REPORT

The State of the City Report will be presented at this time.

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - o Ten (10) minute time limit on applicant presentation.
 - o Three (3) minute time limit on public testimony.
 - o Names and addresses are required from those presenting/testifying.

- Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
 3. Presentation by applicant.
Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
 4. Presentation by staff.
 5. Written correspondence submitted for the record.
 6. Testimony by those supporting the application.
 7. Testimony by those uncommitted on the application.
 8. Testimony by opponents to the application.
 9. Rebuttal by the applicant.
 10. Mayor closes the hearing and initiates motion/deliberations.
Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.
 11. Develop a written and reasoned statement supporting the decision.

READING OF AN ORDINANCE PROCEDURE

1. Council determines which option below will be used to read the Ordinance by roll call vote.
2. The Ordinance is read by City Staff (usually City Attorney).
3. Mayor will declare the final reading of the ordinance and ask “Shall the Ordinance pass?” After roll call is taken, Mayor will announce whether or not the ordinance passed.

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication.

EXAMPLE MOTIONS:

Option 1: FOR ONE READING UNDER RULES SUSPENSION: "I move the ordinance, Agenda Item #__, be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

Option 2: FOR THREE SEPARATE READINGS: "I move the ordinance, Agenda Item #__, be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

AGENDA

ITEM

NO. 3

Consent

Agenda

CITY OF POCA TELLO, IDAHO
CITY COUNCIL STUDY SESSION
DECEMBER 14, 2017

AGENDA ITEM NO. 1: Mayor Brian Blad called the City Council Study Session to order
ROLL CALL at 9:05 a.m. Council members present were Heidi Adamson, Roger Bray, Steve Brown, Jim Johnston, Gary Moore and Michael L. Orr.

AGENDA ITEM NO. 2: Roland Rocha, P.E., from Bowen Collins and Associates, Inc. and John Banks, Parks and Recreation Director, were in attendance to present the findings of their analysis to City Council, as to the causes and recommended solutions for on-going water issues at Riverside Golf Course. Following their presentation, staff is seeking additional Council guidance and direction regarding the findings.

Mr. Banks explained FORE Golf, Inc. operates and performs the day-to-day maintenance for the City owned Highland and Riverside Golf Courses, with capital expenditures being the obligation of the City as outlined in the Concession Agreement. During the years of 2013 thru 2017, City staff and FORE Golf representatives met a number of times attempting to evaluate and address continuing concerns regarding the Riverside Golf Course irrigation system, specifically: a) Water Pressure and Delivery; b) Water Hammering (which has weakened the piping system on the golf course and contributed to on-going pipe breaks over the last several years). Mr. Banks gave a brief history of the irrigation system issues.

Mr. Rocha, P.E. explained his business is providing a hydraulic evaluation to determine the cause of the pipeline breaks and to provide recommendations to eliminate the cause. He summarized the hydraulic evaluation and the following questions: 1. What is causing the pipeline breaks? 2. Would reprogramming the valves to close more slowly fix it? 3. Would a Pressure Reducing Valve (PRV) on the Cree Well transmission line fix the problem? 4. Would a Variable Frequency Drive (VFD) on the Cree Well transmission line fix the problem? 5. What would having both a PRV and a VFD do to the system?; and 6. What is the definitive solution to eliminate the cause behind the waterline breaks? Mr. Rocha also gave an overview of the irrigation system which included: a) Pipe diameters and materials; b) Topography; c) Irrigation Demands; d) City Water Supply Connection; and e) Cree Well. He explained that although unrelated to surge issues, but potentially important, is the strong possibility that homes off of Lundberg Lane are connected to the irrigation system. When all golf-course irrigation was off and the Cree Well and Cree Well pre-lube line were off, an intermittent 0-15 gpm flowrate was observed through the bypass connection during testing. This demand is most likely coming from homes located next to the golf course that are connected to the irrigation system and not paying for the usage.

City Council instructed staff to research the possibility of home owners that may be receiving irrigation water from this source and to take measures to correct the issue. It was mentioned the Cree Well water or golf course siphonage could be finding its way into the home owner's drinking water and it was recommended this be investigated as soon as possible.

Contributing factors from many sources are causing the irrigation problems at the golf course. Mr. Rocha reviewed possible solutions to the water pressure problem and monitoring the movement within the pipe and water delivered from the Cree Well. The irrigation system is complex. PRV and VFD options were reviewed as the valves try to react to the system changes. A combination of both drives will ensure a smooth and even delivery of water to the golf course despite changing demands on the golf course. However, the VFD and PRV combination will not be able to absorb all of the

pressure surges generated in the golf course irrigation system. Installation of a 250-gallon bladder tank was suggested to correct the problem.

In response to questions from Council a representative from FORE Golf, Inc. reported sections of irrigation pipes break multiple times per week.

In response to questions from Council, Mr. Banks stated the cost for suggested improvements is approximately \$155,000.00 and he gave an overview of budgeting challenges. Suggestions were shared of steps that can be taken immediately to help alleviate the problem. Mr. Banks is looking to Council for direction of how to proceed.

In response to questions from Council, Justin Armstrong, Water Department Superintendent, agreed that the free irrigation to homes on Lundberg Lane need to be investigated. He has researched this before because he had suspicions of his own there may be additional connections to the irrigation source. Mr. Armstrong explained this is a community irrigation system. All lawns are being watered from one system. The additional connections may be one or two homes.

Mr. Moore stated he would like Water Department staff to investigate the possibility of an additional line connection. If staff finds there is a connection, any funds owed to the City should be identified.

Council discussion regarding the continued breaking of pipes and possible solutions continued. Mayor Blad and the Council instructed staff to research options and funding ideas to correct the problem.

In response to questions from Council Mr. Banks explained neither the Water Department or Parks and Recreation Department have budgeted for this expense. He felt they could budget for the repairs in Fiscal Year 2019 and/or look at making modifications to the projects in Fiscal Year 2018.

In response to questions from Council, Mr. Rocha did not feel it would be cost effective to install the proposed tank and then later replace the valves. However, there are some recommendations to correct the system that can be done immediately at a lower cost. City staff can budget for the remaining repairs.

AGENDA ITEM NO. 3: Chief David Gates and Assistant Chief Travis Smith from the FIRE DEPARTMENT Pocatello Fire Department presented a proposed Capital and CAPITAL AND FIRE Fire Engine Purchase Plan. The Plan included the ENGINE PURCHASE PLAN recommendation of a sole source purchase manufacturer for fire engine purchases. Staff is seeking City Council's guidance regarding the proposed plan.

Mr. Gates gave a brief summary of the department's request explaining why they are asking the Mayor and Council to consider the budget authority to purchase three (3) Type 1 Fire Engines. He noted that the department's reserve pumper fleet is a 1993 Pierce which is nearing 26 years of age. Mr. Gates mentioned the purchase price for the trucks will increase by \$17,000.00 on February 1, 2018.

Sole Source Purchase rational and recommendation: a) the Fire Department's entire Fire Engine Fleet is Pierce. Remaining with Pierce Manufacturer will offer improved efficiencies in maintenance and repairs. It will also reduce the specialty training and tools required to support maintenance and repairs; b) Pierce is the only manufacturer that provides the REPTO, TAK4 and E-Coating. Other

manufacturers have verbally indicated that they cannot offer a truly equivalent option because it is cost prohibitive; and c) Legal Department will review all documents.

