

AGENDA

CITY OF POCA TELLO CITY COUNCIL WORK SESSION

February 11, 2021 • 9:00 AM
Council Chambers | 911 North 7th Avenue

Limited in-person attendance is allowed, but due to COVID-19 guidelines, strict social distancing measures are in place.

MASKS/FACE COVERINGS ARE REQUIRED.

The full Council meeting will be live-streamed at <http://streaming.pocatello.us/> and available on Sparklight Cable channel 56

City Hall is accessible to persons with disabilities. Program access accommodations may be provided with three (3) days' advance notice by contacting Skyler Beebe at sbeebe@pocatello.us; 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

1. ROLL CALL

2. POCA TELLO REGIONAL AIRPORT COMMISSION UPDATE

Representatives from the Pocatello Regional Airport Commission will discuss the Commission's goals and projects, as well as Council's policies and expectations. **(ACTION ITEM)**

3. FIRE UNION QUARTERLY UPDATE

Members of the Pocatello Fire Union will give the Council an update of their activities for the past quarter.

4. GROUNDWATER NITRATE UPDATE – SCIENCE AND ENVIRONMENT

Science and Environment staff members will give the Council an update regarding nitrate issues in the Lower Portneuf Valley Aquifer. **(ACTION ITEM)**

5. ALAMEDA/JEFFERSON BEAUTIFICATION PROJECT

Engineering staff will give the Council a presentation regarding design concept and corresponding cost estimate for the Alameda/Jefferson Beautification Project, as requested during the October 15, 2020 City Council Liaison/Work Session Clarification meeting.

The project would enhance the entrance into the city and address landscaping elements, stormwater retention facilities to improve water quality and provide parking for public and School District #25 use. School District #25 has agreed to contribute \$25,000.00 to the project. Council may wish to provide staff direction regarding proceeding with the improvement project and project funding. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-5.PDF](#)

6. ADJOURN

#5



January 20, 2021

Jeffrey L. Mansfield, PE, CFM
Public Works Director/City Engineer
City of Pocatello
911 N 7th Avenue
Pocatello, Idaho 83201

Mr. Jeffery Mansfield,

On January 19, 2021 the Pocatello/Chubbuck School District 25 Board of Trustees met regarding the proposed new parking lot on the corner of Jefferson and Alameda Road. The District recognizes and is appreciative of the opportunity to have new available parking for Tendoy Elementary staff, parents and the community.

The Board approved the amount of \$25,000 towards the cost of the project in a spirit of cooperation for the proposed improvements. While we recognize the request was for a greater share in the project, please understand this is an unbudgeted capital request. Additionally, the District lost an estimated \$1.5 million in state school funding this year from reduced student enrollment due the current COVID pandemic.

In the event the City is able to move forward with the proposed parking lot improvements, please send an invoice to the Business Office located at the Education Center. We thank the City of Pocatello for being a great community partner in supporting the local educational needs of all students.

Respectfully,

A handwritten signature in black ink, appearing to read "Bart J. Reed", is written over a circular stamp or seal.

Bart J. Reed
Director of Business Operations

Cc: Mayor Brian Blad

CITY OF POCATELLO, IDAHO
CITY COUNCIL LIAISON
/WORK SESSION CLARIFICATION
OCTOBER 15, 2020

AGENDA ITEM NO. 1: Mayor Brian Blad called the City Council Liaison/Work Session
ROLL CALL Clarification meeting to order at 2:17 p.m. Council members present
were Heidi Adamson, Rick Cheatum, Linda Leeuwrik, Claudia Ortega
and Chris Stevens. Council member Roger Bray was excused. Also in attendance was Konni Kendell,
Deputy City Clerk; Jared Johnson, City Attorney; Heather Buchanan, Human Resource Director; and
Jeffrey Mansfield, Public Works Director.

AGENDA ITEM NO. 2: Discussion to clarify agenda items presented at the October 8, 2020
WORK SESSION Work Session was held at this time.
CLARIFICATION
/DISCUSSION

The draft minutes from the October 8, 2020 Work Session were reviewed by Council.

