

TO: Mayor Blad & City Council Members

FROM: Lisa Smith, CDBG Grant Administrator/Compliance Analyst, PDS

DATE: Meeting of April 1, 2021

SUBJECT: Program Year 2021 Action Plan Amendment

Neighborhood & Community Services staff proposes an amendment to the CDBG Program Year 2021 Action Plan, to increase the PY2021 project budget for Housing Rehabilitation by \$60,000.

The increase is necessary to allow for the funding of NeighborWorks Pocatello's Mobile Home Repair Program. The program will allow low- to moderate-income mobile home owners to access grant and loan funds to make necessary repairs on their home. This program provides qualified mobile home owners with a small grant and the option to access a low interest loan to make repairs that can't be covered with the grant funds. This is crucial for mobile home owners as not many financing options are available to them.

The money is being allocated from uncommitted PY2021 CDBG funding that is available to qualified agencies to apply for throughout the year. The action triggers the requirement for a substantial amendment because it increases the Housing Rehabilitation budget by more than 25%.

The Community Development Block Grant Advisory Committee recommended approval of the amendment at a special meeting on February 19, 2021. A 30-day written comment period on this amendment began on March 2<sup>nd</sup> at noon, and concludes with the oral comment opportunity at the City Council meeting of April 1, 2021. Following the public hearing, the Council may wish to approve the amendment and authorize the submission, including any public comments, to HUD.

If you have any questions, please give me a call at 234-6188.