

CITY OF POCATELLO REGULAR CITY COUNCIL MEETING

November 15, 2018 · 6:00 PM
Council Chambers | 911 North 7th Avenue

Any citizen who wishes to address the Council shall first be recognized by the Mayor, and shall then give his/her name and address for the record. If a citizen wishes to read documentation of any sort to the Council, he/she shall first seek permission from the Mayor. A three (3) minute time limitation is requested for Council presentations.

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

The purpose of the agenda is to assist the Council and interested citizens in the conduct of this public meeting. **Citizens should examine the agenda for the item of their interest. However, citizens are advised that only Public Hearings allow for public comment during the discussion/consideration process.**

Citizens have an opportunity to be heard by the Council if the item meets the criteria as described in the agenda item called "DISCUSSION ITEMS." You must sign in at the start of the meeting to be recognized.

RECESS: In the event the meeting is still in progress at 7:30 p.m., the Mayor may call a ten-minute recess to allow Council members and participants a brief rest period.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. INVOCATION

The invocation will be offered by Jesse Robison, Pocatello citizen.

3. CONSENT AGENDA

The following business items may be approved by one motion and a vote. If any one member of the Council so desires, any matter listed can be moved to a separate agenda item. **(ACTION ITEM)**

(a) MINUTES: Council may wish to waive the oral reading of the minutes and approve the minutes from the following meetings: the Joint Cities/Bannock County/School District No. 25 meeting and the Special City Council meeting on Olympus Drive/Chubbuck Road of October 23, 2018; Special City Council meeting with PDA on the Northgate TIF; Fire Union Quarterly Update meeting; Clarification meeting and the Regular Council meeting of November 1, 2018.

(b) TREASURER'S REPORT: Council may wish to consider the Treasurer's Report for October showing cash and investments as of October 31, 2018.

(c) GRANT ACCEPTANCE—MAYORS WALKING CHALLENGE: Council may wish to accept a \$1,000.00 grant from Blue Cross of Idaho Foundation for Health, Inc. for Mayor Blad's participation in the Mayors Walking Challenge.

(d) RESOLUTION—POCATELLO/CHUBBUCK MAYORS YOUTH ADVISORY COUNCIL: Council may wish to adopt a new resolution changing the membership number for the Pocatello/Chubbuck Mayors Youth Advisory Council. The membership number each year will be at the discretion of the mayors.

(e) COUNCIL DECISION—SUNNYBROOK SUBDIVISION SHORT PLAT: Council may wish to adopt its decision approving the Short Plat for Sunnybrook Subdivision, which subdivides approximately .19 acres of land into one (1) residential lot, subject to conditions. The property is located at 911 Samuel Street.

Documents:

[**AGENDA-ITEM-3.PDF**](#)

4. COMMUNICATIONS AND PROCLAMATIONS

5. CALENDAR REVIEW

Council may wish to take this opportunity to inform other Council members of upcoming meetings and events that should be called to their attention.

6. REVISION TO FINAL PLAT—THE CROSSINGS

Ken Pape of Portneuf Development, LLC (mailing address: P.O. Box 2557, Pocatello, ID 83206) and Idaho Central Credit Union (mailing

address: P.O. Box 2469, Pocatello ID 83206) represented by Chris Adams of Creek Hollow and Associates (mailing address: 611 Wilson Avenue, Suite 1A, Pocatello, ID 83201), have submitted a revised final plat application for the Crossings Division One. The approved final plat called for subdividing 37.31 acres (more or less) into 97 lots. The revised plat calls for subdividing the same property into 74 lots. **(ACTION ITEM)**

Planning and Engineering staff recommends approval with conditions.

Documents:

[AGENDA-ITEM-6.PDF](#)

7. REQUEST TO USE FUNDS FOR ABATEMENT OF A DANGEROUS BUILDING LOCATED AT 426 EAST SUTTER STREET

Council may wish to consider a request from Lynn Transtrum, Building Official, to use Abatement of Dangerous Building fund 964 for the demolition of a dangerous building located at 426 East Sutter. This building was totally devastated by fire on April 13, 2018. The building was not insured and the owner does not have the resources to abate the building. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-7.PDF](#)

8. HDR CONSULTING SERVICES AGREEMENT—SCIENCE AND ENVIRONMENT

Council may wish to approve and authorize the Mayor's signature on a Consulting Services Agreement between the City of Pocatello and HDR Engineering Inc., subject to Legal Department review.