Councilmembers shared their feedback regarding information shared by the Library Board, Housing Alliance and Community Partners (HACP) and Pocatello Arts Council at the October 8, 2020 Work Session. Council expressed their support to continue receiving updates from HACP, as they feel it is important to receive updates on housing in the community.

In response to a question from Council, Heather Buchanan, Human Resources Director, stated that Blomquist Hale is being considered as the new EAP provider for general City employees and that a full contract will be considered by the Council at a later date. She added that a full Request For Proposal (RFP) will be conducted for consideration in the Fiscal Year 2022 budget.

AGENDA ITEM NO. 3: Discussion regarding the Renewable Energy Task Force was held.
-RENEWABLE
ENERGY TASK
FORCE

Jeff Mansfield, Public Works Director, gave an overview of action items to work towards a clean energy system which includes working to implement the clean energy task force as per Council resolution. Mr. Mansfield recommended that in order to have a good understanding of Council's goals and objectives, that an energy audit could be beneficial. He added that a similar audit was completed in 2010 and may provide the task force with clear direction toward actionable items.

Council members discussed funding possibilities available to help defray the costs of an energy audit.

Mr. Mansfield stated that the City of Star and other communities have recently undertaken similar projects and he will reach out for input. He added that a Request for Qualifications (RFQ) will be prepared in January 2021 so the energy audit could be completed in the spring.

In response from a question from Council, Mayor Blad stated that several actionable items were identified in the 2010 report, which have been completed.

Mr. Mansfield stated that proactive steps to identify policies to increase the use of clean energy have been initiated. He gave the example of the construction of a stormwater pond in the parking lot at City Hall and addition of conduit for possible future installation of charging stations for electric cars. In

response to a question from Council, Mr. Mansfield indicated that identification of City energy costs can be provided to the Council. He reminded the Council that through the methane generator facility, over \$100,000 worth of power is sold back to Idaho Power, which reduces the overall energy cost. Mr. Mansfield spoke of other avenues available to reduce energy costs, including electric vehicles and use of solar panels at City facilities. He stated that steps identified in the prior audit led to an 18% reduction in energy costs within the Water Department.

Council members asked to receive follow up information from Mr. Mansfield at a future Council meeting.

AGENDA ITEM NO. 4: Ms. Leeuwrik reported that the 2020 Census would be ending as of
CITY ACTIVITIES October 15, 2020. Counting was scheduled to continue until October
UPDATE-COUNCIL 31st. She expressed concern that although the overall count is 99.8%
complete, there are still groups that have not been accounted for in the
complete count. Ms. Leeuwrik expressed appreciation to Logan McDougall, Public Information
Officer, for public outreach resulting in a response rate of 72.5%, an increase over the 70.9% response
rate in 2010.

Ms. Adamson reported that property improvements have been completed on property owned by the City and leased to Big Momma's House for administration offices.

AGENDA ITEM NO. 5: Mayor Blad distributed information to the Council regarding City-owned
ACTIVITIES property located on the corner of Jefferson and Alameda Streets. He
UPDATE-MAYOR stated the property was originally purchased in 2013 through grant
funding for the purpose of widening the intersection. The project was
unfeasible, and the property remains empty. The Public Works Department has developed concept
drawings for a possible parking lot and landscape improvements on the property. Mayor Blad clarified
that the property would be a City-owned parking lot primarily used by Tendoy Elementary.

Jeff Mansfield, Public Works Director, gave an overview of the concepts possible for property use. He stated it is important to retain ownership of the property for possible future development.

Council discussed development possibilities and directed staff to explore plans and cost estimates for property improvements. Council members shared their concerns regarding cost and timeline of the project.

Council members discussed grant funding available through COVID relief grants through the State of Idaho. The Fire Department has requested to purchase radios with available funds. It is necessary for the Fire Department to submit a pre-approval application to the State as soon as possible in order to receive authorization prior to the end of the year.

