



OFFICE OF THE MAYOR/COUNCIL  
911 North 7th Avenue  
P. O. Box 4169  
Pocatello, Idaho 83205-4169

BRIAN C. BLAD  
Mayor

Pocatello City Council:

ROGER BRAY  
RICK CHEATUM  
LINDA LEEUWRIK  
JOSH MANSFIELD  
CLAUDIA ORTEGA  
CHRIS STEVENS

Office: 208-234-6163  
Website: pocatello.us

July 13, 2022

TO: Pocatello City Council  
FROM: Mayor Brian C. Blad  
SUBJECT: Updated FY2023 Draft Budget

The FY 2023 DRAFT budget being presented July 14, 2022 includes the following items as discussed during the May 26, June 6 through 9 and July 7 Budget Development Meetings.

## REVENUE

### Taxes

- **\$899,808** – 3% increase from the highest budget of 3 years + projected new construction + annexation - State replacement monies
- **\$325,642** – 1% forgone for O&M

### Additional Revenue

- **\$940,497** – additional State revenue sharing per AIC estimates
- **\$38,330** – additional liquor sales per AIC FY2022 ending estimate
- **Reductions in all three franchise fees**
- **\$435,591** – additional highway distribution per AIC estimates
- **New or Increased Fee Requests Presented May 26**

## EXPENDITURES

- 14.2% increase in Blue Cross of Idaho
- Salary Changes per 6/8/2022 Presentation
  - Union CBA costs
  - Police Management Pay Scale
  - Fire Management Pay Scale
  - General Employee Pay Scale
  - Variable Employee Pay Scale
  - Seasonal Employee Pay Scale
- New Employee Requests
- New Fuel Estimates
- Up to a 3% O&M Increase per Department
- Updated Interfund Budgets and Applicable Transfers
- Use of Reserves and/or Fund 078 Savings
- Additional Expenditures per 7/7/22 Tax Solution Worksheet

AN EQUAL OPPORTUNITY EMPLOYER  
VETERAN'S PREFERENCE

## **TAX SOLUTION WORKSHEET**

The Tax Solution Worksheet has also been updated to include the items addressed at the July 7 meeting. All items remaining in yellow were not specifically addressed with a motion.

Please note that all issues on this list can be considered or reconsidered. If there is no revenue listed beside the request, the item would add to any balancing “problem.”

Many of the items tentatively added into the budget from this list are also on the non-budgeted, ranked list. Any additional consideration from this list would also add to any balancing “problem.”

The items added and included in the DRAFT are

- Ranking #1: Pavement Management \$500,000
- Ranking #2: Bannock Hwy/S. Valley Signal \$750,000
  - \$114,347 from 003 Street Reserves
  - **\$635,653 from one-time State of Id Funds in Reserves**
- Ranking #3: Building/Planning Software \$207,000
- Ranking #4: Fire Tower Truck \$1.8M (full purchase)
- Ranking #5: Driving Simulator \$300,000