Capital and Apparatus Purchase Plan review: a) Current Capital situation; b) Proposed Capital Purchase Plan; and c) Capital Contingency - While the department will have additional capital needs in the future such as replacing the Tower, Ladder, Rescue and Haz Mat Apparatus, these needs are currently secondary to the fire engines and it is hoped that the City's and Fire Department's financial position will improve enough to afford their purchase when the need arises.

In response to questions from Council, Mr. Gates explained this topic was not discussed during the Fiscal Year 2018 Budget meetings because a concept was already in place to reserve capital funds to purchase a new fire truck. He clarified the purchase of three trucks is being proposed at this time because of the Fire Department's aging fleet. Mr. Gates noted this will be an on-going 10-year lease so Fire vehicles are replaced according to industrial standard.

Joyce Stroschein, Chief Financial Officer/Treasurer explained in Fiscal Year 2016 the Fire Department's ladder truck was paid off. As a result, monies were left in the debt service to anticipate the purchase of a new truck. She noted the capital reserves are building to accommodate the purchase.

In response to questions from Council, Mr. Gates feels the proposed Plan fits into the overall picture to meet the City's upcoming needs. There are currently 3 fully staffed Fire Stations that receive to approximately 8000 calls a year. As a result, trucks are wearing out more quickly. The new Northgate Development will eventually require an additional fire station which will include all necessary apparatus and staff to equip the fire station.

Discussion continued regarding budgeting for future needs and how the department's annual budget may be affected with the proposed on-going expense. Changes to the Fire Department's process requiring an ambulance and pumper truck response to calls were suggested.

Mr. Gates explained changes to the handling of calls are being reviewed along with the Fire Department's master plan. Staff will need to identify if a responsive fire call can be completed without sending two trucks. He also suggested that a consolidated call-center would be beneficial to make the changes desired by Council.

Mr. Brown would like City staff to research moving forward to consolidate the EMS call-center. He feels bringing the jurisdictions together would make the system better and more cost effective.

AGENDA ITEM NO. 4: Joyce Stroschein, Chief Financial Officer/Treasurer presented
DECEMBER BUDGET information and explanations of proposed December budget
AMENDMENTS FOR amendments for Fiscal Year 2018.
FISCAL YEAR 2018

The 23 proposed amendments include Mayor and Council Department \$5,403.00; Police Department \$1,855.00; Animal Services \$40,000.00; Parks \$9,991.00; Cemetery \$35,000.00; Airport \$2,000.00; Library \$88,888.00; Transit Rural \$472,500.00; Transit Urban \$745,000.00; Sanitation \$1,500,000.00; Water Pollution Control \$281,242.00; Street Federal Aid Projects \$26,000.00; Street Equipment Capital \$75,000.00; and Capital Acquisition Fund \$629,078.00. Total Budget Amendments \$3,911,957.00.

Ms. Stroschein noted that a public hearing will be held on December 21, 2017 where an ordinance for Council's consideration will be prepared to adopt the proposed budget amendments.

AGENDA ITEM NO. 5: Rhett Nicks, Animal Services Director, presented proposed PROPOSED REVISIONS TO revisions to City Codes (6.04.070, 6.04.180, 6.04.150 and "ANIMAL SERVICES" 6.04.155) to bring the codes in-line with nationally CITY CODES-RABIES, recommended standards and create a voucher program to QUARANTINE, facilitate spay and neuter surgeries for pets owned by Pocatello VACCINATIONS, LICENSING citizens. & SPAY/NEUTER PROGRAM

Mr. Nicks reported the current City Code for rabies reporting and quarantine is excessively broad with the use of the word "animal" instead of the primary rabies vectors: dog, cat, ferret and wild life rabies vector species (RVS). The broad scope of the word "animal" includes non-rabies vector species or animals for which there is no guideline for quarantine.

Mr. Nicks gave an overview of the proposed changes to the City Code which include revisions to Rabies Reporting; Rabies Quarantine and Disease Control. He would like to tie the rabies vaccination of dogs and cats to a new licensing system. The new licensing system would be tied to a voucher system intended to help provide spay/neuter resources to the citizens of Pocatello. Mr. Nicks reviewed the proposed spay and neuter program. He noted that several veterinarians have been contacted and are supportive of the concept. Mr. Nick is not comfortable with untrained individuals selling dog/cat licenses and would prefer the proposed changes for tracking of animals.

In response to questions from Council, Mr. Nicks explained if there is a decrease in license sales, as a result of the proposed change, then pet owners are not vaccinating their animals. He added if the current licenses are just to identify animals, then microchipping is a better choice. The microchip has proof of ownership also. County residents are not required to get a city license for their pet.

Mr. Nicks feels the monies current used to purchase dog food will help fund the voucher program. The vouchers will reduce the number of animals coming into the shelter and feeding costs will go down. He noted there are several pet owners that bring in a litter of kittens every year instead of paying to have their cat neutered/spayed. Mr. Nicks hopes these pet owners will utilize the voucher program to stop the number of litters coming into the shelter.

It was clarified that this is the first of several meetings to be held to discuss the proposed license/voucher plan. Mr. Nicks is still in the process of gathering information and contacting veterinarians regarding the plan.

AGENDA ITEM NO. 6: Council discussion regarding the development of a committee to DEVELOPMENT OF review the City's sign code was held. SIGN CODE COMMITTEE -COUNCIL DISCUSSION

Mr. Bray explained it has been a month since Council has discussed the City's sign code issue. He feels a Sign Code Committee should be established that includes three members from the commercial sign business and three citizens. By establishing a Committee it will show the community the Council is moving forward.

Mr. Brown mentioned there is not an organized national standard for signs and many of the sign businesses are working on establishing this. He hopes the businesses may have more guidance from the national level in January 2018. Until then, there is no general acceptance for signage guidelines.

Mr. Moore feels the lack of a national standard may be the reason sign businesses have not received complaints from the public or been notified that there has been a problem regarding their signs. Suggestions were made during the sign code public hearing held November 16, 2017 that revealed there are still other options to be considered.

Mr. Brown added that no complaints may have come forward because people may not have known that they could complain.

Mayor Blad explained his office can submit a call asking individuals to complete an application to serve on a Sign Code Committee. He agreed that the committee should be balanced.

It was suggested that the committee receive comments from neighborhood groups and citizens. It was also suggested that the committee have an end date to complete their findings and make a suggestion to Council. The required end date will help keep the momentum going.

Mayor Blad mentioned that Council President Brown has been working with local sign businesses on this topic and perhaps he could continue the dialog for now. In addition, Mayor Blad will review all committee applications and choose three individuals from the sign community and three residents. Perhaps the committee could be under the direction of Melanie Gygli, Planning and Development Services Director.

In response to questions from Council, Ms. Gygli feels too many people serving on the committee will make it more difficult to have all members in attendance. She suggested 7 to 9 members serve on the committee with the addition of a Hearing Examiner or past Planning and Zoning member to help facilitate. Ms. Gygli mentioned there are many model sign ordinances that acknowledge and include the most recent law suits and court cases. Once a committee is identified and general direction on sign regulations are determined, it should take 30 to 60 days to bring recommendations to the Council.

