

## AGENDA

# CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

March 4, 2021 • 6:00 PM  
Council Chambers | 911 North 7th Avenue

***Limited in-person attendance is allowed, but due to COVID-19 guidelines, strict social distancing measures are in place.***

***MASKS/FACE COVERINGS ARE REQUIRED.***

**The full Council meeting will be live-streamed at:  
<http://streaming.pocatello.us/> and available on Sparklight  
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

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City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.us](mailto:sbeebe@pocatello.us); 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

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The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

*Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "ITEMS FROM THE AUDIENCE." You must sign in at the start of the meeting to be recognized.*

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RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

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## **1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

## **2. INVOCATION**

The invocation will be offered by Reverend Jim Jones, representing Blazing Grace Church.

## **3. CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider Payroll and Material Claims for the month of February 2021.

(b) ANIMAL SHELTER ADVISORY BOARD APPOINTMENT: Council may wish to confirm the Mayor's appointment of Danielle Lewis-Ekstrom to serve as a member of the Animal Shelter Advisory Board, replacing Ronna Martinez who resigned. Danielle's term will begin March 5, 2021 and will expire February 17, 2022.

(c) POCATELLO DEVELOPMENT AUTHORITY APPOINTMENT: Council may wish to confirm the Mayor's appointment of Victoria Byrd to serve as a member of the Pocatello Development Authority Board of Directors, replacing Scott Smith who resigned. Victoria's term will begin March 5, 2021 and will expire May 1, 2023.

(d) COUNCIL DECISION – ANNEXATION OF APPROXIMATELY 8.65 ACRES OF LAND LOCATED EAST AND SOUTHEAST OF THE EAST END OF VISTA DRIVE: Council may wish to adopt its decision approving the annexation of a parcel of land comprised of approximately 8.65 acres. The parcel is located east and southeast of the east end of Vista Drive and will be zoned Residential Low Density (RL) with a Comprehensive Plan Map designation of Residential.

Documents:

[\*\*AGENDA-ITEM-3.PDF\*\*](#)

## **4. CALENDAR REVIEW**

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

## **5. PUBLIC HEARING – CDBG PROGRAM YEAR 2019 ACTION PLAN AMENDMENT**

**PUBLIC HEARINGS: The procedure that will be used for conducting the public hearings is at the end of the agenda.**

This time has been set aside for the Council to accept comments from the public regarding two proposed amendments within the Program Year 2019, Community Development Block Grant (CDBG) Annual Action Plan. These amendments were reviewed and recommended for approval by the CDBG Advisory Committee at their meeting on February 19, 2021. A 5-day written comment period began February 25, 2021 and concludes March 4, 2021.

Following the public hearing, the Council may wish to approve the amendments and authorize the submission, including any public comments, to HUD. **(ACTION ITEM)**

Documents:

[\*\*AGENDA-ITEM-5.PDF\*\*](#)

## **6. SHORT PLAT – LOVE 2 BID SUBDIVISION**

Council may wish to approve a short plat application by Love 2 Bid, LLC, represented by Rocky Mountain Engineering and Surveying, (mailing address: 600 East Oak Street, Pocatello, ID 83201) to subdivide approximately 6.61 acres into four (4) lots. The subdivision includes a replat of Lot 3 Block 1 of the Prime Time Subdivision. The general location of the subject property is 3300 South 5th Avenue. Staff finds the proposal compliant with all applicable standards with conditions. **(ACTION ITEM)**

Documents:

[\*\*AGENDA-ITEM-6.PDF\*\*](#)

## **7. IFFT FOUNDATION GRANT TO ENHANCE THE OLD TOWN CONNECTION TRAIL**

Council may wish to consider the following requests regarding an IFFT Foundation Grant. **(ACTION ITEM)**

a) Approve submittal of an IFFT Foundation grant application in the amount of \$10,000.00; and if awarded

b) Authorize the Mayor's signature on the Program Agreement outlining the program.

The Old Town Connection Trail is supported by the Terry First Planning Project done in 2018 as well as the Greenway Trail System Master Plan. This project includes an artfully painted 300-foot asphalt trail, street lights, fencing, bench, waste receptacles and paint for art on the concrete wall under the bridge and six columns. This IFFT grant would cover funding for electrical infrastructure and paint. This project has already been awarded multiple grants and this money would provide the remaining funding necessary. There is no local match. If awarded, this project is scheduled to be constructed this summer.

Documents:

[AGENDA-ITEM-7.PDF](#)

## **8. IDAHO TRANSPORTATION DEPARTMENT GRANT/ SFY2023 ADA CURB RAMP APPLICATION**

Council may wish to consider the following requests regarding an ITD ADA Curb Ramp Grant: **(ACTION ITEM)**

a) Approve submittal of two grant applications to upgrade curb ramps at the intersections of Clark Street and 5th Avenue (first priority) and Clark Street and 4th Avenue (secondary priority) in the amount of \$119,800.00; and if awarded

b) Authorize the Mayor's signature on the Program Agreement outlining the program.