Funds for execution of Task 1 (\$9,675.00) are available within the Science and Environment Division's 2019 Fiscal Year budget. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

9. LHTAC GRANT APPLICATION/AGREEMENT—TENDROY ELEMENTARY SCHOOL PEDESTRIAN SAFE ROUTE PROJECT

Council may wish to consider the following requests regarding a Local Highway Technical Assistance Council (LHTAC) Grant regarding the Children Pedestrian Safety Program for Tendroy Elementary School Safe Route to School Project: **(ACTION ITEM)**

a) Application for a Children Pedestrian Safety grant in the amount of \$250,000.00; and if awarded

b) Authorize the Mayor to accept the grant and sign the Program Agreement form outlining the program.

There is no City match for the grant.

Documents:

[AGENDA-ITEM-9.PDF](#)

10. LHTAC GRANT APPLICATION/AGREEMENT—BRIDGE PROJECTS

Council may wish to consider the following requests regarding a Local Highway Technical Assistance Council (LHTAC) Grant which administers the Local Strategic Initiative Program for bridges. Three projects being considered are: Rehabilitation of Carson Street Bridge, Expansion Joints Replacement of various bridges and Safety Improvements at the Intersection of Trail Creek and Riverside Drive. **(ACTION ITEM)**

a) Application for a Local Strategic Initiative Program grant in the amount of \$1 million; and if awarded

b) Authorize the Mayor to accept the grant and sign the Program Agreement form outlining the program.

There is no City match for the grant.

Documents:

[AGENDA-ITEM-10.PDF](#)

11. PROFESSIONAL SERVICE AGREEMENT—RAFTELIS FINANCIAL CONSULTING, INC.

Council may wish to authorize the execution of a Professional Service Agreement with Raftelis Financial Consultants, Inc., for the preparation of a current rate study for an amount not to exceed \$102,622.00. The services provided will be a five-year rate study to revise and update the previous study and will include rates for Water, Water Pollution Control and Sanitation services. Costs for the study will be equally shared among the three utility departments. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-11.PDF](#)

12. ITD DIVISION OF AERONAUTICS RESOLUTION/GRANT AGREEMENT—AIRPORT

Council may wish to approve, and authorize the Mayor to sign a Resolution, Grant Agreement and any other pertinent documents related to the acceptance of a grant offer from the Idaho Transportation Department (ITD) Division of Aeronautics. The grant is for \$15,000.00 to reimburse expenses incurred against Fiscal Year 2018 airport improvement projects consisting of the following: a) purchase of a snow blower/plow; b) taxiway rehab; c) replacement of the ARFF alarm system; d) a wildlife hazard assessment and creation of a new wildlife hazard management plan. **(ACTION ITEM)**

The grant requires City expenditure of \$62,625.00, which will be funded using budgeted Airport Passenger Facility charge Funds already allocated to the projects.

Documents:

[AGENDA-ITEM-12.PDF](#)

13. IDAHO POWER UTILITY EASEMENT—AIRPORT

Council may wish to approve and authorize the Mayor to sign, subject to Engineering and Legal Department review, an Idaho Power Utility easement at the Pocatello Regional Airport for power to a new hangar. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-13.PDF](#)

14. PIGGYBACK BIDS/LEASE AGREEMENT FOR BACKHOE PURCHASE—WATER

Council may wish to consider the following requests regarding a piggy-back bid from Western States Equipment Company for direct model replacement of two backhoes. **(ACTION ITEM)**

a) Accept the piggy-back on a City of Pocatello bid from 2014 to lease two (2) 2019 450E backhoes from Western States Equipment Company; and if accepted

b) Approve a five-year lease/with option to purchase agreement, subject to Legal Department review, with 5 annual payments of \$13,656.12 for each backhoe unit.

Water Department's Fiscal Year 2019 budget includes \$32,000.00 for annual payments toward these particular units.

Documents:

[AGENDA-ITEM-14.PDF](#)

15. DISCUSSION ITEMS

This time has been set aside to hear discussion items not listed on the agenda. Items which appeared somewhere else on the agenda will not be discussed at this time. The Council is not allowed to take any official action at this meeting on matters brought forward under this agenda item. Items will either be referred to the appropriate staff or scheduled on a subsequent agenda. You must sign in at the start of the meeting in order to be recognized. **(Note: Total time allotted for this item is fifteen (15) minutes, with a maximum of three (3) minutes per speaker.)**

16. ADJOURN