

# AGENDA

## CITY OF POCA TELLO CITY COUNCIL WORK SESSION

May 13, 2021 • 9:00 AM  
Council Chambers | 911 North 7th Avenue

***Limited in-person attendance is allowed, but due to COVID-19 guidelines, strict social distancing measures are in place.***

***MASKS/FACE COVERINGS ARE REQUIRED.***

**The full Council meeting will be live-streamed at:  
<http://streaming.pocatello.us/> and available on Sparklight  
Cable channel 56**

City Hall is accessible to persons with disabilities. Program access accommodations can be provided with three (3) days' advance notice by contacting Skyler Beebe at [sbeebe@pocatello.us](mailto:sbeebe@pocatello.us); 208.234.6248 or 5815 South 5th Avenue, Pocatello, Idaho.

### **1. ROLL CALL**

### **2. LIBRARY BOARD UPDATE**

Representatives from the Library Board will discuss the Board's goals and projects, as well as Council's policies and expectations. **(ACTION ITEM)**

### **3. SISTER CITIES FOUNDATION OF POCA TELLO UPDATE**

Representatives from the Sister Cities Foundation of Pocatello will discuss the Foundation's goals and projects regarding Pocatello's relationship with Kwaremanguel, Burkina Faso, Africa. **(ACTION ITEM)**

### **4. BANNOCK DEVELOPMENT CORPORATION UPDATE**

MiaCate Kennedy, Bannock Development Corporation (BDC) Executive Director, will be present to give the Council an update of BDC's activities and achievements. **(ACTION ITEM)**

### **5. WPC FACILITY UPDATE**

Public Works staff and representatives from Keller Associates and Stantec Company will be present to provide information to the Council regarding the WPC Facility Planning Study, which documents key system information and provided analysis and planning framework for infrastructure development and operational decisions for the facility. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-5.PDF](#)

## **6. TRAP/NEUTER/RELEASE (TNR) PROGRAM UPDATE**

Josh Heinz, Animal Services Director, will update the Council with information regarding the TNR program and will seek Council guidance regarding the future of the program. **(ACTION ITEM)**

## **7. JOHNNY CREEK SEWER UPDATE**

Public Works staff will update the Council with information regarding costs and considerations for installing sewer lines in the Johnny Creek area. **(ACTION ITEM)**

## **8. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIVE-YEAR CONSOLIDATED PLAN CONSULTANT FUNDING REQUEST**

Neighborhood and Community Services Division staff will be present to request Council approval to secure a consultant through a competitive Request For Proposals process for completion of a five-year Consolidated Plan. Because the Consolidated Plan planning process requires in-depth research, data analysis, community and public outreach and proper reporting into the HUD system, services of a consultant are necessary. Due to limited CDBG allocation and the HUD-mandated cap on those funds, staff is requesting a General Fund transfer in the amount of \$50,000.00 to fund the project.

Per Department of Housing and Urban Development (HUD) requirements, CDBG entitlement communities are required to have a five-year Consolidated Plan in place to guide CDBG program activities. The City's current Consolidated Plan covers program years 2017-2021, with the fifth and final year of the current Consolidated Plan ending March 31, 2022. A new five-year Consolidated Plan must be submitted to HUD by February 15, 2022 for approval. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-8.PDF](#)

## **9. POCATELLO COMPREHENSIVE PLAN UPDATE**

Planning and Development Services staff will update the Council with

information regarding the City's Comprehensive Plan. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-9.PDF](#)

## 10. CENTRAL FUEL SITE UPDATE

Public Works Department staff will update the Council with information regarding the development of a new central fuel site. **(ACTION ITEM)**

Documents:

[AGENDA-ITEM-10.PDF](#)

## 11. ADJOURN

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### PUBLIC HEARING PROCEDURE

1. Explanation of hearing procedures by Mayor or staff.
  - o Ten (10) minute time limit on applicant presentation.
  - o Three (3) minute time limit on public testimony.
  - o Names and addresses are required from those presenting/testifying.
  - o Questions/comments should be addressed to the Mayor and Council.
  - o Council members must make their decision regarding the application on facts already in the record and information presented at the public hearing. Conflicts of interest, site visits and ex-parte contacts by Council members will be acknowledged.
  - o Protocol requires that Council and audience be recognized by the Mayor prior to speaking.
2. Mayor opens hearing.
3. Presentation by applicant.

Note: Remember, applicant bears the responsibility for making his/her case. This is also the time for Council members to ask their questions of the applicant.
4. Presentation by staff.
5. Written correspondence submitted for the record.
6. Testimony by those supporting the application.
7. Testimony by those uncommitted on the application.
8. Testimony by opponents to the application.
9. Rebuttal by the applicant.

10. Mayor closes the hearing and initiates motion/deliberations.

**Note: The Mayor may choose to require a motion prior to the discussion in order to focus deliberations, or, the Mayor may choose to allow deliberations prior to the motion in order to facilitate wording of the motion.**

11. Develop a written and reasoned statement supporting the decision.