	FY2021 ACTUAL	FY2022 BUDGET	FY2022 Y-T-D	FY2023 PROJECTED			Difference FY22 to FY23
= Council tentatively approved items. *Note: approval of 955,686 on 6/8/22. updated number 6/10/22				\$ 939,327		3% *highest budget of 3 years = \$31,310,899; updated 6/10/22	
= FYI purposes: property tax breakdown if Council approves 3% + new construction only & % breakout stays at FY22 levels. Amounts have been updated 6/10/22				\$ 136,684		new construction estimate as of 6/8/22	
= new additions to spreadsheet 6/10/22; added to General Fund				\$ 176,216		additional new construction 6/10/22	
= removed from consideration 7/7/22				992		annexation	
				(\$353,411)		minus State replacement money (ag and personal property reimbursements)	
				\$ 899,808		<b>new property tax available</b>	
City's forgone balance is \$3,372,488				\$ 325,642		1% *forgone for O&M	adds to the base
				\$ 976,924		3% *forgone for capital	DOES NOT add
				\$ 1,225,450		<b>new property tax with forgone</b>	
<b>GENERAL FUND</b>							
Property Tax	\$ 21,592,834	\$ 22,208,156	\$ 14,245,434	\$ 22,979,974			\$ 771,818
additional new construct				\$ 176,216			\$ 176,216
annexation				\$ 992			\$ 992
1% Forgone O&M incr.				\$ 325,642			\$ 325,642
Revenue Sharing	\$ 4,989,010	\$ 5,710,556	\$ 2,990,809	\$ 6,651,053		AIC	\$ 940,497
Liquor Sales	\$ 782,305	\$ 698,850	\$ 294,872	\$ 737,180		FY22 AIC	\$ 38,330
Franchise - Gas	\$ 326,473	\$ 324,565	\$ 81,275	\$ 324,000		historical	(\$565)
Franchise - Cable	\$ 170,292	\$ 143,163	\$ 39,635	\$ 135,000		historical	(\$8,163)
Franchise - Electric	\$ 466,507	\$ 435,858	\$ 236,421	\$ 435,000		historical	(\$858)
Water Lease	\$ 28,617	\$ 187,500	\$ 18,985				
<b>General Fund Projected New Income</b>							<b>\$ 2,243,909</b>
<b>STREET FUND</b>							
Property Tax	\$ 2,883,584	\$ 3,829,473	\$ 2,402,277	\$ 3,167,425			(\$662,048)
County R&B	\$ 1,606,120	\$ 808,000	\$ 468,123	\$ 800,000		historical	(\$8,000)
Highway Distribution	\$ 2,785,624	\$ 2,741,905	\$ 1,366,397	\$ 3,177,496			\$ 435,591
Regular Distribution		\$ 2,046,185		\$ 2,120,644		AIC	\$ 74,459
HB312		\$ 641,855		\$ 666,979		AIC	\$ 25,124
HB362		\$ 53,865		\$ 389,873		AIC	\$ 336,008
<b>Street Projected New Income</b>							<b>(\$234,457)</b>
<b>LIABILITY FUND</b>	\$ 577,028	\$ 577,722		\$ 485,470			(\$92,252)
<b>RECREATION FUND</b>	\$ 1,476,820	\$ 1,472,326	\$ 930,498	\$ 1,725,921			\$ 253,595
<b>CEMETERY FUND</b>	\$ 162,545	\$ 160,903	\$ 101,935	\$ 167,090			\$ 6,187
<b>AIRPORT FUND</b>	\$ 984,896	\$ 981,028	\$ 620,239	\$ 1,090,060			\$ 109,032
<b>LIBRARY FUND</b>	\$ 1,859,215	\$ 1,853,397	\$ 1,171,210	\$ 2,192,559			\$ 339,162
<b>DEBT SERVICE</b>	\$ 228,691	\$ 227,894	\$ 3,488	\$ 225,000			(\$2,894)
<b>CAPITAL FUND</b>							
<b>PROPERTY TAX TOTAL INCREASE</b>	<b>\$ 29,765,613</b>	<b>\$ 31,310,899</b>		<b>\$ 32,536,349</b>			<b>\$ 1,225,450</b>

