

AMENDED AGENDA

CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

August 18, 2022 • 6:00 PM
Council Chambers | 911 North 7th Avenue

During low/medium COVID-19 community level designations, individuals are encouraged, but not required, to wear masks/face coverings.

During high COVID-19 community level designations, individuals will be required to wear masks/face coverings.

**The meeting will be live-streamed at:
<http://streaming.pocatello.us/> and available on Sparklight
Cable channel 56**

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "ITEMS FROM THE AUDIENCE." You must sign in at the start of the meeting to be recognized.

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Dale Spencer, representing Temple Emanuel Synagogue.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MATERIAL CLAIMS: Council may wish to consider Material Claims for the period of August 1, 2022 through August 13, 2022.

(b) TREASURER'S REPORT: Council may wish to consider the Treasurer's Report for June 2022 showing cash and investments as of June 30, 2022.

(c) HUMAN RELATIONS ADVISORY COMMITTEE REAPPOINTMENT: Council may wish to confirm the Mayor's reappointment of Merritt Clemons to continue serving on the Human Relations Advisory Committee. Merritt's term will begin August 17, 2022 and will expire August 17, 2026.

(d) PLANNING AND ZONING COMMISSION APPOINTMENTS: Council may wish to confirm the Mayor's appointment of Eugene Bartu and Roger Frey to serve as members of the Planning and Zoning Commission, replacing Nathan Roberts and Dakota Worrell who resigned. Eugene's

term will begin August 19, 2022 and expire May 10, 2025. Roger's term will begin August 19, 2022 and expire August 5, 2025.

4. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

5. HILINE PARTNERSHIP SHORT PLAT APPLICATION

Council may wish to consider a request by Hiline Partnership, (mailing address: 1255 Field Drive, Pocatello, ID 83204) represented by Merrill Quayle, City of Pocatello Public Works Department, for a short plat application request to subdivide a 29.69 acre parent parcel into one (1) lot encompassing 0.36 acres (more or less). The general location of the property is south of I-86 and north of Amy's Kitchen located at 221 Phil Meador Avenue. **(ACTION ITEM)**

Documents:

[**AGENDA-ITEM-5.PDF**](#)

6. AIRPORT LEASE AGREEMENTS/RESOLUTIONS – AIRPORT

Council may wish to approve and authorize the Mayor to sign lease agreements and resolutions for the following leases at the Pocatello Regional Airport, subject to Legal Department review: **(ACTION ITEM)**

- a) Skywest Airlines – approximately 11,286 square feet of space in the terminal building for the purpose of operating a commercial service airline with a rental rate of \$7,549.39 per month and a term of three (3) years;
- b) Pocatello Trap Club – approximately 48.1 acres of property for the purpose of operating a trap shooting facility, with a rental rate of \$1,554.12 per year and a term of ten (10) years; and
- c) Airport Terminal Advertising – right to display advertising exhibits in and about the Airport in exchange for 25% commission with a term of five (5) years.

Documents:

[AGENDA-ITEM-6.PDF](#)

**7. AIRPORT LEASE AGREEMENT
AMENDMENT/RESOLUTION – AIRPORT**

Council may wish to approve and authorize the Mayor to sign a lease agreement amendment and resolution between the City and McNabb Grain dated July 15, 1999, for property at the Pocatello Regional Airport, subject to Legal Department review. The amendment will allow for an abatement of McNabb's lease payment in return for McNabb contracting and paying for roof, siding and overhead door replacement to the warehouse they lease. The estimated cost of repair and abatement is \$114,000.00. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

**8. HIGHWAY POND OXBOW GRANT RATIFICATION –
SCIENCE AND ENVIRONMENT**

Council may wish to ratify a letter of support and authorize the Mayor's signature on all pertinent documents regarding submission of a \$5,000,000.00 grant application to the National Fish and Wildlife Foundation, and if awarded, accept the grant, subject to Legal Department review. The City of Pocatello would be a subcontractor to the Idaho Department of Lands (IDL). The City match commitment is 10%, of which 2.5% will be a cash match. If awarded, matching funds will be provided through external funding sources. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

**9. STATE/LOCAL AGREEMENT – MONTE VISTA TO
POCATELLO CREEK ROAD PATHWAY PROJECT**

Council may wish to consider the following items pertaining to the Monte Vista to Pocatello Creek Road Pathway Project: **(ACTION ITEM)**

- a) Approve and authorize the Mayor to sign a State/Local Agreement (SLA) and adopt a resolution between the Idaho Transportation Department (ITD) and the City of Pocatello subject to Legal Department review; and

b) Authorize the use of funds in the amount of \$3,934.00 as a pass-through accounting item. This is the estimated total match required for the design phase (Project Development) of the project and will be applied toward the total required match for the project. Funds for the project were awarded through a TAP grant. Funds are available in the Parks and Recreation Department FY2022 budget. The full match will be funded by local non-profit organizations.