Mayor Blad announced that COVID relief funds are available for use through the City's business grant program. A total of \$250,000 has been set aside by the Council for the program. Mayor Blad stated that as soon as approval of the program is received from the State of Idaho, information will be distributed to the community through multiple media outlets regarding the application parameters and procedure.

Mayor Blad called a recess at 4:11 p.m.

CITY COUNCIL LIAISON
/WORK SESSION CLARIFICATION
OCTOBER 15, 2020

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Mayor Blad reconvened the meeting at 4:25 p.m.

AGENDA ITEM NO. 6: Council member discussed activities of the City's Advisory Boards and
CITY COUNCIL Commissions
REPORTS
REGARDING CITY
BOARDS/COMMISSIONS

AIRPORT COMMISSION:

Mr. Cheatum reported that the Airport is seeing ridership increase, reaching approximately half of the capacity prior to the shutdown. Fuel sales have increased due to the BLM firefighting facility. Lease rentals for Airport property are under review. Construction of new City-owned hangers is being researched. The Commemorative Air Force visit to Pocatello was successful and plans are being made for another exhibit in 2021.

SENIOR ACTIVITY CENTER:

Mr. Cheatum stated that the Senior Activity Center is still losing revenue due to attendance restrictions. Staff is pursuing possible grants and donation possibilities.

BANNOCK TRANSPORTATION PLANNING ORGANIZATION:

Mr. Cheatum stated that all projects are on schedule with no changes.

HISTORIC PRESERVATION COMMISSION:

Ms. Leeuwrik reported that plans are being made for a capital campaign to begin funding for upgrades at Brady Chapel. The popular scavenger hunt will be held during October with changes to accommodate social distancing requirements.

HISTORIC DOWNTOWN POCATELLO:

Ms. Leeuwrik stated that "Old Town Pocatello" has changed the name to "Historic Downtown Pocatello" to better reflect the area and businesses.

LIBRARY BOARD:

Ms. Leeuwrik reported that the Marshall Public Library has initiated creative changes in order to accommodate social distancing, cleaning procedures and special adaptations for patrons, such as curbside pickup.

HOUSING ALLIANCE AND COMMUNITY PARTNERSHIPS:

Ms. Leeuwrik reminded the Council that a full report was received at the October 8, 2020 Work Session.

SEICAA:

Ms. Leeuwrik reported that SEICAA staff members are very busy due to COVID-related needs of residents. She announced that long-time SEICAA Director, Deb Hemmert will retire October 29th.

POCATELLO DEVELOPMENT AUTHORITY:

Ms. Adamson reported that PDA members have been taking a proactive approach to focus on goals and mission.

CITY COUNCIL LIAISON
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NEIGHBORWORKS:

Mrs. Ortega stated she met with Mark Dahlquist and feels confident in his knowledge and the direction of the board.

POCATELLO ARTS COUNCIL:

Ms. Stevens stated the Arts Council gave a presentation to the Council at the October 8, 2020 Work Session. The committee is working on the grant application process and project funding.

CHILD CARE ADVISORY BOARD:

Ms. Stevens reported that the committee is working with Southeast Idaho Public Health to educate daycares and parents on safety issues at daycares during COVID.

ANIMAL SHELTER ADVISORY BOARD:

Ms. Stevens stated fundraising efforts are underway and includes options to involve other animal rescue groups to maximize the impact.

HUMAN RELATIONS ADVISORY BOARD:

Ms. Stevens reported that a community group has been established to address racism issues in the community.

Mayor Blad clarified that members of HRAC are part of the community group and have been asked to coordinate efforts with HRAC and other diversity groups.

Jeff Mansfield, Public Works Director, announced that an open house regarding the Carson Street Bridge would be held October 27, 2020 from 5:00 p.m. to 7:00 p.m. in the Council Chambers.

AGENDA ITEM NO. 7: Due to time constraints, this agenda item was not discussed.

CITY COUNCIL
REQUESTS FOR
FUTURE AGENDA
ITEMS

AGENDA ITEM NO. 8: Mayor Blad adjourned the meeting at 5:01 p.m.
ADJOURN

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

KONNI R. KENDELL, DEPUTY CITY CLERK