## FY2023 REVENUE VS EXPENDITURE COMPARISON

Fund Number	Fund Divisions	Proposed Revenue *w/3% plus 136684 NC	Proposed Expenditures	Use of Reserves as of 7/7/22	Balance	Notes	Reserve Balances Before Use
<b>001 GENERAL FUND</b>			\$ 41,342,829		\$0	*includes 992 annexation, 176216 add'l NC as of 6/10/22, 325642 1% forgone	\$4,164,623
Property Tax & Other Revenue		\$ 38,969,504		\$ 1,840,683		*using General Fund account reserves for Tower Truck	
1% forgone O&M increase		\$ 325,642		\$ 207,000		*using General Fund account reserves for PDS/Bldg software	
<b>TOTAL GENERAL FUND REVENUE</b>		\$ 39,295,146					
001-0100	Mayor/Council		\$ 928,500				
001-0200	Finance Department		\$ 1,127,639				
001-0300	City Hall		\$ 558,423				
001-0500	Building Department		\$ 827,539				
001-0600	Planning & Development		\$ 942,001				
001-0601	Engineering		\$ 1,126,536				
001-0602	GIS		\$ 175,197				
001-0700	Human Resources		\$ 620,618				
001-0800	Non-Departmental		\$ 1,384,350				
001-0900	Legal Department		\$ 1,048,755				
001-1000	Police Department		\$ 17,831,659				
001-1100	Fire Department		\$ 11,023,010				
001-1200	Animal Services		\$ 1,110,623				
001-1301	Parks Department		\$ 2,374,931				
001-1302	Parks & Rec Administration		\$ 263,048				
<b>002 LIABILITY FUND</b>		\$ 1,341,506	\$ 1,341,506		\$0		\$946,802
<b>003 STREET OPERATIONS</b>		\$ 8,371,133	\$ 9,823,346	\$ 1,764,347	\$ 312,134	*using 003 Street Reserves for pavement management, bh/sv signal, 2 dump trucks, 1 sweeper, driving simulator	\$4,269,308
<b>004 RECREATION FUND</b>		\$ 3,142,780	\$ 3,142,780		\$0		\$106,276
004-1303	Zoo Idaho		\$ 1,002,825				
004-1304	Outdoor Recreation		\$ 309,417				
004-1305	Team Sports		\$ 528,115				
004-1306	Ross Park Aquatic Complex		\$ 533,552				
004-1307	Commuity Rec. Center		\$ 665,700				
004-1308	Golf Capital Improvement		\$ 82,525				
004-1311	Fort Hall Replica		\$ 11,477				
004-1312	Frontier Village		\$ 4				
004-1313	Summer Concerts		\$ 9,165				
<b>005 CEMETERY FUND</b>		\$ 553,870	\$ 553,870		\$0		\$205,861
<b>006 AIRPORT FUND</b>		\$ 2,153,201	\$ 2,153,201		\$0	*using Fund 078 department savings	\$2,424,836
<b>007 LIBRARY FUND</b>		\$ 2,229,868	\$ 2,229,868		\$0		\$84,182
<b>008 POCATELLO TRANSIT - RURAL</b>		\$ 1,475,564	\$ 1,494,907		(\$19,343)	*federal reimbursement lags	\$575,458
<b>009 POCATELLO TRANSIT - URBAN</b>		\$ 2,667,050	\$ 2,816,178		(\$149,128)	*federal reimbursement lags	(\$824,556)
<b>013 BUSINESS IMPROVEMENT DISTRICT</b>		\$ 100,000	\$ 100,000		\$0		\$1,041
<b>014 CHIEF THEATER FUND</b>		\$ -	\$ 10,638	\$ 10,638	\$0	*using account reserves	\$38,863
<b>016 EMERGENCY REPAIR FUND</b>		\$ 40,000	\$ 100,798	\$ 60,798	\$0	*using account reserves	\$223,918

**FY2023 REVENUE VS  
EXPENDITURE COMPARISON**

Fund Number	Fund Divisions	Proposed Revenue *w/3% plus 136684 NC	Proposed Expenditures		Balance	Notes	Reserve Balances
017 SCIENCE & ENVIRONMENT		\$ 967,318	\$ 1,017,318	\$ 50,000	\$ 0	*using Fund 017 reserves	\$134,451
030 SANITATION FUND		\$ 9,795,070	\$ 11,066,696	\$ 1,271,626	\$ 0	*using account reserves (per rate study)	\$3,666,079
031 WATER FUND		\$ 15,369,105	\$ 21,494,939	\$ 6,125,834	\$ 0	*using account reserves (per rate study)	\$3,176,860
032 WATER POLLUTION FUND		\$ 12,992,379	\$ 17,029,613	\$ 4,037,234	\$ 0	*using account reserves (per rate study)	\$2,740,642
035 AMBULANCE FUND		\$ 3,896,419	\$ 4,166,532		(\$270,113)	*needs Bannock County approval	\$2,803,554
037 WATER CAPACITY FEE		\$ 560,222	\$ 607,776		(\$47,554)		\$2,721,330
038 WPC CAPACITY FEE		\$ 268,617	\$ -		\$268,617		\$1,409,220
050 INFORMATION TECHNOLOGY		\$ 1,792,754	\$ 1,792,754		\$ 0	*includes General Fund reserve transfer for bldg/pds software	\$99,279
051 FLEET SERVICES FUND		\$ 2,014,463	\$ 2,014,463		\$ 0		\$104,398
052 UTILITY BILLING		\$ 1,571,664	\$ 1,571,664		\$ 0		(\$644,325)
053 EMPLOYEE WELLNES FUND		\$ 52,447	\$ 52,447		\$ 0		\$203,179
054 PUBLIC WORKS DIRECTOR		\$ 338,354	\$ 338,354		\$ 0		\$33,134
055 FUEL INTERNAL SERVICE		\$ 1,223,877	\$ 1,223,877		\$ 0		(\$190,683)
056 WORKER'S INSURANCE FUND		\$ 880,453	\$ 1,266,188		(\$385,735)	*potential expenditures; reserves will be requested if needed	\$595,776
057 EDUCATION BENEFITS			\$ 51,500	\$ 51,500	\$ 0	*using account reserves	\$91,250
059 DEBT SERVICE		\$ 225,000	\$ 225,000		\$ 0		\$41,981
060 WPC DEBT SERVICE		\$ 3,096,563	\$ 3,096,563		\$ 0		(\$28,404,766)
061 WATER DEBT SERVICE		\$ 640,872	\$ 640,872		\$ 0		(\$4,743,113)
070 FEDERAL AID PROJECTS		\$ 310,000	\$ 146,862		\$163,138		\$612,601
072 AIRPORT CONSTRUCTION		\$ 5,107,951	\$ 5,282,455		(\$174,504)	*federal reimbursement lags	(\$1,292,882)
073 WATER CAPITAL PROJECTS			\$ 2,651,036		(\$2,651,036)		\$6,498,012
074 WPC CAPITAL PROJECTS		\$ 1,300,000	\$ -		\$1,300,000		\$3,035,263
076 BUILDING RENOVATION		\$ 35,880	\$ -		\$35,880	*liquor store rent/maintenance	\$81,154
078 CAPITAL IMPROVEMENT		\$ 195,000	\$ 831,289	\$ 656,289	\$ 20,000	*using Fund 078 45,000 reserve, 611289 savings	\$3,241,831
081 CDBG ENTITLEMENT FUND		\$ 1,890,897	\$ 1,890,897		\$ 0		(\$77,973)
084 ARPA FEDERAL GRANT			\$ 10,495,496	\$ 10,495,496	\$ 0	*all money received FY22, using reserves	
088 POLICE GRANT FUND		\$ 54,986	\$ 54,438		\$548		\$118,544
951 POLICE RETIREMENT TRUST		\$ 255,000	\$ 769,433	\$ 514,433	\$ 0	*using account reserves	\$3,064,006
952 RETIREMENT PAYOUT FUND		\$ 213,145	\$ 837,397	\$ 624,252	\$ 0	*using account reserves	\$694,958
954 EIDC REVOLVING LOAN FUND		\$ 300,000	\$ 300,000		\$ 0		
955 CDR LOAN TRUST		\$ 35,035	\$ 35,035		\$ 0		(\$19,285)
957 ZOO IMPROVEMENT FUND		\$ 3,500	\$ 20,892		(\$17,392)		(\$43,441)
962 FAÇADE LOAN TRUST		\$ 42,303	\$ 42,303		\$ 0		\$22,018
964 PROPERTY ABATEMENT FUND		\$ 115,000	\$ 115,000		\$ 0		\$136,950