Documents:

[AGENDA-ITEM-9.PDF](#)

10. BID ACCEPTANCE/AGREEMENT – WPCF EQUIPMENT PREPURCHASE – AERATION BASIN DIFFUSERS

Council may wish to accept the recommendation of staff and award the WPCF Equipment Prepurchase – Aeration Basin Diffusers bid to Xylem Water Solutions USA in the amount of \$481,072.00 for the Water Pollution Control Aeration Basin Diffusers Equipment and authorize the Mayor's signature on all applicable documents, subject to Legal Department review. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

11. BID ACCEPTANCE/AGREEMENT – ROSS PARK AQUATIC COMPLEX POOL RESURFACING

Council may wish to consider the recommendations of staff for the following requests regarding the Ross Park Aquatic Complex (RPAC) Pool Resurfacing Project for the main/lap pool and activity pool: **(ACTION ITEM)**

a) Accept the low responsive bid received from Davies Aqua-Chem Supply Co. dba Mastercraft Pool & Spa, in the amount of \$220,912.70; and if accepted

b) Authorize the Mayor's execution of the agreement between the City of Pocatello and Davies Aqua-Chem Supply Co. dba Mastercraft Pool & Spa in the amount of \$220,912.70 for the Ross Park Aquatic Complex main/lap pool and activity pool resurfacing project, subject to Legal Department review.

The Resurfacing Project will take place over two (2) fiscal years and will begin during late August and September 2022 following the closure of the RPAC facility and will continue in October and November 2023. Funding has been approved by Council and allocated in the Parks and Recreation Fiscal Year 2022 budget and Fiscal Year 2023 Fund 78 RPAC capital funds.

Documents:

[AGENDA-ITEM-11.PDF](#)

12. PIGGYBACK BID ACCEPTANCE/TRUCK PURCHASES – WATER DEPARTMENT

Council may wish to consider piggybacking the State of Idaho bid contract with Smith Chevrolet for the procurement of four (4) ½ ton work trucks for the Water Department and authorize the Mayor to sign all necessary documents pertaining to the purchase. Total cost for the purchase is \$135,026.72 and has been budgeted in the Water Department Fiscal Year 2022 budget per the rate study. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-12.PDF](#)

13. FISCAL YEAR 2023 DEPARTMENTAL FEE RESOLUTION

Council may wish to adopt a resolution with exhibits (a) through (y) setting fees for Fiscal Year 2023 (October 1, 2022 through September 30, 2023). **(ACTION ITEM)** The exhibits are:

- a) POCATELLO REGIONAL AIRPORT FEES
- b) ALCOHOLIC BEVERAGE LICENSES FEES
- c) ANIMAL SERVICES FEES
- d) BUSINESS LICENSE FEES
- e) CEMETERY FEES
- f) CHILDREN GROUP TREATMENT CENTER FEES

- g) FEES FOR COMMERCIAL ACTIVITIES IN PARKS AND PUBLIC PLACES
- h) CONSTRUCTION TRADE FEES
- i) CHILD CARE LICENSE FEES
- j) DEVELOPMENT REIMBURSEMENT FEES
- k) ENGINEERING REVIEW SERVICE FEES
- l) FIRE DEPARTMENT FEES
- m) GEOGRAPHICAL INFORMATION SERVICE FEE
- n) PARKS AND RECREATION PROGRAM, RENTAL AND ADMISSION FEES FOR PARKS AND RECREATION ACTIVITIES
- o) PARKS AND RECREATION FACILITY USE FEES
- p) PLANNING AND DEVELOPMENT SERVICE FEES
- q) POLICE DEPARTMENT FEES
- r) PUBLIC RECORD FEES
- s) SANITATION DEPARTMENT FEES
- t) EROSION AND SEDIMENT CONTROL (ESC) FEES
- u) POCATELLO REGIONAL TRANSIT SYSTEM FEES
- v) UTILITY BILLING DEPARTMENT FEES
- w) WATER DEPARTMENT FEES
- x) WATER POLLUTION CONTROL DEPARTMENT FEES
- y) ZOO IDAHO PROGRAM, RENTAL AND ADMISSION FEES

Documents:

AGENDA-ITEM-13.PDF

14. ORDINANCE

The Council has the following options for reading ordinances. If the Council makes no motion, the ordinance will be read on three (3) different days, two (2) readings of which may be by title only and one (1) reading of which shall be in full and placed on final passage for publication. **(ACTION ITEM)**

EXAMPLE MOTIONS:

Option 1: FOR ONE READING UNDER RULES SUSPENSION: "I move the ordinance, Agenda Item # , be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication."

Option 2: FOR THREE SEPARATE READINGS: "I move the ordinance, Agenda Item # , be read on three separate days. First and second readings will be by title and in full on the third reading. The ordinance shall then be placed on final passage for publication, and only the ordinance summary sheet be submitted for publication."

Before the ordinance can be read under Option 1, the Council must pass said motion by a vote of one-half plus one (4) of the full Council.

Ordinance ready for reading:

14: An ordinance approving the Fiscal Year 2023 Appropriation Ordinance. **(ACTION ITEM)** (The whole ordinance needs to be published.)

Documents:

AGENDA-ITEM-14.PDF

15. ITEMS FROM THE AUDIENCE

This time has been set aside to hear items from the audience not listed on the agenda. Items which appeared somewhere else on the agenda will not be heard at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items

may be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. (Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)

16. ADJOURN