

## AGENDA

# CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

January 21, 2021 • 6:00 PM  
Council Chambers | 911 North 7th Avenue

*In-person attendance is allowed, but strict social distancing measures are in place.*

*Attendance is EXTREMELY limited in accordance with Governor Little's Modified Stage 2 order.*

*MASKS/FACE COVERINGS ARE REQUIRED.*

**The full Council meeting will be live-streamed at <http://streaming.pocatello.us/> and available on Sparklight Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

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City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.us](mailto:sbeebe@pocatello.us); 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

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The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

*Citizens have an opportunity to be heard by the Council if the item meets the*

*criteria as described in the agenda item called "ITEMS FROM THE AUDIENCE." You must sign in at the start of the meeting to be recognized.*

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RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

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## **1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

## **2. INVOCATION**

The invocation will be observed by a moment of silence.

## **3. CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes of the following meetings: City Council Work Session meeting of November 12, 2020; Special City Council meeting of November 17, 2020; and Clarification and Regular City Council meetings of December 17, 2020.

(b) TREASURER'S REPORTS: Council may wish to consider the Treasurer's Reports for November 2020 and December 2020 showing cash and investments as of November 30, 2020 and December 31, 2020.

(c) CONSTRUCTION BOARD OF APPEALS AND REVIEW APPOINTMENT: Council may wish to confirm the Mayor's appointment of Marshall Rossiter to serve as a member of the Construction Board of Appeals and Review, replacing Ted Booth whose term expired. Marshall's term will begin January 22, 2021 and will expire December 31, 2022.

(d) PLANNING AND ZONING COMMISSION APPOINTMENT: Council may wish to confirm the Mayor's appointment of Krystal Chanda to serve as a member of the Planning and Zoning Commission, filling a vacancy. Krystal's term will begin January 22, 2021 and will expire April 17, 2023.

(e) COUNCIL DECISION – CRESTVIEW ESTATES DIVISION 3 FINAL PLAT APPROVAL: Council may wish to adopt its decision approving the final plat for Crestview Estates Division 3, which subdivides approximately 13.48 acres of land into twenty-three (23) lots, subject to conditions. Access will be provided by extending Legal Drive south and then west to interconnect with Mariah Way. A new road named Autumn Rain Road will

extend off of Legacy Drive.

(f) COUNCIL DECISION – THE TOWNHOUSES AT TRAIL CREEK RIDGES PLANNED UNIT DEVELOPMENT: Council may wish to adopt its decision granting a request by McCormick Ranch, LLC for a Planned Unit Development (PUD) consisting of approximately 15.23 acres of land located west of North Foothill Boulevard and north of North Gathe Road extension. The development shall consist of 164 residential townhome lots with one (1) common lot, subject to conditions.

Documents:

[AGENDA-ITEM-3.PDF](#)

#### **4. COMMUNICATIONS AND PROCLAMATIONS**

#### **5. CALENDAR REVIEW**

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

#### **6. PUBLIC HEARING – EXCHANGE OF REAL PROPERTY**

This time has been set aside for the Council to receive comments from the public regarding the proposed land exchange of real property that was declared by the City Council to be underutilized and not used for a public purpose on December 17, 2020. Property to be exchanged consists of 0.134 acres found within Lot 38 Block 2 “The Crossings Division 2” recorded plat. Properties to be received in exchange for above property consists of the 0.02 acres east of the Gold Star Family Monument and 0.41 acres northwesterly of Venture Way. **(ACTION ITEM)** (Legislative Public Hearing)

Following the public hearing, Council may wish to authorize the Mayor’s signature on all applicable documents, subject to Engineering Department and Legal Department review.