## FY2023 TAX FUND SOLUTION WORKSHEET

= no motions made on these items													
**Note: All items up for consideration/reconsideration													
											<b>Problem</b>	<b>As of July 7, 2022</b>	
											General Fund	\$0	
											Risk	\$0	
											Street	\$312,134	
											Recreation	\$0	
											Cemetery	\$0	
											*Airport	\$0	
											Library	\$0	
											Animal Shelter Bond	\$0	
											<b>Total</b>	<b>\$312,134</b>	
<b>Approval for Tax Supported Add-ins = Adds to the Tax Problem</b>													
											<b>Selected</b>	<b>Add Revenue</b>	<b>Revenue Available</b>
<b>General Fund</b>													
001-0500	Building vehicle	\$ 49,000.00				Fund 078 transfer requested							
0500/0600	Computer Software	\$ 207,000.00	\$ (207,000)	\$ 207,000	General Fund reserves								
001-0600	Overtime Request	\$ 4,834.00											
001-0601	Center Street Sidewalk Match	\$ 45,000.00	\$ (45,000)	\$ 45,000	Fund 078 reserves								
001-0800	Free Clinic increase	\$ 3,400.00											
001-0800	Visitors Bureau increase	\$ 60,000.00											
001-1000	Police Locker Rooms	\$ 250,000.00	\$ (250,000)	\$ 250,000	Fund 078 dept savings								
001-1000	Police tasers for Ordinance Officers	\$ 18,000.00	\$ (18,000)	\$ 18,000	Fund 078 reserves								
001-1000	Police LEADS Online program	\$ 8,000.00	\$ (8,000)	\$ 8,000	Fund 078 reserves								
001-1000	Radio Realignment	\$ 125,000.00	\$ (125,000)	\$ 125,000	Fund 078 dept savings								
001-1000	Vehicles	\$ 150,000.00	\$ (150,000)	\$ 150,000	Fund 078 dept savings								
001-1100	Fire Tower Truck purchase	\$ 1,840,683.00	\$ (1,840,683)	\$ 1,840,683	General Fund reserves								
<del>001-1200</del>	<del>Shelter Incinerator</del>	<del>\$ 95,000.00</del>			removed from Fy23 consideration								
<b>Street Operations</b>													
003	Pavement Management Increase	\$ 500,000.00	\$ (500,000)	\$ 500,000	Fund 003 Reserves								
003	Bannock Hwy/S. Valley Sig	\$ 114,347.00	\$ (114,347)	\$ 114,347	Fund 003 Reserves								
003	Bannock Hwy/S. Valley Sig	\$ 635,653.00			Fund 003 Reserve Transfer as a result of one-time State Funding in FY21								
003	2 Dump Trucks/Plows	\$ 500,000.00	\$ (500,000)	\$ 500,000	Fund 003 Reserves								
003	1 Sweeper	\$ 350,000.00	\$ (350,000)	\$ 350,000	Fund 003 Reserves								
	Driving Simulator Program	\$ 300,000.00	\$ (300,000)	\$ 300,000	Fund 003 Reserves								
<b>Category Selection Total</b>		<b>\$2,993,024</b>	<b>-\$4,408,030</b>	<b>\$4,408,030</b>									
											<b>Selected</b>	<b>Add Revenue</b>	<b>Revenue Available</b>
<b>Approval for Non-Tax Fund Requests</b>													
017	S&E stormwater gap analysis	\$ 50,000.00	\$ (50,000)	\$ 50,000	Fund 017 reserves requested								
017	Water Trail Project	\$ 80,000.00	\$ (80,000)	\$ 80,000	grant funds								
017	Fuel Reduction Initiative	\$ 480,000.00	\$ (480,000)	\$ 480,000	grant funds								
050	Phone System Upgrade	\$ 60,000.00	\$ (60,000)	\$ 60,000	Fund 050 reserves requested								
056	5% Modifier Increase	\$ 91,647.00			interfund transfers would increase								

