

# CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

July 5, 2018 · 6:00 PM  
Council Chambers | 911 North 7th Avenue

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

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City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.us](mailto:sbeebe@pocatello.us); 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

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The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

*Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "DISCUSSION ITEMS." You must sign in at the start of the meeting to be recognized.*

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RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

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## 1. ROLL CALL AND PLEDGE OF ALLEGIANCE

## 2. INVOCATION

The invocation will be offered by Karen Peace of the Baha'i Faith.

### **3. CONSENT AGENDA**

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the May 31, 2018 Budget Development meeting; June 7, 2018 Clarification meeting and Regular City Council Meeting; June 12, 2018 Joint Cities/Bannock County/School District No. 25 Meeting; and Study Session and Budget Development meetings of June 14, 2018.

(b) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider payroll and material claims for the month of June 2018.

(c) HISTORIC PRESERVATION COMMISSION REAPPOINTMENT: Council may wish to confirm the reappointment of Nick Nielson to continue his service as a member of the Historic Preservation Commission. Mr. Nielson's term will begin July 3, 2018 and will expire July 3, 2021.

(d) HOUSING ALLIANCE AND COMMUNITY PARTNERSHIPS REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Karina Mason Rorris to continue her service as a member of the Housing Alliance and Community Partnerships Board of Directors. Ms. Rorris' term will begin July 2, 2018 and will expire July 2, 2023.

(e) PARKS AND RECREATION ADVISORY BOARD APPOINTMENT: Council may wish to confirm the Mayor's appointment of Jeffry Angelo to serve as a member of the Parks and Recreation Advisory Board, replacing Doug Milder whose term expired.

(f) PARKS AND RECREATION ADVISORY BOARD REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Frederick Belzer to continue his service as a member of the Parks and Recreation Advisory Board. Mr. Belzer's term will begin July 8, 2018 and will expire July 8, 2020.

(g) APPROVAL OF AGREEMENT TO PURCHASE PROPERTY: Council may wish to approve a proposed Agreement to purchase real property at 2808 South 5th Avenue, subject to Legal Department review. Said purchase will be made from the Contingency Fund.

Documents:

[AGENDA-ITEM-3.PDF](#)

### **4. COMMUNICATIONS AND PROCLAMATIONS**

## 5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

## 6. PUBLIC HEARING—RECONSIDERATION OF HEARING EXAMINER DECISION—533 WEST CLARK STREET

This time was set aside for the Council to receive comments from the public regarding a request from Airgas, USA for a second electronic message display at 533 West Clark Street. Municipal Code 15.20.250(E) allows one such sign per business. The request was denied by the Hearing Examiner after the May 24, 2018 public hearing. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-6.PDF](#)

## 7. SHORT PLAT—L & B SUBDIVISION

Brad Frasure, represented by Daniel Long of Rocky Mountain Engineering and Surveying, (mailing address: 600 East Oak Street, Pocatello, ID 83201) has submitted a short plat to subdivide 0.88 acres (more or less) into two (2) residential lots. The subdivision is located at the end of Corsini Court and is to be known as L & B Subdivision. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

## 8. FINAL PLAT—GREENFIELD MEADOWS DIVISION 5

Ryan Satterfield of Satterfield Realty and Development, represented by Mitch Greer of Rocky Mountain Engineering and Surveying, (mailing address: 600 East Oak Street, Pocatello, ID 83201) has submitted a final plat to subdivide 17.23 acres (more or less) into 42 residential lots. The subdivision is located east of Greenfield Meadows Division 4, on an extension of Owyhee Street and Trevor Street and is to be known as Greenfield Meadows Division 5.

At their meeting on February 14, 2018 the Planning and Zoning Commission recommended approval with the conditions outlined in the staff report. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

## 9. GROUND LEASE AGREEMENT—KENNETH C. SWISHER

Council may wish to consider a Ground Lease Agreement with Kenneth C.

Swisher to allow for the City's continued use of approximately 210 square feet of land owned by Mr. Swisher, which is located adjacent to the southeast portion of Taysom-Rotary Park. This area has traditionally and is currently being used as part of the park's entrance, parking area and associated fencing and landscape. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-9.PDF](#)

## **10. PIGGYBACK PURCHASE OF 2018 HENDERSON BRINE MAKER—STREET OPERATIONS DEPARTMENT**

Council may wish to consider authorizing the piggyback purchase of a 2018 Henderson BrineXtreme Infinity Brine Maker and authorize the Mayor's signature on all contract documents related to the purchase. MetroQuip, Inc. has agreed to allow the Street Operations Department to piggyback the National Joint Powers Alliance/Sourcewell contract #080114-HPI in the amount of \$57,425.00.

The amount has been budgeted in the Street Operations Department Fiscal Year 2018 budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

## **11. CITY SOURCED SERVICE REQUEST MANAGER/APP PLATFORM AGREEMENT—INFORMATION TECHNOLOGY (IT)**

Council may wish to approve a contract with CitySourced for a City Service Request Manager/App Platform and authorize the Mayor's signature on all contract documents related to the purchase. This project was presented to the Council at the May 10, 2018 Study Session.

The design will be funded with Fiscal Year 2018 reserves and the purchase amount has been included in the IT Department Fiscal Year 2019 budget request. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-11.PDF](#)

## **12. DISCUSSION ITEMS**

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a

subsequent agenda. You must sign in at the start of the meeting in order to be recognized. **(Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)**

## 13. ADJOURN

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### PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
  - Ten (10) minute time limit on applicant presentation.
  - Three (3) minute time limit on public testimony.
  - Names and addresses are required from those presenting/testifying.
  - Questions/comments should be addressed to the Mayor and Council.
  - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
  - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**
11. Develop a written and reasoned statement supporting the decision.

### READING OF AN ORDINANCE PROCEDURE

1. Council determines which option below will be used to read the Ordinance by roll call vote.
2. The Ordinance is read by City Staff (usually City Attorney).
3. Mayor will declare the final reading of the ordinance and ask "Shall the Ordinance pass?" After roll call is taken, Mayor will announce whether or not the ordinance passed.

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication.

#### EXAMPLE MOTIONS:

**Option 1: FOR ONE READING UNDER RULES SUSPENSION:** "I move the ordinance, Agenda Item #\_\_, be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

**Option 2: FOR THREE SEPARATE READINGS:** "I move the ordinance, Agenda Item #\_\_, be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.