

AGENDA

CITY OF POCA TELLO REGULAR CITY COUNCIL MEETING

May 20, 2021 • 6:00 PM
Council Chambers | 911 North 7th Avenue

Limited in-person attendance is allowed, but due to COVID-19 guidelines, strict social distancing measures are in place.

MASKS/FACE COVERINGS ARE REQUIRED.

**The full Council meeting will be live-streamed at:
<http://streaming.pocatello.us/> and available on Sparklight
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "ITEMS FROM THE AUDIENCE." You must sign in at the start of the meeting to be recognized.

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Warren Thompson, representing Watersprings Pocatello.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: April 26, 2021 Special City Council meeting; and May 6, 2021 Special City Council meeting.

(b) TREASURER'S REPORT: Council may wish to consider the Treasurer's Report for April 2021 showing cash and investments as of April 30, 2021.

(c) ANIMAL SHELTER ADVISORY BOARD APPOINTMENT: Council may wish to confirm the Mayor's appointment of Ronna Martinez to serve as a member of the Animal Shelter Advisory Board, replacing Jane Guidinger whose term expired. Ronna's term will begin May 20, 2021 and will expire May 20, 2023.

(d) ANIMAL SHELTER ADVISORY BOARD REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Sharon Sieber to continue serving on the Animal Shelter Advisory Board. Sharon's term will begin June 2, 2021 and will expire June 2, 2023.

(e) COUNCIL DECISION – VACATION OF WOODLAWN STREET RIGHT-OF-WAY: Council may wish to adopt its decision vacating and abandoning the public's interest of approximately 754 feet of right-of-way on Woodlawn Street located between Stockman Road and Opal Avenue.

Documents:

[**AGENDA-ITEM-3.PDF**](#)

4. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

5. FINAL PLAT APPROVAL – WESTERN SKIES SUBDIVISION DIVISION 2

Council may wish to consider a request by G. Brandon Ratliff of Land Quest Development, Inc. (mailing address: 4902 Burley Drive, #9, Chubbuck, ID 83204), represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) for a final plat application to subdivide 8.16 acres (more or less) into 26 lots. The proposed subdivision is located north of Hallmark Drive and north of Marinus Lane. Staff finds the proposal compliant with all applicable standards with conditions. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-5.PDF](#)

6. FINAL PLAT APPROVAL – EAGLES LANDING DIVISION 2

Council may wish to consider a request by Birdie Development, LLC, represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) for a final plat application to subdivide 4.34 acres (more or less) into 13 lots. The proposed subdivision is located south of Birdie Thompson Drive, east of Hospital Way and north of Terry Street. Staff finds the proposal compliant with all applicable standards with conditions. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-6.PDF](#)

7. GRANT FUNDS TRANSFER REQUEST – POCATELLO REGIONAL AIRPORT

Council may wish to accept the recommendations of staff for the following requests regarding the transfer of FAA grant funds between Magic Valley Regional Airport and Pocatello Regional Airport: **(ACTION ITEM)**

a) Approve the acceptance of grant funds in the amount of \$554,087.00 from Magic Valley's Fiscal Year 2021 annual FAA entitlement grant funds to Pocatello Regional Airport; and if approved

b) Authorize the Mayor's signature on all applicable documents pertinent to the transfer of Pocatello Regional Airport Fiscal Year 2022 annual FAA entitlement grant funds in the amount of \$554,087.00 to Magic Valley Regional Airport, subject to Legal Department review.

The transfer will be used to complete airport improvement projects under the Airport's previously approved grant No. 47. The transfer is necessary in order for the project to be completed this year rather than spread over two years and two grant cycles. The transfer is contingent upon award of FAA grant funds and FAA approval.

Documents:

[AGENDA-ITEM-7.PDF](#)

8. RESOLUTION – WATER POLLUTION CONTROL (WPC) FARM LEASE AGREEMENT AMENDMENT

Council may wish to approve by resolution and authorize the Mayor to sign an amendment to the Farm Lease Agreement with McNabb Farms for property which is used by Water Pollution Control (WPC) for the purpose of biosolids application. **(ACTION ITEM)**

The existing agreement is a 5-year term which became effective November 1, 2020. The amendment reduces the total rented acreage of Parcel 1 from 216.2 acres to 192.5 acres. The 23.7 acres to be eliminated from the agreement is not farmable due to the location of utility poles and irrigation access road. The annual rent will be reduced from \$21,620.00 to \$19,250.00. The decrease in revenue does not have a significant impact on the WPC budget.

Documents:

[AGENDA-ITEM-8.PDF](#)

9. ON-CALL WATER ENGINEERING PROFESSIONAL SERVICES AGREEMENT – WATER DEPARTMENT

Council may wish to consider the recommendation of staff and approve and authorize the Mayor's signature on a Water Engineering Professional Services Agreement between the City of Pocatello and Keller Associates. The agreement is for a term of three (3) years with an annual estimated professional fee up to \$100,000.00.

Funds for the professional services are available within the Water Department's Fiscal Year 2021 budget.

Documents:

[AGENDA-ITEM-9.PDF](#)

10. RESOLUTION – IDAHO TRANSPORTATION DEPARTMENT COOPERATIVE AGREEMENT – FISCAL YEAR 2022 ADA RAMPS

Council may wish to adopt a resolution and authorize a cooperative

agreement between the City of Pocatello and Idaho Transportation Department (ITD) setting out the terms and conditions for acceptance of a grant in the amount of \$60,000.00. The grant application to upgrade certain curb ramps within City limits was approved by City Council on March 5, 2020. Funds for 75% of the project have been received and the remaining 25% are to be reimbursed to the City after completion and ITD inspection of the project. There are no local match requirements.

Documents:

[AGENDA-ITEM-10.PDF](#)

11. ITEMS FROM THE AUDIENCE

This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be heard at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items may be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

12. ADJOURN

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - o Ten (10) minute time limit on applicant presentation.
 - o Three (3) minute time limit on public testimony.
 - o Names and addresses are required from those presenting/testifying.
 - o Questions/comments should be addressed to the Mayor and Council.
 - o Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - o Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.

5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.

11. Develop a written and reasoned statement supporting the decision.