General discussion ensued regarding whether a committee is really necessary to accomplish the Council's goal. If Council determined not to form a Sign Code Committee, different methods to move forward to receive input were shared. Debate on the best process to receive information regarding sign guidelines continued. It was suggested that several tracks to modify the sign code be submitted. Separate tracks will allow more detailed analysis and solutions to the code. It was noted that an immediate response is needed regarding billboards and electronic signs.

A majority of the Council decided a Sign Code Committee was not necessary at this time. Council would like staff to research and provide documents for review/consideration during the February 1, 2018 Regular City Council meeting regarding lighting and message transitions on electronic signs.

Mayor Blad adjourned the meeting at 11:05 a.m.

At 11:10 a.m. Mayor Blad and Council members Adamson, Brown, Johnston, Moore and Orr left the Council Chambers and met for an "informal lunch" in the Paradise Conference Room.

CITY COUNCIL STUDY SESSION
DECEMBER 14, 2017

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APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

RUTH E. WHITWORTH, CMC, CITY CLERK

CITY OF POCA TELLO, IDAHO
CITY COUNCIL AGENDA
CLARIFICATION MEETING AND
REGULAR CITY COUNCIL MEETING
NOVEMBER 16, 2017

CLARIFICATION MEETING The City Council Agenda Clarification Meeting was called to order at 5:32 p.m. by Mayor Brian Blad. Council members present were Roger Bray, Steve Brown, Jim Johnston, Gary Moore and Michael L. Orr. Council member Heidi Adamson was excused. No motions, resolutions, orders, or ordinances were proposed. No vote was taken.

REGULAR CITY COUNCIL MEETING

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:08 p.m. ROLL CALL AND PLEDGE OF ALLEGIANCE by Mayor Brian Blad. Council members present were Roger Bray, Steve Brown, Jim Johnston, Gary Moore and Michael L. Orr. Council member Heidi Adamson was excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was given by Robert Raschke, Grace Lutheran INVOCATION Church representative.

AGENDA ITEM NO. 3: Council was asked to consider the following business items: CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from and Special City Council meetings of November 2, 2017.

-TREASURER'S REPORT (b) Treasurer's Report for October showing cash and investments as of October 31, 2017 in the amount of \$40,283,708.30.

-CHILD CARE ADVISORY COMMITTEE REAPPOINTMENT (c) Confirm the Mayor's reappointment of Laura Thomas to serve as a member of the Child Care Advisory Committee. Ms. Thomas' term will begin December 4, 2017 and will expire December 4, 2021.

-PARKS AND RECREATION ADVISORY BOARD REAPPOINTMENT (d) Confirm the Mayor's reappointment of Kaye Corbridge to continue her service as a member of the Parks and Recreation Advisory Board. Ms. Corbridge's term will begin December 4, 2017 and will expire December 4, 2019.

A motion was made by Mr. Johnston, seconded by Mr. Bray, to approve the items on the consent agenda. Upon roll call, those voting in favor were Johnston, Bray, Brown, Moore and Orr.

AGENDA ITEM NO. 4: Mr. Moore, on behalf of Mayor Blad, read a proclamation declaring COMMUNICATIONS AND PROCLAMATIONS November 12-18, 2017 as "Nurse Practitioner Week."

Melody Weaver, representing the American Association of Nurse Practitioners, thanked the Mayor and Council for the proclamation and recognition of Nurse Practitioners and the important work they do in the community.

Mayor Blad welcomed Scouts from Boy Scout Troop No. 305.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the December 7th Council CALENDAR Liaison Working Lunch at 1:00 p.m. and the Regular Council Meeting at 6:00 p.m.; and the December 14th Study Session at 9:00 a.m.

Mayor Blad announced the annual leaf collection continues through December 3rd. Leaves must be placed in compostable bags NOT boxes or plastic bags. Leaves will be picked up on regular collection day; City Creek Recreation Area gates are now closed to motorized access until approximately May 14, 2018; City Offices will be closed November 23rd and 24th to observe the Thanksgiving Holiday. Garbage and recycling collection will be one day behind schedule for Thursday and Friday only; the Community Recreation Center will be closed on Thanksgiving Day, but will be open 9:00 a.m. to 5:00 p.m. on Friday, November 24th; the Holiday Celebration and Lights Parade in Old Town will be Friday, November 24th; the 27th Annual Christmas in the Nighttime Skies fireworks event will be held at the Bannock County Event Center on November 25th beginning at 5:00 p.m.; and the Festival of Trees at Stephens Performing Arts Center runs November 29th through December 2nd.

Mayor Blad wished good luck to the Highland High School football team at the state championship.

AGENDA ITEM NO. 6: This time was set aside for the Council to receive comments from PUBLIC HEARING the public regarding approval of the following grant-assisted projects -FISCAL YEAR 2018 for Public Transit: PROGRAM OF PROJECTS -TRANSIT

RURAL GRANT APPLICATION a) Federal Transit Administration Rural Idaho Transportation Department Grants, (5311 and 5311(f) and 5339), in the amount of \$889,743.00 for Fiscal Year 2018. Required local match is \$393,486.00. No City funds are used for the Rural Program;

URBAN CAPITAL GRANT APPLICATION b) Federal Transit Administration Urban Grant 5307 in the amount of \$1,324,134.00 for Fiscal Year 2018 with a local share of \$706,034.00; 5310 Urban Capital Grant in the amount of \$305,000.00 with a local share of \$76,250.00. Local Share is available in the 2018 Public Transit budget; and

AUTHORIZE AMENDMENTS c) Authorize the Public Transit Director to make necessary amendments and modifications related to the grants, subject to Legal Department review.

Mayor Blad opened the public hearing.

Dave Hunt, Public Transit Director, gave an overview of the proposed grant applications.

Mayor Blad announced no written correspondence had been received.

In response to a question from Council, Mr. Hunt stated federal grants have been fairly consistent and provide necessary funding in order for the Transit Department to offer citizens mobility and access to public services.

Niki Taysom, 4963 Yellowstone Avenue, Chubbuck, spoke in opposition to the proposal. She feels government services should not compete with private businesses.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Brown, seconded by Mr. Moore, to approve Agenda Items 6(a) through 6(c) as outlined, subject to Legal Department review. Upon roll call, those voting in favor were Brown, Moore, Bray, Johnston and Orr.

AGENDA ITEM NO. 7: This time was set aside for the Council to hear comments from the public regarding a request by Ron Malooly of Juniper Hills Country Club (mailing address: 6600 Bannock Highway, Pocatello, ID 83204) and Joseph Jensen (mailing address: 181 East 9th Street, Apt. 10C, New York, NY 10128), represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201), to vacate and abandon the public's interest in a part of right-of-way located on Wedge Way and an adjacent public utility easement at the end of Wedge Way.

Staff recommended approval of the request subject to conditions contained in the staff report.

Mayor Blad opened the public hearing.

Council members announced there had been no ex parte communication.

