



HISTORIC PRESERVATION COMMISSION (HPC)

AGENDA

Wednesday, May 4, 2022, 6:00 p.m.

911 N. Seventh Avenue, City Council Chambers

Limited in-person attendance is allowed, but due to COVID-19 guidelines, strict social distancing measures are in place.

During low/medium community level designations, individuals are encouraged, but not required, to wear masks/face coverings. During high community level designations, individuals will be required to wear masks/face coverings.

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, ID.

The Historic Preservation Commission is a citizen advisory group to the City Council. They are charged with making decisions concerning the exteriors of the buildings in the Downtown Historic District, make recommendations to the City Council for designation of historic properties and historic preservation and promote historic preservation in the city. The Commission also plays a vital role in the City's downtown revitalization efforts. All meetings of the HPC are recorded for record retention and transcription. The following is the official agenda of the Historic Preservation Commission. Discussion and Commission action will be limited to those items on the agenda.

AGENDA ITEM 1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

ACTION ITEM - AGENDA ITEM 2: APPROVAL OF MINUTES

The Commission may wish waive the oral reading of the minutes and approve the regular meeting minutes held April 6, 2022, and the walking tour meeting minutes held April 20, 2022.

***** WORK SESSION *****

THE BRADY CHAPEL CENTENNIAL CAMPAIGN PLAN

The Commission may wish to discuss and coordinate plans for funding & events.

DOWNTOWN HISTORIC DISTRICT ENGAGEMENT

The Commission may wish to discuss and coordinate plans to engage the public in the Downtown Historic District.



Minutes for April 6, 2022 at 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:00 p.m.

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

PRESENT: Tabitha Butler, Denis Clijsters (arrived at 6:02 p.m.), Elizabeth Fore, Cindy Peterson, Josh Pohlman, and Marty Vizcarra.

UNEXCUSED: Ruta Casabianca.

STAFF: Jim Anglesey and Aceline McCulla.

AGENDA ITEM #2: APPROVAL OF MINUTES

The Commission may wish to waive the oral reading of the HPC meeting minutes held March 2, 2022, and the open house minutes held March 16, 2022 and approve the minutes as written.

It was moved by **J. Pohlman** and seconded by **C. Peterson** to approve the minutes as written from March 2 and March 16, 2022. Those in favor: Butler, Clijsters, Fore, Peterson, Pohlman and Vizcarra. Unanimous. Motion carried.

AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS FILE 22-3

NeighborWorks Pocatello, represented by Mark Dahlquist, has submitted an application for a certificate of appropriateness to replace the entryway and façade facing W. Clark Street at 206 N. Arthur Avenue.

Lee Dille, Architect, representing NeighborWorks Pocatello and **Shawna Engen** of NeighborWorks Pocatello presented five pictures and a drawing to the Commission, these would be included with the minutes, the plan is to have matching windows on either side, the building was remodeled in 1999, and the materials would match this materials prior to the 1999 remodel. This would bring it back to the building façade in 1999. A request to use brick veneer instead of real brick was asked if possible. **Clijsters** stated it was acceptable to use veneer brick.

It was moved by **T. Butler** and seconded by **D. Clijsters** to approve the request from Mark Dahlquist of NeighborWorks Pocatello as presented, finding the application meets the criteria for review as well as all local and national standards, with the conditions listed in the staff report and of the veneer and to authorize the Chair to sign the Certificate of Appropriateness”

AGENDA ITEM 4: CERTIFICATE OF APPROPRIATENESS – FILE 22-4

School District 25, represented by Blaze Signs, has submitted an application for a certificate of appropriateness for signage at 359 N. Main Street.

Nikki Johnson of Blaze Signs handed out a picture to the Commission, will be included in the minutes, wants to put the Historic Pocatello High School Indian Head sign at this location and eventually be part of the Relight the Night signage. Courtney of SD#25 stated the school district building would house the sign and a historical plaque would be refurbished so people could read to learn about the historic significance. Courtney will have more narrative to the plaque for the historic purposes, she will take this request to the SD Super Intendent for approval and to complete the project when approved. The Tribe has been included and approved the sign being placed.

Anglesey noted the building is not of historic significance.

Randy Dixon of Relight the Night noted the sign works, has been stored safely. The old sign walking tour has been building historic signs and have 21 at this time. The sign was placed on PHS in 1951, the sign originally belonged to an oil company prior to that and the sign was offered to PHS when the oil company was being torn down.

It was moved by **C. Peterson** and seconded by **J. Pohlman** to approve the request from School District 25 as presented, finding the application meets the criteria for review as well as all local and national standards, with the conditions listed in the staff report, and to authorize the Chair to sign the Certificate of Appropriateness. Those in favor: Butler, Casabianca, Clijsters, Fore, Peterson, Fore, Pohlman and Vizcarra. Unanimous. Motion carried.

With no other business, **Chair Vizcarra** closed the meeting at 6:42 p.m. and moved the Commission into the work session.

***** WORK SESSION *****

Chair Vizcarra opened the work session at 6:43 p.m.

THE BRADY CHAPEL CENTENNIAL CAMPAIGN PLAN

The Commission may wish to discuss and coordinate plans for funding & events.

Casabianca is the HPC liaison with the Friends of the Brady Chapel (FOBC) it would be discussed at the next meeting.

The HPC would need to coordinate with the FOBC on fundraisers.

The Memorial Day Open House will be discussed at the May meeting.

Add a FOBC liaison update added to the monthly meeting agenda.

FOBC will share booth at the environmental fair on Saturday, April 16. HPC needs to find a 10'x10' canopy for the event.

DOWNTOWN HISTORIC DISTRICT ENGAGEMENT

The Commission may wish to discuss and coordinate plans to engage the public in the Downtown Historic District.

Clijsters will contact Lisa Bryan to arrange a plan, map and schedule of locations by 9 a.m. on April 13.

With no other business, **Chair Vizcarra** closed the work session at 7:24 p.m.

Submitted by: _____ Approved on: May 4, 2022
Aceline McCulla, Secretary

HISTORIC PRESERVATION COMMISSION
Minutes for April 20, 2022 at 6:00 p.m.
Station Square, 200 S. Main Street, Pocatello, ID

The meeting began at 6:15 PM

PRESENT: Tabitha Butler, Ruta Casabianca, Denis Clijsters, Cindy Peterson, Josh Pohlman and Marty Vizcarra.

UNEXCUSED: Elizabeth Fore.

STAFF: Jim Anglesey.

AGENDA ITEM #1: HPC WALKING TOUR

The Commission seeks to interact with the public regarding historic preservation.

The Commission engaged in a conversation with members of the public regarding historic preservation.

With no other business, **Chair Vizcarra** closed the meeting at 6:45 PM.

Submitted by: *Aceline McCulla* Approved on: *May 4, 2022*
Aceline McCulla, Commission Secretary