

CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

November 1, 2018 · 6:00 PM
Council Chambers | 911 North 7th Avenue

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "DISCUSSION ITEMS." You must sign in at the start of the meeting to be recognized.

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Reverend Jim Jones, Blazing Grace Church.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the October 11, 2018 Work Session; the City Council Liaison/Work Session Clarification meeting; Executive Session; Clarification meeting and Regular City Council meeting held October 18, 2018.

(b) PAYROLL AND MATERIAL CLAIMS: Council may wish to consider payroll and material claims for the month of October 2018.

(c) HUMAN RELATIONS ADVISORY COMMITTEE APPOINTMENT: Council may wish to confirm the Mayor's appointment of Rituraj Yadav to serve as a member of the Human Relations Advisory Committee replacing Virgie Arambarri whose term expired. Mr. Yadav's term will begin November 2, 2018 and will expire November 2, 2022.

(d) PLANNING AND ZONING COMMISSION APPOINTMENT: Council may wish to confirm the Mayor's appointment of Dorothy Ricks to serve as a member of the Planning and Zoning Commission replacing Bill Stanton who resigned. Ms. Ricks' term will begin November 2, 2018 and will expire April 17, 2019.

(e) COUNCIL DECISION—LILAC SUBDIVISION FINAL PLAT: Council may wish to adopt its decision approving the Final Plat for Lilac Subdivision, which subdivides approximately 2.99 acres of land into thirteen (13) lots, twelve (12) residential and one (1) dedicated to storm water retention, subject to conditions. The property is located east of Lilac Street.

(f) COUNCIL DECISION—JUNIPER RESERVE DIVISION 2 FINAL PLAT: Council may wish to adopt its decision approving the Final Plat for Juniper Reserve Division 2, which subdivides approximately 6.15 acres of land into eleven (11) lots, ten (10) single-family residential and one (1) dedicated to storm water retention, subject to conditions. The property is located east of Juniper Reserve Division One.

Documents:

[AGENDA-ITEM-3.PDF](#)

4. COMMUNICATIONS AND PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. SHORT PLAT—SUNNYBROOK SUBDIVISION

Thomas DeHart of Sunnybrook Courts MHP, LLC (mailing address: P.O. Box 2396, Hailey, ID 83333) represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) has submitted a short plat application to subdivide 0.19 acres into one (1) lot. The subdivision is to be known as Sunnybrook Subdivision and is located at 911 Samuel Street in a Residential Medium Density Single Family zoning district. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-6.PDF](#)

7. REQUEST FOR PUBLIC HEARING—HYMAS

The Council may wish to consider a request by Nattie Hymas, Pocatello resident, to hold a public hearing on the Stratten Estates Subdivision application. Municipal Code 16.20.040(E) states, "Pursuant to Section 67-6521, Idaho Code, any affected person may at any time prior to final action on a subdivision application, if no public hearing has been held, petition the City Council in writing to hold a public hearing." **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

8. BACKGROUND INVESTIGATIONS BUREAU SUBSCRIBER AGREEMENT—HUMAN RESOURCES

Council may wish to approve and authorize the Mayor to sign a Subscriber Agreement with Background Investigation Bureau (BIB) to complete criminal background screenings for all new hires, new volunteers, and youth sport coaches as discussed at the September 13, 2018 Work Session. BIB will charge the City \$11.95 for one name screenings and \$16.95 for AKA screenings. Funds are available in Human Resources' Fiscal Year 2019 budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

9. DECLARATION OF SURPLUS WATER TANK AND DEMOLITION CONTRACT REQUESTS

Council may wish to consider the following staff recommendations regarding the demolition and removal of a 150,000 gallon steel water storage tank at the Pocatello Regional Airport. **(ACTION ITEM)**

a) Declare a 150,000 gallon steel water storage tank at the Pocatello Regional Airport as surplus property; and

b) Authorize the Mayor to sign and execute a contract between Pacific Steel & Recycling and the City of Pocatello in the amount of \$1,865.00 for demolition and removal of the storage tank.

Funds are available in the Water Department's Fiscal Year 2019 budget.

Documents:

[AGENDA-ITEM-9.PDF](#)

10. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. **(Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)**

11. ADJOURN

PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
 - o Ten (10) minute time limit on applicant presentation.
 - o Three (3) minute time limit on public testimony.
 - o Names and addresses are required from those presenting/testifying.
 - o Questions/comments should be addressed to the Mayor and Council.
 - o Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
 - o Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.

4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.
10. Mayor closes the hearing and initiates motion/deliberations.

Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.

11. Develop a written and reasoned statement supporting the decision.