Mitch Greer, Rocky Mountain Engineering, gave an overview of the application. He explained the request was being made to provide a more functional golf course and possibly avoid damage to surrounding properties from errant golf balls.

Matthew Lewis, Senior Planner, stated it is recommended that the application be approved with conditions set out by staff.

Niki Taysom, 4963 Yellowstone Avenue, Chubbuck, spoke uncommitted to the application. She questioned the possibility of reimbursement to the City for development.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Bray, seconded by Mr. Johnston, to approve a request by Ron Malooly of Juniper Hills Country Club and Joseph Jensen, represented by Rocky Mountain Engineering and Surveying, to vacate and abandon the public's interest in a part of right-of-way located on Wedge Way and an adjacent public utility easement at the end of Wedge way with the following conditions: 1) The vacation of right-of-way shall not be recorded until a complete and final plat for the 14th Hole Subdivision, which shall include provisions for rights-of-way and utility easements to replace those being vacated, is approved by the City Council and City Engineer; 2) Construction plans shall be submitted in conjunction with the final plat application prepared by a licensed engineer in the State of Idaho for all changes and improvements to the utilities and right-of-way; and 3) any other additional requirements not herein noted above but applicable as part of an approved vacation shall be strictly adhered to and

that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Bray, Johnston, Brown, Moore and Orr.

AGENDA ITEM NO. 8: Ron Malooly of Juniper Hills Country Club (mailing address: 6600 SHORT PLAT Bannock Highway, Pocatello, ID 83204), Joseph Jensen (mailing -14TH HOLE address: 181 East 9th Street, Apt. 10C, New York, NY 10128, SUBDIVISION represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201), have submitted an application to subdivide approximately 0.78 acres into 3 lots (one lot is not buildable) located at the end of Wedge Way. The subdivision is to be known as 14th Hole Subdivision.

Staff recommended approval of the request subject to conditions outlined in the staff report.

A motion was made by Mr. Moore, seconded by Mr. Bray, to approve an application by Ron Malooly of Juniper Hills Country Club and Joseph Jensen, represented by Rocky Mountain Engineering and Surveying, to subdivide approximately 0.78 acres into 3 lots (one lot is not buildable) located at the end of Wedge Way and that the subdivision is to be known as 14th Hole Subdivision with the following conditions: 1) All conditions on the Subdivision Application Executive Summary shall be met; 2) all conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated November 2, 2017, shall be met; 3) Subdivision Covenants, Conditions and Restrictions (CCR's), if applicable, shall be submitted to the City prior to recording; 4) all corrections to the plat which were noted by City Staff shall be made prior to submittal of the final plat; 5) the plat shall conform to all State and local laws and ordinances; and 6) all other standards and conditions of Municipal Code not herein discussed but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Moore, Bray, Brown, Johnston and Orr.

AGENDA ITEM NO. 9: Cal Kunkel (mailing address: 6238 Golden Eagle Way, Billings, MT FINAL PLAT 59106), represented by Cornerstone Geomatics, LLC (mailing -MOUNTAIN WEST address: 1592 North 775 East, Shelley, ID 83274), has submitted a DIVISION ONE request to subdivide approximately 9.889 acres into 91 residential and 2 common lots. The property is located at 4259 Hawthorne Road, within a Residential Commercial Professional zoning district.

The Planning and Zoning Commission reviewed the preliminary plat at their meeting on September 14, 2017 and recommended approval with conditions. Staff recommended approval of this final plat, subject to conditions contained in the staff report.

A motion was made by Mr. Johnston, seconded by Mr. Moore, to approve a request by Cal Kunkel, represented by Cornerstone Geomatics, LLC, to subdivide approximately 9.889 acres into 91 residential and 2 common lots with the following conditions: 1) The conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated November 3, 2017 shall be met; 2) any proposed Subdivision Covenants, Conditions and Restrictions (CCR's) shall be submitted to the City for review; 3) all corrections to the short plat which were noted by City Staff shall be made prior to recording the final plat; and 4) all other standards and conditions of Municipal Code not herein discussed but applicable to residential development shall apply and that the decision be set out in appropriate Council Decision format. Upon roll call, those voting in favor were Johnston, Moore, Bray and Brown. Mr. Orr voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 10: Council was asked to consider a request from Family Fun Party, represented by Brenda Pollard (mailing address: 215 West Maple, Pocatello, ID 83201) for an exception to City Code 15.10.100 (Time of Sale of Fireworks) to allow the sale of fireworks at Family Fun Party – December 26 to 30, 2017 from the hours of 10:00 a.m. to 10:00 p.m.

EXCEPTION REQUEST
-SALE OF FIREWORKS
IN DECEMBER

Fire Department staff recommended approval of the request subject to conditions.

A motion was made by Mr. Moore, seconded by Mr. Orr, to approve a request from Family Fun Party, represented by Brenda Pollard for an exception to City Code 15.10.100 (Time of Sale of Fireworks) to allow the sale of fireworks at Family Fun Party – December 26 to December 30, 2017 from the hours of 10:00 a.m. to 10:00 p.m., subject to conditions set out by Fire Department staff. Upon roll call, those voting in favor were Moore, Orr, Bray, Brown and Johnston.

Mayor Blad clarified that the exception request applied only to the dates and times related to the sale of fireworks. He stated the dates and times related to the discharge of fireworks will remain unchanged.

AGENDA ITEM NO. 11: Council was asked to declare 16 “Spinners” that hold paperback books as surplus and allow library staff to sell the spinners to other libraries that have shown an interest in the spinners.

SURPLUS
DECLARATION AND
SALE OF SHELVING
EQUIPMENT-MARSHALL
PUBLIC LIBRARY

No other City department has shown interest in obtaining the spinners and other libraries needing shelving will benefit from the equipment.

A motion was made by Mr. Bray, seconded by Mr. Johnston, to declare 16 “Spinners” that hold paperback books as surplus and allow library staff to sell the spinners to other libraries that have shown an interest in the spinners.

Mr. Johnston stated the Library received a \$30,000.00 donation from the Friends of the Library, which allowed for the purchase of new shelving.

Mr. Bray’s motion was voted upon at this time. Upon roll call, those voting in favor were Bray, Johnston, Brown, Moore and Orr.

AGENDA ITEM NO. 12: Council was asked to consider a request to waive outstanding charges related to the 2017 Summer-Line Utility Account for the irrigation of soccer fields located at the Bannock County Event Center.

WAIVER REQUEST
FOR 2017 SUMMER
LINE UTILITY
ACCOUNT CHARGES
-BANNOCK COUNTY
SOCCER FIELDS

This request has been made by the Bannock County Commissioners for the outstanding balance of \$27,386.24 on the account.

A motion was made by Mr. Brown, seconded by Mr. Johnston, to approve a request to waive outstanding charges related to the 2017 Summer-Line Utility Account for the irrigation of soccer fields

located at the Bannock County Event Center as requested by the Bannock County Commissioners for the outstanding balance of \$27,386.24 subject to a condition that Bannock County connect to the Wellness Complex well for the soccer field water services by spring of 2018. Upon roll call, those voting in favor were Brown, Johnston, Bray, Moore and Orr.

