

CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

August 2, 2018 · 6:00 PM
Council Chambers | 911 North 7th Avenue

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "DISCUSSION ITEMS." You must sign in at the start of the meeting to be recognized.

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Tony Seikel, Portneuf Sangha representative.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the Clarification meeting and Regular Council meeting of July 5, 2018; the Study Session of July 12, 2018; and the City Council Study Session Clarification Working Lunch of July 19, 2018.

(b) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider payroll and material claims for the month of June 2018.

(c) HISTORIC PRESERVATION COMMISSION REAPPOINTMENT: Council may wish to confirm the reappointment of Jacquee Alvord to continue her service as a member of the Historic Preservation Commission. Ms. Alvord's term will begin August 21, 2018 and will expire August 21, 2021.

Documents:

[AGENDA-ITEM-3.PDF](#)

4. COMMUNICATIONS AND PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. CHILD CARE LICENSE DENIAL APPEAL—JOHNSON

Meghan Johnson will be present to appeal the decision of Police Department staff which denied Ms. Johnson a child care license. **(ACTION ITEM)**

7. PUBLIC HEARING – PROPOSED FISCAL YEAR 2019 BUDGET

This time has been set aside for the Council to receive public comments on the proposed Fiscal Year 2019 City Budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

8. PUBLIC HEARING – PROPOSED FISCAL YEAR 2019 FEE CHANGES

This time has been set aside for the Council to receive public comments on proposed fee changes proposed for Fiscal Year 2019. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

9. IDAHO DEPARTMENT OF LANDS GRANT ACCEPTANCE/MOU AGREEMENT

Council may wish to accept the recommendation of Science and Environment Division staff for the following requests related to the creation of a tree inventory for the City, subject to Legal Department review. **(ACTION ITEM)**

- a) Support the acceptance of an Idaho Department of Lands grant application in an amount up to \$2,500.00; and, if awarded;
- b) Authorize the Mayor's signature on documents related to the grant/Memorandum of Understanding (MOU), subject to Legal Department review.

Matching funds (25%) will be through in-kind services from the Science and Environment Division. The funds will be used to identify the stormwater benefits of street and park trees.

Documents:

[AGENDA-ITEM-9.PDF](#)

10. BUCKET TRUCK PURCHASE—STREET OPERATIONS

Council may wish to accept the recommendations from staff and approve the purchase of a 2009 International 4300 Terex TL50MH bucket truck from Altec Neuco in the amount of \$60,000.00 and authorize the Mayor to sign any contract documents necessary to execute the purchase.

Multiple quotes were obtained, but only one met the height requirements. To complete tasks required by the department a bucket working height of 50 feet and a stowed height of no more than 12 feet 3 inches to fit under the Center Street Underpass is required. Funds for the purchase are available in the Street Operations Fiscal Year 2018 budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

11. BID/AGREEMENT—CENTER STREET UNDERPASS REHABILITATION—STREET OPERATIONS

Council may wish to accept the recommendations of staff for the following requests regarding the Center Street Underpass Rehabilitation:

- a) Accept the bid received from Smylie D's Masonry & Stucco in the amount of \$105,971.49, and if the bid is accepted;
- b) Authorize the Mayor to sign any contract documents necessary to execute the contract between the City and Smylie D's Masonry & Stucco in the amount of \$105,971.49 for the rehabilitation project, subject to Legal Department review.

Rehabilitation will include, but is not limited to: removal of loose debris; pressure washing; plaster repair; base coat and color coat, two colors (main color and accent color). Center Street Underpass Rehabilitation project was previously approved by City Council and funds are available in the Fiscal Year 2018 Fund 70 budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-11.PDF](#)

12. BID/AGREEMENT—AIRPORT RECONSTRUCTION OF TAXILANE

Council may wish to accept the following recommendations of staff for the following requests regarding a taxilane reconstruction project at the Pocatello Regional Airport.

- a) Accept the bid received from Mickelsen Construction in the amount of \$386,994.69 and, if the bid is accepted;
- b) Authorize the Mayor to sign a construction agreement and notice of award between the City and Mickelsen Construction in the amount of \$386,994.69 for taxilane reconstruction work.

The project will be funded 93.75% by FAA grant funds and 6.25% by airport passenger facility charge (PFC) funds. The project is contingent upon the award of grant funds and FAA approval. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-12.PDF](#)

13. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action

at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. **(Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)**

14. ADJOURN

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - Ten (10) minute time limit on applicant presentation.
 - Three (3) minute time limit on public testimony.
 - Names and addresses are required from those presenting/testifying.
 - Questions/comments should be addressed to the Mayor and Council.
 - Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.
11. Develop a written and reasoned statement supporting the decision.

READING OF AN ORDINANCE PROCEDURE

1. Council determines which option below will be used to read the Ordinance by roll call vote.
2. The Ordinance is read by City Staff (usually City Attorney).
3. Mayor will declare the final reading of the ordinance and ask "Shall the Ordinance pass?" After roll call is taken, Mayor will announce whether or not the ordinance passed.

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication.

EXAMPLE MOTIONS:

Option 1: FOR ONE READING UNDER RULES SUSPENSION: "I move the ordinance, Agenda Item #__, be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

Option 2: FOR THREE SEPARATE READINGS: "I move the ordinance, Agenda Item #__, be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.