This is a state-administered program that provides funding for projects to address curb ramps on the state highway system. There is no local match required and the design will be done in house. If approved, staff anticipates the grants to be awarded in fall of 2021 and funds will be available after July 1, 2022. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

## **9. BUS DONATION ACCEPTANCE FROM BLACKFOOT SENIOR CENTER – TRANSIT DEPARTMENT**

Council may wish to accept staff recommendations and approve acceptance of a donation of one (1) 2008 Ford Starcraft cutaway bus from the Blackfoot Senior Center, subject to Legal Department review. Staff anticipates the equipment to be utilized for a minimum of five (5) years. If approved, the bus would be used for system-wide fixed route and door-to-door services. There are no additional requirements for acceptance of the donation. **(ACTION ITEM)**

Documents:

#### AGENDA-ITEM-9.PDF

### 10. ANNUAL TRADE AND PURCHASE OF HANDGUNS – POLICE DEPARTMENT

Council may wish to consider the Pocatello Police Department's recommendation and accept a quote from Salt Lake Wholesale (Blue Label Glock Dealer for Law Enforcement) for the following firearms to be used by members of the Pocatello Police Department: (ACTION ITEM)

- a) Trade-in 18 older Glock 21 firearms; and if approved
- b) Purchase 18 new Glock 17 MOS handguns.

Staff can purchase the new Glock handguns at a discounted rate of \$255.50 per gun. Total purchase cost will be \$4,599.00. Funds are available in the Police Department's Fiscal Year 2021 budget.

Documents:

#### AGENDA-ITEM-10.PDF

### 11. TRADE AND PURCHASE OF FIREARMS – POLICE DEPARTMENT

Council may wish to consider the Police Department's request to be allowed to transfer firearms from evidence in accordance with Police Department Policy and Idaho Code 55-403 regarding unclaimed property in possession of the Police Department. The firearms will be traded locally for shotguns to be used as Less Lethal Shotguns. The firearms will be used by members of the Pocatello Police Department. (ACTION ITEM)

- a) Absorb into the department inventory approximately two-hundred seventy (270) firearms that have been removed from evidence; and if approved
- b) Approve trade-in of the firearms to HUX Customs, a local business, for new shotguns, to be used as Less Lethal Shotguns.

(Pertinent information attached.)

Documents:

#### AGENDA-ITEM-11.PDF

### 12. SURPLUS AND SALE OF SEIZED ASSETS REQUEST – POLICE DEPARTMENT

Council may wish to accept the following requests from the Pocatello Police Department, subject to Legal Department Review: (ACTION ITEM)

a) Declare four (4) vehicles as surplus which were seized during ongoing investigations. The vehicles have been adjudicated and awarded to the Police Department by the Bannock County Prosecutor's Office in accordance with Asset Forfeiture Laws;

b) Declare two (2) vehicles as surplus that were purchased with narcotics funds and have been in use by the narcotics unit for several years; and

c) Authorize the sale of the vehicles through auction and authorize the Mayor's signature on all pertinent documents.

Documents:

**[AGENDA-ITEM-12.PDF](#)**

### **13. AIRPORT GRANT APPLICATIONS**

Council may wish to approve submission of the following grant applications and if awarded, approve acceptance and authorize the Mayor's signature on all pertinent documents: **(ACTION ITEM)**

a) A grant application to the Federal Aviation Administration (FAA) under the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) to be administered by the FAA. The grant is in the amount of \$1,014,820.00 to be used for costs related to airport operations, personnel, cleaning, sanitization, janitorial services and combating the spread of pathogens at the airport.

b) A grant application to the Federal Aviation Administration (FAA) under the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) to be administered by the Federal Aviation Administration. The grant is in the amount of \$9,344.00 to be used to provide relief from rent and minimum annual guarantees for on-airport car rental agencies and in-terminal airport concessioners.

There is no local match required for either grant.

Documents:

**[AGENDA-ITEM-13.PDF](#)**

### **14. COUNCIL DISCUSSION REGARDING ORDINANCE NO. 3061 – FACE COVERINGS**

This time has been set aside for Council to revisit Ordinance No. 3061, an ordinance establishing standards for face coverings for individuals when they are in public places, as approved by the Council November 19, 2020, effective November 21, 2020.

### **15. ITEMS FROM THE AUDIENCE**

This time has been set aside to hear items from the audience not listed on

the agenda. Items which appeared somewhere else on the agenda will not be heard at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items may be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

## 16. ADJOURN

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### PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
  - Ten (10) minute time limit on applicant presentation.
  - Three (3) minute time limit on public testimony.
  - Names and addresses are required from those presenting/testifying.
  - Questions/comments should be addressed to the Mayor and Council.
  - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
  - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**
11. Develop a written and reasoned statement supporting the decision.