AGENDA ITEM NO. 13: Council was asked to approve a Memorandum of Understanding (MOU) and annual membership costs with Regional Economic Development Eastern Idaho (REDI), in the amount of \$30,000.00, subject to Legal Department review. This MOU outlines the purpose and principles of REDI to help create and keep primary jobs in the area, diversify the local economy, and provide stability for local businesses.

A motion was made by Mr. Moore, seconded by Mr. Brown, to approve a Memorandum of Understanding (MOU) and annual membership costs with Regional Economic Development Eastern Idaho (REDI), in the amount of \$30,000.00, subject to Legal Department review.

Mr. Brown clarified that the economic development plan brought before the Council three years ago proposed an approach to replace Bannock Development Corporation as the primary economic development organization. He added that since that time, REDI has assumed a different direction related to economic development and now works in conjunction with local organizations through enhanced marketing to connect communities throughout the region. Mr. Brown feels the partnership between the City of Pocatello and REDI enhances the overall economic efforts made by all entities.

Mr. Johnston stated he is supportive of the direction of services offered by REDI, but is concerned that the membership would result in a duplication of efforts already being overseen by Bannock Development Corporation.

Mr. Orr expressed his concerns regarding the proposed MOU and the overall cost to the City.

Mayor Blad stated that REDI will take on more marketing functions and will not be in direct competition with Bannock Development.

Mr. Brown stated he feels it is the Council's responsibility to hold all economic development entities accountable in order to have a positive return on the City's investment.

Mr. Moore's motion was voted upon at this time. Upon roll call, those voting in favor were Moore, Brown and Bray. Johnston and Orr voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 14: This time was set aside for the Council to hear comments from the public concerning changes to Municipal Code 15.20, Sign Code. PUBLIC HEARING The proposed changes are to section 15.20.240 and will prohibit any -MODIFICATIONS TO new off premises/billboard sign except through annexation or by THE SIGN CODE removing an existing off premises/billboard sign in exchange for a new sign, requiring a conditional use permit for a new off premises/billboard sign.

Additionally, off premises/billboard signs will only be allowed on specified corridors that are linked to the State Highway System as defined in the proposed amendments, off premises/billboard signs shall not be located closer than 1000 feet to a residential or residential/commercial/professional zoning district and change in sign type from static to electronic is prohibited. An ordinance has been prepared for Council's consideration under Agenda Item No. 15(a).

Mr. Brown expressed appreciation to staff members who have worked on the proposed modifications to the sign code and emphasized the importance of having an ordinance that is complete and enforceable. He added that the overall goal is to hear public comments and make an appropriate decision, regardless of the moratorium expiration on November 30, 2017.

It was clarified that an extension of the moratorium is not allowed under Idaho law.

Mayor Blad opened the public hearing.

Matthew Lewis, Senior Planner, gave an overview of the potential amendments to the current sign code and gave a synopsis of the changes. In response to questions from Council, Mr. Lewis stated under the current City code, at least 7 off premises sites would be affected and depending upon the conditions approved, between 3 and 5 sites would be affected. He stated that under the current ordinance, the application and applicable requirements are approved administratively by staff. Mr. Lewis added that lighting standards are in place and staff works with sign companies in order to meet the code standards and that any complaints are investigated by staff. He stated that under the proposed ordinance, vehicles "wrapped" with advertising would be considered an off-premise sign. Mr. Lewis clarified that enforcement is complaint-driven and City staff works with property and sign owners to come into compliance.

Mr. Lewis announced that all written correspondence received was distributed to Council members prior to the public hearing.

Cory Krantz, Idaho Transportation Department District Traffic Engineer, spoke in support of the application. He stated that the purpose of a billboard is to be a distraction to drivers for advertising. Mr. Krantz stated billboards and other signs near traffic signals should be avoided and other sources should be explored.

Dave Hutchinson, 1147 Holman Avenue, spoke in support of the application. He stated he supports retaining the aesthetics of the valley and encourages changes which will protect the views and beauty of the community. Mr. Hutchinson stated he would support the requirement for shielding lights in order to reduce the distraction.

Diana Schow, 1709 Von Elm, spoke uncommitted to the application. She stated she feels the changes are not strong enough and she would support an application that favors public health and safety.

Jeff Anderson, 5888 Evergreen, spoke uncommitted to the proposal. He feels it is important to make strong changes in order to make Pocatello a pleasant place to live.

Rick Millward, 825 West Sublette, spoke in opposition to the application. He stated he works for Blaze Sign and he feels that many of the complaints received can be dealt with through code enforcement. Mr. Millward supports the formation of a working group to make revisions to the sign code which could be beneficial to the community.

In response to a question from Council, Mr. Millward stated that he couldn't speak on behalf of his customers, but as a sign contractor, he would be willing to work with City staff regarding the existing sign code.

Matt Hunter, Pocatello Chubbuck Chamber of Commerce, 324 South Main Street, spoke in opposition to the proposal. He stated that during his 13 years with the Chamber, the sign ordinance has been considered for revisions three times. Mr. Hunter is in support of forming a committee to study the

current sign ordinance, which he feels is restrictive enough. He added that new and existing businesses should be able to market their businesses within the current code and that changes are unnecessary.

Frank Nuding, 6346 Old Ranch Road, spoke in opposition to the proposal. He stated he works for Performance Outdoor Advertising and feels more research should be done and that changes to the current code should be done in a prudent fashion. Mr. Nuding added that he would like the Council to consider code changes specifically addressing advertising on vehicles.

Rob Kirkham, 519 South 19th Avenue, spoke in opposition to the proposed changes. He feels the proposed code puts unfair limitations on free speech. Mr. Kirkham feels digital signage enables businesses and organizations flexibility through rapid updating on advertising.

Jeff Young, Young Electric Sign Company (YESCO), 275 South 5th Avenue, spoke in opposition to the proposal. He suggested more research should be done to find out how citizens really feel about billboards in Pocatello. Mr. Young shared some national feedback statistics regarding citizen's approval regarding billboards.

Mike Elm, YESCO, Salt Lake City, Utah, spoke in opposition to the proposal. He feels the proposed code hinders sign companies from repairing damaged signs in a timely manner. Mr. Elm stated he is in favor of further research to work with City staff.

Jim Morphey, 95 Cedar Hills Drive, spoke in opposition to the proposal. He feels the proposed ordinance invites stagnation and that billboards serve a purpose for a variety of entities, professional services, and community events.

Sanju Choudhury, 1491 Cottage Avenue, spoke in opposition to the proposal. He feels his prior application for an electronic billboard was unfairly denied. Mr. Choudhury feels he went through the appropriate steps for the application of a billboard.

Mr. Bray stated that the final step of Mr. Choudhury's application for an electronic billboard was an appeal by the neighborhood. He added that the appeal was a step in the process and the Council upheld the appeal based upon the testimony presented at that time.

Elton Zundel, 1233 Lilac, spoke in opposition to the proposal. He feels the action would constitute a taking without just compensation.

Mayor Blad called a recess at 7:54 p.m.

Mayor Blad reconvened the meeting at 8:03 p.m.