<b>Solution</b>	
Items in budget - Tax Impact	\$0
Requested Items - Tax Impact	\$0
<b>Total</b>	<b>\$0</b>
<b>Gap remaining \$312,134</b>	

## FY2023 TAX FUND SOLUTION WORKSHEET

056	10% Modifier Increase	\$	145,657.00		interfund transfers would increase		
056	15% Modifier Increase	\$	199,660.00		interfund transfers would increase		
	<b>Category Selection Total</b>		\$60,000	-\$670,000	\$670,000		
<b>Options for Removal = Would Reduce the Tax Ask</b>							
<b>General Fund</b>							
001-0100	1.04% Mayor/Council O&M	\$	970.00				
001-0100	eliminate Mayor/Council vehicle savings	\$	2,000.00				
001-0200	1.6% Finance O&M increase	\$	2,956.00				
001-0500	3% Building O&M increase	\$	1,382.00				
001-0600	23.6% Planning O&M incr.	\$	24,304.00				
001-0601	1% Engineering O&M incr.	\$	850.00				
001-0601	eliminate Eng. Capital savings	\$	13,000.00				
001-0602	7.5% GIS O&M increase	\$	5,000.00				
001-0700	29.3% HR O&M increase	\$	20,765.00				
001-0900	3% Legal O&M increase	\$	2,655.00				
001-1000	3% Police O&M increase	\$	48,358.00				
001-1000	Patrol Officer 3rd Class	\$	80,613.09		SD #25 funding		
001-1000	Patrol Officer 3rd Class	\$	80,613.09		Idaho AG funding		
001-1100	4.7% Fire O&M increase minus PVT/EAP	\$	22,200.00		39937-PVT-EAP requirements		
001-1200	3% Animal Services O&M increase	\$	7,112.00				
001-1301	3% Parks O&M increase	\$	11,945.00				
001-1302	3% P&R Admin O&M incr.	\$	486.00				
				Selected	Add Revenue	Revenue Available	
<b>Liability Fund</b>							
002	3.71% O&M increase	\$	36,017.00				
<b>Street Fund</b>							
003	3% O&M increase	\$	116,741.00				
003	Utility Locator - 34%	\$	25,676.00			impacts the Water & WPC budgets	
003	Utility Locator - 34%	\$	25,676.00			impacts the Water & WPC budgets	
<b>Recreation Fund</b>							
004-1303	3.45% Zoo O&M increase	\$	5,787.00				
1303-13	2.22% O&M increases	\$	18,017.00				
004-1303	Zookeeper	\$	73,022.03				
<b>Airport Fund</b>							
006	1.88% O&M increase	\$	11,689.00				
006	85.71% capital increase	\$	30,000.00				

