

# CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

July 2, 2020 · 6:00 PM  
Council Chambers | 911 North 7th Avenue

**In-person attendance is allowed, but strict social distancing measures are in place. Attendance is limited.**

**The full Council meeting will be live-streamed at:  
<http://streaming.pocatello.us/> and available on Sparklight  
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

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The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

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RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

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## **1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

## **2. INVOCATION**

The invocation will be a moment of silence.

## **3. CONSENT AGENDA**

The following business items may be approved by one motion and a vote.

If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes of the June 18, 2020 Executive Session.

(b) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider payroll and materials claims for the month of June, 2020.

(c) HISTORIC PRESERVATION COMMISSION APPOINTMENT: Council may wish to confirm the Mayor's appointment of Marty Vizcarra to serve as a member of the Historic Preservation Commission, replacing Meagan Sully whose term expired. Mr. Vizcarra's term will begin July 11, 2020 and will expire July 11, 2023.

(d) PARKS AND RECREATION ADVISORY BOARD REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Fred Belzer to continue his service as a member of the Parks and Recreation Advisory Board. Mr. Belzer's term will begin July 8, 2020 and will expire July 8, 2022.

(e) COUNCIL DECISION – HAMMES SUBDIVISION DIVISION 2 SHORT PLAT APPROVAL: Council may wish to adopt its decision approving the short plat for Hammes Subdivision Division 2, which subdivides approximately 2.71 acres of Lot 2 Block 1, Hammes Subdivision into three (3) residential lots, subject to conditions. The property is located at 3790 Johnny Creek Road.

(f) COUNCIL DECISION – REED SUBDIVISION FINAL PLAT APPROVAL: Council may wish to adopt its decision approving the final plat for Reed Subdivision, which subdivides approximately 1.95 acres of land into fifteen (15) townhome lots, three (3) of which are already developed with two (2) townhomes, subject to conditions. The property is located in the 1200 block of Heber Avenue.

(g) COUNCIL DECISION – REZONE OF LOTS 11 AND 12, BLOCK 353, POCATELLO TOWNSITE FROM LIGHT INDUSTRIAL (LI) TO RESIDENTIAL COMMERCIAL PROFESSIONAL (RCP): Council may wish to adopt its decision to approve the request by ECS Properties, LLC for the amendment of the zoning designation of Lots 11 and 12, Block 353, Pocatello Townsite from Light Industrial (LI) to Residential Commercial Professional (RCP).

Documents:

[AGENDA-ITEM-3.PDF](#)

#### **4. COMMUNICATIONS AND PROCLAMATIONS**

#### **5. CALENDAR REVIEW**

Council may wish to take this opportunity to inform other Council members

of upcoming meetings and events that should be called to their attention.

## **6. OPEN CONTAINER WAIVER REQUEST – OLD TOWN POCATELLO**

Council may wish to consider a request from Old Town Pocatello (mailing address: PO Box 222, Pocatello, ID 83204) for a waiver of the open container ordinance to allow alcohol to be consumed on city sidewalks and permitted “parklet” areas throughout the Old Town Pocatello Business Improvement District, daily until 11:00 p.m., beginning immediately through Saturday, October 31, 2020. **(ACTION ITEM)**

If the open container ordinance is waived it should be contingent upon the applicant meeting Police Department requirements.

Documents:

[AGENDA-ITEM-6.PDF](#)

## **7. WPC MAINTENANCE SHOP ROOF REPLACEMENT PROJECT**

Council may wish to consider the recommendations of staff for the following requests regarding the WPC maintenance shop roof replacement: **(ACTION ITEM)**

a) Accept the lowest responsive bid received on June 16, 2020, from Thomas D. Robison Roofing, Inc., in the amount of \$59,500.00 for total bid; and if the bid is accepted

b) Authorize the Mayor’s execution of an Agreement between the City of Pocatello and Thomas D. Robison Roofing, Inc., in the amount \$59,500.00, for the WPC maintenance shop roof replacement, subject to Legal Department review.

The project includes covering the existing roof with a thermoplastic membrane and anchoring the membrane to the existing structure. If approved, the work will begin in July and will be completed within 30 days. Funds for this project are budgeted and available in the WPC capital account.

Documents:

[AGENDA-ITEM-7.PDF](#)

## **8. RENEWAL OF LEASE AGREEMENT WITH SENIOR ACTIVITY CENTER, INC.**

Council may wish to consider approving a Lease Agreement with Senior Activity Center, Inc. for lease of City property located at 427 North 6th Avenue. The proposed lease agreement represents a renewal of a current

10-year agreement which expired on June 30, 2020, with the following revisions: **(ACTION ITEM)**

- a) Change the name from Greater Pocatello Senior Citizens, Inc. to Senior Activity Center, Inc.
- b) Update to a lease agreement reflecting current utility processing protocols in place since FY2018 whereby Senior Activity Center, Inc. receives billings and processes payments for all Center utilities, with support from the City in the amount of \$35,000 yearly for the purpose of utility payments.
- c) Renewal of a 10-year agreement term, with a condition allowing for a reduction in term length, should the Senior Activity Center, Inc. relocate to a new or alternate facility.

Documents:

**[AGENDA-ITEM-8.PDF](#)**

## **9. ADJOURN**

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### **PUBLIC HEARING PROCEDURE**

1. Explanation of hearing procedures by Mayor or staff.
  - o Ten (10) minute time limit on applicant presentation.
  - o Three (3) minute time limit on public testimony.
  - o Names and addresses are required from those presenting/testifying.
  - o Questions/comments should be addressed to the Mayor and Council.
  - o Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
  - o Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.

7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**

11. Develop a written and reasoned statement supporting the decision.