Rich Bull, 850 North 5th Avenue, representing Express Personnel, spoke in opposition to the proposal. He feels electronic billboards allow businesses and other organizations the ability to update information immediately. Mr. Bull emphasized the speed of business is important in today's world.

Niki Taysom, 4963 Yellowstone Avenue, Chubbuck, stated she opposed the proposed changes and shared her concerns regarding light pollution, radiation, and potential content of billboards.

After Ms. Taysom concluded her testimony, Mayor Blad stated that in light of Ms. Taysom's comments, the record should reflect that she is in favor of the proposed changes, not in opposition.

Niki Johnson, Blaze Sign, 195 North Old Highway 91, Inkom, spoke in opposition to the proposal. She feels there are many members of the community who would be willing to share information in order to work with City staff to have an ordinance that would be beneficial for all citizens and businesses in the community. Ms. Johnson feels removing advertising options would hinder business growth in the area.

Rich Kirkham, 2055 Garrett Way, spoke in opposition to the proposed ordinance. He feels the proposed ordinance affects freedom of speech and should be studied further.

Greg Suttner, Performance Outdoor Advertising, 215 West Connor, spoke in opposition to the proposed changes. He feels the language regarding intensity of the lights is not accurate or fair and that more research should be done. Mr. Suttner feels concerns regarding lights could be addressed by staff and sign companies to resolve any citizen issues.

Marc Wride, 731 North 5th Avenue, spoke against the proposed ordinance. He feels the concept is good but that the details haven't been clarified sufficiently. Mr. Wride feels many individuals are willing to collaborate to find solutions to many of the concerns.

Kent Marboe, 420 Yellowstone Avenue, representing Lamar Outdoor Advertising, spoke in opposition to the proposal. He stated he has no intention of acting upon any permits immediately and would like to work with City staff to resolve any concerns. Mr. Marboe stated his business operates within the state code and he feels any further changes to the sign ordinance should be done with input from sign businesses.

Dale "Kirk" Kirkham, 141 Jefferson, spoke in opposition to the proposal. He recommended removing from the code content regarding annexation takings issues. Mr. Kirkham feels traffic accidents can be caused by a number of external distractions, not just billboards. He stated that more information specifically related to traffic accidents caused by billboards would be appropriate.

In response to a question from Council, Mr. Young stated there are many variables regarding lighting and sign businesses follow an industry standard.

In response to questions from Council, Kent Marboe stated light pollution studies have not been conducted and that measures are taken to reduce lighting concerns.

Melanie Gygli, Planning and Development Services Director, stated that City staff is open to receiving additional research regarding potential impacts upon residential areas.

Matthew Lewis stated various complaints are received due to neighborhoods on the hillsides that look down upon the valley with some light spillage impact. He added that many sign companies have worked with City staff to find solutions to complaints.

Mayor Blad thanked those who participated in the public hearing.

In response to a question from Council, Jared Johnson, City Attorney, stated that if the Council is interested in adopting a prepared ordinance, additional communication could be received. He added that if further communication resulted in a different draft ordinance, another public hearing must be held.

Mr. Johnston stated he feels the best information is not in writing yet and feels a stronger ordinance could be prepared.

Mr. Johnson stated that if that is the Council's direction, there is no advantage to leaving the public hearing open.

There being no further public comments, Mayor Blad closed the public hearing.

Mr. Brown stated he would like to see the ordinance pass, but would like to have more information regarding appropriateness of ambient light, surrounding light and lighting standards and meters.

A motion was made by Mr. Orr, seconded by Mr. Johnston, to not accept or adopt the proposed changes to the sign ordinance.

Jared Johnson, City Attorney, clarified that if the current motion passes, Agenda Item No. 15(a) would not be considered at this time.

Mr. Brown stated he would like to have more input from sign companies to compile adequate information for a satisfactory ordinance.

Mr. Bray added that he feels City staff should work with sign companies and consider their input.

Mr. Orr's motion was voted upon at this time. Upon roll call, those voting in favor were Orr, Johnston, Bray and Brown. Mr. Moore voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 15: Council was asked to consider the following ordinances:

SIGN ORDINANCE AMENDMENTS a) As clarified earlier, because a decision was made to not accept or adopt Agenda Item No. 14, an ordinance amending sections of 15.20.240 prohibiting any new off premises/billboard signs except through annexation or by removing an existing off premises/billboard sign in exchange for a new sign, requiring a conditional use permit for a new off premises/billboard sign was not considered at this time.

BUILDING CODE AMENDMENTS b) An ordinance amending Title 15, Buildings and Construction, of the Pocatello Municipal Code to adopt the updated editions of the International Building Code and the Existing Building Codes (as amended).

A motion was made by Mr. Bray, seconded by Mr. Johnston, that the ordinance, Agenda Item No. 15(b), be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Bray, Johnston, Brown and Orr. Mr. Moore voted in opposition to the motion.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance amending Title 15, Buildings and Construction, of the Pocatello Municipal Code to adopt the updated editions of the International Building Code and the Existing Building Codes (as amended). Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Bray, Brown, Johnston, Moore and Orr. Mayor Blad declared the ordinance and summary sheet passed, that it be numbered 2998 and be submitted to the Idaho State Journal for publication.

REZONE PROPERTY c) An ordinance rezoning approximately 43.54 acres of property
HAWTHORNE ROAD located at 4075, 4105, 4141, 4207, and 4335 Hawthorne Road, from
Residential-Medium Single Family (RMS) to Residential-
Commercial-Professional (RCP). Public Hearings on this matter were held on August 12, 2015 and
October 1, 2015.

A motion was made by Mr. Bray, seconded by Mr. Johnston, that the ordinance, Agenda Item No. 15(c), be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Bray, Johnston, Brown, Moore and Orr.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance rezoning approximately 43.54 acres of property located at 4075, 4105, 4141, 4207, and 4335 Hawthorne Road, from Residential-Medium Single Family (RMS) to Residential-Commercial-Professional (RCP). Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Bray, Brown, Johnston, Moore and Orr. Mayor Blad declared the ordinance and summary sheet passed, that it be numbered 2999 and be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 16: Niki Taysom, 4963 Yellowstone Avenue, Chubbuck, expressed her
DISCUSSION ITEMS support of the U.S. Constitution.

There being no further business, Mayor Blad adjourned the meeting at 9:09 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST:

RUTH E. WHITWORTH, CMC, CITY CLERK

PREPARED BY:

KONNI R. KENDELL, DEPUTY CLERK

AGENDA

ITEM

NO. 8

Executive Summary

The City of Pocatello adopted the Hybrid Compensation plan for FY18. The plan moved City employees, with the exception of Sworn Police Officers and Fire Department employees, onto a new pay scale (for FY17 Sworn Officers moved to a new plan; Fire employees remain on the City's old pay scale). The purpose of the Hybrid Compensation plan is to move City employees towards "market" in regards to total compensation. Human Resources, along with Finance, are changing the job titles in the payroll system. The job titles and associated job descriptions correspond to the Hybrid Compensation plan. Please see attached job matrices of job titles.

