

# CITY OF POCA TELLO REGULAR CITY COUNCIL MEETING

June 4, 2020 · 6:00 PM  
Council Chambers | 911 North 7th Avenue

**Due to the COVID-19 pandemic guidelines, no on-site public access is permitted for this meeting.**

**The full Council meeting will be live-streamed at:  
<http://streaming.pocatello.us/> and available on Sparklight  
Cable channel 56**

**Phone number for public hearing testimony call-in: 208-  
234-6283**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

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The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

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RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

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## **1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

## **2. INVOCATION**

The invocation will be offered by a moment of silence.

### **3. CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes Budget Development meetings of May 7 and 14, 2020.

(b) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider payroll and materials claims for the month of May, 2020.

(c) EXTENSION OF AGREEMENT – SALE OF CITY PROPERTY AT 1080 SOUTH 1ST AVENUE: Council may wish to authorize the Mayor to sign a Broker Agreement Addendum with Michael Wheelock extending the term of a contract to sell City property at 1080 South 1st Avenue to July 31, 2020.

(d) COUNCIL DECISION – BREEZY APARTMENTS FINAL PLAT APPROVAL: Council may wish to adopt its decision approving the final plat for Breezy apartments, which subdivides 3.72 acres of land into twenty-three (23), including eighteen (18) residential lots and five (5) lots to be dedicated as common area for parking, open space and stormwater retention, subject to conditions. The property is located east of Philbin Road and south of Quinn Road.

(e) COUNCIL DECISION – TIERRA VISTA SUBDIVISION SHORT PLAT APPROVAL: Council may wish to adopt its decision approving the short plat for Tierra Vista Subdivision, which subdivides approximately 1.51 acres of Lot 2, Block 1 of Tierra Vista Subdivision into two (2) commercial lots, subject to conditions. The property is located at 177 Vista Drive, Pocatello.

Documents:

[AGENDA-ITEM-3.PDF](#)

### **4. COMMUNICATIONS AND PROCLAMATIONS**

### **5. CALENDAR REVIEW**

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

### **6. PUBLIC HEARING – PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR 2019 ANNUAL ACTION PLAN**

**PUBLIC HEARINGS:** The procedure that will be used for conducting the public hearings is at the end of the

## **agenda. Phone number for public hearing testimony call-in: 208-234-6283**

This time has been set aside for Council to accept comments regarding a proposed amendment within Program Year 2019, Community Development Block Grant (CDBG) Annual Action Plans. This amendment was reviewed and recommended for approval by the CDBG Advisory Committee at their meeting on May 19, 2020. A 5-day written comment period began May 31, 2020, and concludes June 4, 2020. **(ACTION ITEM)** (Legislative Public Hearing)

Following the public hearing, Council may wish to approve the amendment and authorize submission, including any public comments to HUD.

Documents:

[\*\*AGENDA-ITEM-6.PDF\*\*](#)

## **7. ORDINANCES**

### **READING OF AN ORDINANCE PROCEDURE**

1. Council determines which option below will be used to read the Ordinance by roll call vote.
2. The Ordinance is read by City Staff (usually City Attorney).
3. Mayor will declare the final reading of the ordinance and ask "Shall the Ordinance pass?" After roll call is taken, Mayor will announce whether or not the ordinance passed.

**ORDINANCES:** The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication. **(ACTION ITEM)**

**EXAMPLE MOTIONS:**

**Option 1: FOR ONE READING UNDER RULES SUSPENSION:** "I move the ordinance, Agenda Item #\_\_, be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

**Option 2: FOR THREE SEPARATE READINGS:** "I move the ordinance, Agenda Item #\_\_, be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

An ordinance ready for reading.

7. An ordinance re-designating Chubbuck Road located within Pocatello City limits as "Venture Way" and amending Pocatello Municipal Code Title 10, Chapter 16 "Speed Regulations", specifically by amending Section 10.16.050 "Areas Thirty Five Miles Per Hour" to extend a portion of Olympus Drive to a speed limit of 35 miles per hour and amending Section 10.16.060 "Areas Forty Five Miles Per Hour" to exclude that section of Olympus Drive being changed to 35 miles per hour. **(ACTION ITEM)**

Documents:

**[AGENDA-ITEM-7.PDF](#)**

## **8. ADJOURN**

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### **PUBLIC HEARING PROCEDURE**

1. Explanation of hearing procedures by Mayor or staff.
  - o Ten (10) minute time limit on applicant presentation.
  - o Three (3) minute time limit on public testimony.
  - o Names and addresses are required from those presenting/testifying.
  - o Questions/comments should be addressed to the Mayor and Council.
  - o Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
  - o Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**

11. Develop a written and reasoned statement supporting the decision.