Documents:

[AGENDA-ITEM-6.PDF](#)

#### **7. SHORT PLAT APPLICATION – POCATELLO COURTYARD**

Council may wish to approve a short plat application by Innttrusted Holdings, LLC, represented by Chris Street of HLE, Inc., (mailing address: PO Box 866, Blackfoot, ID 83221) to subdivide approximately 5.62 acres into two (2) commercial lots. The subdivision is a replat of the Tierra Development subdivision. The subject property is located on Vista Drive. Staff finds the proposal compliant with all applicable standards with conditions. **(ACTION ITEM)**

Documents:

## AGENDA-ITEM-7.PDF

### 8. GRANT RATIFICATION REQUEST – 5310 GRANT CENTER STREET PEDESTRIAN IMPROVEMENT PROJECTS

Council may wish to ratify the following grant requests regarding the Elderly or Disabled Individuals 5310 Grant:

- a) Approve a grant application for the 5310 Grant in the amount of \$219,595.00; and if awarded
- b) Authorize the Mayor to sign all necessary Program Agreement documents outlining the program. **(ACTION ITEM)**

The projects to be completed under the grant application would be construction of the following: 850 lineal foot by 6-foot wide sidewalk; 150 feet of concrete block wall; five (5) curb ramp upgrades; and six (6) concrete approaches. The project would cover the south side of Center Street from 18th Avenue to 13th Avenue and would fill in missing sidewalk sections and would incorporate five (5) bus stops along Pocatello Regional Transit A/E Routes. The grant requires a 20% local match in the amount of \$43,919.00, which will be funded through Fund 70. If awarded, the Street Department will provide asphalt patch back work for the project. **(ACTION ITEM)**

Documents:

## AGENDA-ITEM-8.PDF

### 9. GRANT REQUEST – IDAHO PARKS AND RECREATION GRANT APPLICATION FOR CUSICK CREEK TRAILHEAD/CITY CREEK TRAIL – SCIENCE AND ENVIRONMENT

Council may wish to approve a grant application for a grant from the Idaho Parks and Recreation Department in the amount of up to \$50,000.00, for enlargement of the Cusick Creek Trailhead and improvement of the City Creek full-size vehicle trail to Kinport Peak, and if awarded, authorize acceptance of the grants and authorize the Mayor to sign, subject to Legal Department review, documents related to the grants. The grant requires a 20% local match which will be funded through in-kind services from Science and Environment Department, Engineering Department and Parks and Recreation Department. **(ACTION ITEM)**

Documents:

## AGENDA-ITEM-9.PDF

### 10. LAND OWNER AGREEMENT AND POLLINATOR GARDEN DONATION – ZOO IDAHO CAPITAL ENTRANCE

## IMPROVEMENT PROJECT

Council may wish to approve the following agreements pertaining to the Zoo Idaho Capital Entrance Improvement Project: **(ACTION ITEM)**

a) A Land Owner Agreement (LOA) with US Fish and Wildlife Service (FWS) for the development and construction of a native pollinator garden, picnic and event space at Zoo Idaho. Funds for the project will be provided by Zoo Idaho Zoological Society and were obtained through a \$25,000.00 Partners for Fish and Wildlife Program grant from the US Fish and Wildlife Service.

b) Accept the donation of a pollinator garden located at Zoo Idaho from Zoo Idaho Zoological Society.

The garden will be located immediately east of the gift shop below the bighorn sheep and elk exhibits. There is no cost to the City.

Documents:

[AGENDA-ITEM-10.PDF](#)

## 11. ITEMS FROM THE AUDIENCE

This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be heard at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items may be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

## 12. ADJOURN

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### PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
  - o Ten (10) minute time limit on applicant presentation.
  - o Three (3) minute time limit on public testimony.
  - o Names and addresses are required from those presenting/testifying.
  - o Questions/comments should be addressed to the Mayor and Council.
  - o Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.

- Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
  3. Presentation by applicant.  
Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
  4. Presentation by staff.
  5. Written correspondence submitted for the record.
  6. Testimony by those supporting the application.
  7. Testimony by those uncommitted on the application.
  8. Testimony by opponents to the application.
  9. Rebuttal by the applicant.
  10. Mayor closes the hearing and initiates motion/deliberations.  
**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**
  11. Develop a written and reasoned statement supporting the decision.