2014

CITY OF POCATELLO

PAY GRADE

DISTRIBUTION

Revised 12/29/14 KimB/compensation/job matrix

Grade 7

Administrative Support 1
Custodian - City Hall & Library
Animal Shelter Worker 1
Transit Dispatcher

Grade 9

Administrative Support 2
Custodian - Senior (Library)
Custodian - Airport
Meter Reader
Receptionist 1
Animal Shelter Worker 2

Grade 10

Craftsman - Entry A
Custodian - Lead City Hall
Equipment Operator - Entry
Meter Reader - Senior
Parking Attendant
Production Assistant
Receptionist 2

Grade 11

Craftsman - Entry B
Equipment Operator - Light A
Govt. Production Specialist

Grade 12

Administrative Support 3
Craftsman 1A
Equipment Operator - Light B
Utility Billing Specialist
Zoo Maintenance Craftsman

Grade 13

Administrative Support 4
Airport Operations Specialist
Animal Shelter Asst. Mgr.
Craftsman 1B
Equipment Operator - Medium A
Police Support Specialist
Senior Utility Billing Specialist
Volunteer Coordinator
Zoo Keeper

Grade 14

Animal Control Officer
Craftsman 2A
Equipment Operator Medium B
Probationary Firefighter (14F)

Grade 15

Accounting Clerk
Administrative Support 5
Admin Support/Asst Safety Coord.
Airport
Admin Support - Transit
Craftsman 2B
Early Childhood Librarian
Equipment Operator - Medium C
Laboratory Technician
Lead Utility Billing Specialist
Lead Zoo Keeper
Production Specialist
Readers Advisor
Reference Librarian
Sanit. Service Worker/Relief Op
Transit Driver/Administrative Aide
Young Adult Librarian
Zoo Curator of Education

Grade 16

Child Care Licensing/Code Enforcement Officer
Code Enforcement Officer
Computer Help Desk/System Operator
Craftsman 3A
Custodian Supervisor - City Hall
Equipment Operator - Heavy A
Firefighter - 2nd Class (16F)
Laboratory Technician 2
Police Quartermaster
Police Telecommunications Operator
Police Victim/Witness Coordinator
Pretreatment Technician
Recreation Sports Programmer

Grade 17

Admin Assistant/Recycling Coord
Administrative Support 6
Craftsman 3B
Day Service Worker - Water
Electrician Apprentice
Equipment Operator - Heavy B
Laboratory/Pretreatment Technician
Police Officer - 3rd Class (17P)
Property Rehab Specialist
Transit Dispatcher - Lead

Grade 18

Animal Shelter Manager
Assistant Planner
Craftsman - Lead A
Data Management Specialist - Street
Engineering Technician 2
Equipment Operator - Lead
Firefighter - 1st Class (18F)
Lead Operator/Craftsman
Library Circulation Supervisor
Library Reference Services Supervisor
Library Technical Services Supervisor
Library Youth Services Supervisor
Meter Reader Supervisor
Parks Coordinator
Permits Coordinator/Plans Examiner
Police Crime Analyst
Police Support Specialist - Lead
Police Telecomm. Operator - Lead
Police Officer - 2nd Class (18P)
Production Manager

Grade 19

Assistant to Chief of Police
Assistant to Fire Chief (19X)
Building Inspector
Building/Mechanical Inspector
Community Serv. Specialist - Police
Computer Technician
Craftsman - Lead B
Electrical Inspector
Fire Inspector - Civilian (19X)
Outdoor Rec Supervisor
Plumbing Inspector
Police Officer - 1st Class (19P)
Transit Shift Supervisor

Grade 20

Associate Planner
Cemetery Sexton
Community Rel./Educ. Spec. (20X)
Deputy Treasurer/Payroll
Administrator
Driver Operator (20F)
Engineering Technician
Environmental Program Technician
Emergency Vehicle Technician (20X)
Evidence & ID Technician
Police Master Patrol Officer (20P)

Pay Grade 21

Accountant/Budget Analyst
Assistant to the Mayor
Community Rec Center/Aquatics
Complex Mgr
Craftsman Supervisor - WPC, San, Airp.
Engineering Land Surveyor
Fire - Office Manager (21X)
Grants Administrator
Laboratory & Pretreatment Supervisor
Operations Supervisor - WPC
Parks Supervisor
Police Dare Grant Officer (21P)
Police Detective/Corporal (21P)
Police Office Manager - Records
Police School Resource Officer (21P)
Police Telecomm. Oper. Supervisor
Project Accountant
Recreation Program Coordinator
Street & Traffic Technician
Transit Maintenance Supervisor
Transit Operations Manager
Webmaster

Grade 22

Accountant
Craftsman Supervisor - Water, Street
Firefighter/Paramedic (22F)
Paralegal/Assistant to City Attorney
Police Master Corporal/Detective (22P)

Grade 23

City Clerk
City Surveyor
Computer Network Manager
Computer Senior Programmer Analyst
GIS Coordinator/Project Engineer
HR Consultant
Operations Supervisor - Water
Police Sergeant (23P)
Safety & Wellness Coordinator
Water Engineer
Zoo Superintendent

Grade 24

Fire Captain (24F)
Fire Prevention Captain (24X)
Library Associate Director
Police Master Sergeant (24P)

Grade 25

Animal Control Director
Engineer II - PE
Parks Superintendent
Utility Billing Director
Video Services Director

Grade 26

Airport Manager
Police Lieutenant (26P)
Project Engineer, P.E.
Senior Environmental Coordinator
Traffic Engineer, P.E.

Grade 27

Building Official
Deputy City Attorney - Prosecution
Fire Battalion Chief (27F)
Neighborhood Community
Development Div Mgr
Planning Division Manager
Sanitation Superintendent
Senior Engineer

Grade 28

Development Services Engineering
Manager
Street Superintendent
Water Superintendent
Water Pollution Control
Superintendent

Grade 29

Deputy City Attorney - Civil
Fire Division Chief of Training
Library Director
Police Captain (29P)
Public Transportation Director/ADA
Coord.

Grade 30

City Engineer
Director of Parks & Recreation
Finance Manager
Fire Assistant Chief (30F)
Police Major (30P)

Grade 31

Chief Information Officer
Human Resources Director

Grade 32

Chief Deputy City Attorney
Planning & Development Services
Director

Grade 33

Chief Civil Deputy City Attorney
Fire Chief
Police Chief

Grade 34

Chief Financial Officer
Public Works Director

Grade 35

City Attorney

2017

CITY OF POCATELLO
PAY GRADE DISTRIBUTION

Revised 12/18/2017 Lynette/comp folder/job matrix 12/18/2017

Grade H1

Animal Care Specialist

Grade H2

Custodian
Meter Reader*
Lead Animal Care Specialist*
Library Assistant
Transit Clerk

Grade H3

Library Maintenance Technician

Grade H4

Airport Operations Specialist
Department Specialist
Lead Custodian
Library Specialist
Parking Enforcement Officer
Production Assistant
Sanitation Operator Apprentice
Utility Service Worker*

Grade H5

Transit Driver

Grade H6

Administrative Assistant
Animal Services Officer
Animal Services Volunteer
Coordinator
Cemetery Maintenance
Technician
Deputy City Clerk
Facilities Maintenance Worker
Police Support Specialist
Sanitation Operator
Sanitation Relief Operator
Senior Meter Reader
Senior Meter Reader/Telemetry
Stenographer/Transcriptionist
Utility Billing Specialist
WPC Collection System
Operator
WPC Plant Operator
Zoo Maintenance Technician

Grade H7

Airport Equipment Operator*
Custodian Supervisor
Equipment Operator
Legal Assistant
Parks & Recreation
Maintenance Technician
Pavement Marking & Sign
Technician
Permit Technician
Production Specialist
Quartermaster
Senior Sanitation Operator
System Operator/Help Desk*
Transit Grant Coordinator*
Transit Lead Dispatcher
WPC Lab Technician
WPC Pretreatment Technician
WPC Senior Collection System
Operator
Zookeeper

Grade H8

Accounting Clerk

Airport Senior Equipment
Operator

Construction Worker
Day Service Worker
Dispatcher
Evidence Technician
Lead Police Support Specialist
Lead Utility Billing Specialist
Librarian
Management Assistant
Mechanic
Recycling Coordinator
Senior Equipment Operator
Team Sports Specialist
Transit Administrative Support
Victim Witness Coordinator
Water Meter Technician
Water Warehouseman
Welder/Fabricator
WPC Lead Collection System
Operator
WPC Lead Lab/Pretreatment
Technician
WPC Mechanic/Welder
WPC Plant Maintenance
Technician
WPC Senior Plant Operator
Zoo Curator of Education

Grade H9

Adoption Supervisor*
Animal Services Supervisor
Cemetery Sexton
Code Enforcement Officer
Community Services
Coordinator
Lead Construction Worker
Lead Equipment Operator
Lead Librarian
Lead Pavement Marking & Sign
Technician
Lead Zookeeper
Library Services Supervisor
Licensing & Enforcement Officer
Meter Reader Supervisor
Night Service Worker
Parks Coordinator
Payroll Technician
Property Rehabilitation
Specialist~
Pump & Purification Technician
Sanitation Operations Lead
Senior Legal Assistant/Deputy
Risk Manager
Transit Operations Shift
Supervisor
WPC Lead Plant Operator
WPC Pump and Valve
Technician

Grade H10

Crime Analyst
Electronics Technician
Executive Assistant
HR Assistant
Lead Dispatcher
Lead Hazard Control Program
Administrator~
Lead Mechanic

Lead Plumber
Lead Plumber/Valve Specialist
Assistant to City Attorney*
Payroll Administrator/Deputy
Treasurer
Stormwater Technician
Traffic Center Manager*
Pump & Instrumentation
Tech*

Grade H11

Assistant Planner
Building/Mechanical Inspector
CDBG Grants Administrator/
Compliance Analyst~
Cemetery Manager*
Computer Technician
Electrical Inspector
Engineering Technician
Environmental Technician*
IT Systems Programmer Analyst
Plumbing/Mechanical Inspector
Production Manager
Traffic Signal Electrician
Utility Data Technician
Utility Locator*
Utility Systems Analyst
Water Mainline Foreman
WPC Instrumentation &
Programming Technician
WPC Plant Electrician
WPC Utility Systems Technician

Grade H12

Airport Maintenance Supervisor
Assistant to the Mayor
City Clerk
Dispatch Supervisor*
Parks Supervisor
Police Records Supervisor/
Spillman Administrator
Public Services Supervisor
Recreation Program Manager
Senior Engineering Technician
Transit Maintenance Supervisor

Grade H13

Accountant
Associate Planner*
CDBG Program Manager~
Civil Engineer*
HR Consultant
Plumbing Supervisor
Safety & Wellness Coordinator
Sanitation Operations
Supervisor
Science & Environment
Administrator
Transit Operations Manager
Water Mainline Supervisor
Webmaster
WPC Collection System
Supervisor
WPC Plant Maintenance
Supervisor
WPC Pretreatment/Lab
Supervisor

Grade H14

Animal Services Director

Associate Library Director
City/Land Surveyor
GIS Coordinator
Network Manager
Project Manager
Public Information Officer
Senior Accountant
Senior Planner
Senior Program Analyst
Street Maintenance Supervisor
Traffic Operations Supervisor
Water Operations Supervisor
WPC Plant Operations
Supervisor
Zoo Manager

Grade H15

Airport Manager
Fleet Manager
Neighborhood & Community
Services Division Manager*
Planning Division Manager*
Parks Superintendent
Police Lieutenant (48P)
Project Engineer
Science & Environmental
Division Manager*
Senior HR Consultant*
Traffic Engineer*
Utility Billing Manager
Water Engineer

Grade H16

Building Official
Deputy City Attorney- Criminal
PW Development Engineer
Police Captain (49P)
Sanitation Superintendent
Senior Engineer
Street Superintendent
Water Superintendent
WPC Superintendent

Grade H17

Chief Deputy Attorney- Criminal
Deputy City Attorney - Civil*
Deputy Chief of Police/Major
(50P)
Library Director
Transit Director/ADA
Coordinator

Grade H18

Chief Deputy City Attorney-Civil
Chief Information Officer
Human Resources Director
Parks & Recreation Director
Planning and Development
Director

Grade H19

City Attorney
Chief Financial Officer
Police Chief (51P)
Public Works Director/City
Engineer

~ Grant-funded, not officially on kinds and
level chart

*placed on chart, but vacant

AGENDA

ITEM

NO. 9

EXECUTIVE SUMMARY

TO: Mayor Blad and Council Members

FROM: John Banks, Parks & Recreation Director
Merril Quayle, Public Works Development Engineer

RE: **Portneuf Greenway Foundation: Request for Council Support of Grant Application**

DATE: January 4, 2018

Portneuf Greenway Foundation requests City Council support for an Idaho Department of Parks & Recreation grant application to fund the construction of multi-use pathway from Monte Vista Overpass to Pocatello Creek Road.

The Portneuf Greenway Foundation and the Trails Working Group are seeking City Council support for a grant application to the Idaho Department of Parks & Recreation (IDPR) to help fund the construction of a multi-use pathway north from the Monte Vista Overpass to Pocatello Creek Road.

Construction of this trail will take another major step toward the Greenway Foundations goal of providing a continuous, off-street non-motorized connection from the new Portneuf Wellness Center to Idaho State University and on to the Edson Fichter Nature Area. Construction and paving of a link from Monte Vista south to the Idaho Farm Bureau will occur this Spring. Discussions are underway with other property owners along the corridor so that construction can continue per the outlined plan in the future.

The Parks Department staff views this grant as a potential opportunity to fund the vast majority of costs associated for an expansion of recreational opportunities in Pocatello which contribute to the quality of life in our community.

Having the formal support of City Council has been of great assistance in the past approvals of the Greenway's grant applications. The Portneuf Greenway will take full responsibility for the grant process from start to finish, including:

- Grant Application Submittal (*under the Portneuf Greenway's 501-c3 non-profit organization number*)
- Solicitation & Securing of Construction
- Tracking/Reporting of Financials to Granting Agency (IDPR)

Staff recommends that City Council support the Portneuf Greenway Foundation's grant application to the Idaho Department of Parks & Recreation to fund the construction of multi-use trail from the Monte Vista Overpass to Pocatello Creek and accept ownership of the trail when it is complete.