

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
JANUARY 16, 2020

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Councilmembers present were Heidi
PLEDGE OF Adamson, Roger Bray, Rick Cheatum, Claudia Ortega and Chris
ALLEGIANCE Stevens. Councilmember Linda Leeuwrik was excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Scott Sampson representing
INVOCATION Rocky Mountain Ministries.

Mayor Blad announced that Agenda Item No. 6 and Agenda Item No. 17 had been pulled from the Agenda.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from
the following meetings: November 7, 2019 Clarification and Regular
Council meetings; December 19, 2019 Clarification and Regular Council meetings; and January 2, 2020
Clarification and Regular Council meetings.

-TREASURER'S (b) Consider the Treasurer's Report for December showing cash and
REPORT investments as of December 31, 2019 in the amount of
\$48,731,422.31.

-ANIMAL SHELTER (c) Confirm the Mayor's reappointment of Daniel Lenihan to serve as a
ADVISORY BOARD member of the Animal Shelter Advisory Board. Mr. Lenihan's term
REAPPOINTMENT will begin February 2, 2020 and will expire February 2, 2022.

-POCA TELLO (d) Confirm the Mayor's appointment of Heidi Adamson as a member
DEVELOPMENT of the Pocatello Development Authority Board, representing the
AUTHORITY City of Pocatello, replacing Jim Johnston. Ms. Adamson's term will
APPOINTMENT begin January 17, 2020 and will expire May 1, 2020.

-POCA TELLO (e) Confirm the Mayor's reappointment of Larry Bell to continue his
REGIONAL AIRPORT service as a member of the Pocatello Regional Airport Commission.
COMMISSION Mr. Bell's term will begin February 5, 2020 and will expire February
REAPPOINTMENT 5, 2022.

-IDAHO (f) Approve an application to the Idaho Transportation Department in
TRANSPORTATION the amount of \$21,599.00 for the purpose of purchasing and
DEPARTMENT distributing child passenger safety seats by Police staff and
CHILD SAFETY certification training and education for Police staff and if the grant is
SEAT GRANT-POLICE approved, authorize the Mayor to accept and sign documents related
to the grant. This is an annual grant and local match in the amount
of \$1,100.00 is required which will be covered through donations to the safety seat program.

- COUNCIL DECISION (g) Adopt the Council's decision granting April Clayson dba Step Ahead
-EXCEPTION TO PRESCHOOL an exception to Pocatello Municipal Code 5.28.110(L)
DAYCARE FACILITY which requires daycare facilities to have an outdoor play area
REQUIREMENT adjoining to or easily accessible to the proposed business location at
185 Jefferson Street, Pocatello.
- COUNCIL DECISION (h) Adopt the Council's decision granting the request from Scott and
-CREEKSIDE DISTRICT Nicole Seibert, Mike and Kathy Seibert and Iron Eagle, LLC for an
DIVISION ONE extension on the preliminary plat approval for Creekside District
EXTENSION Division One. The extension shall expire on March 27, 2020.
- COUNCIL DECISION (i) Adopt the Council's decision approving the final plat for Juniper
-JUNIPER RESERVE Reserve Division 3, which subdivides approximately 8.18 acres of
DIVISION 3 FINAL land into thirteen (13) residential lots, subject to conditions. The
PLAT APPROVAL property is located north of Juniper Reserve Division 2.
- COUNCIL DECISION (j) Adopt the Council's decision approving the short plat for Lackey's
-LACKEY'S LOTS Lots, which subdivides approximately 1.12 acres of land into three
SHORT PLAT APPROVAL (3) residential lots and an additional Lot 4, which shall be dedicated
to the City as a right-of-way, subject to conditions. The property is
located at 2651 South Grant Avenue.

A motion was made by Mr. Cheatum, seconded by Ms. Stevens, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Cheatum, Stevens, Adamson, Bray and Ortega.

AGENDA ITEM NO. 4: Mayor Blad announced there were no proclamations.
PROCLAMATIONS AND COMMUNICATIONS

AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the February 6th Agenda
CALENDAR REVIEW Clarification meeting at 5:30 p.m. and February 6th Regular City
Council meeting at 6:00 p.m.

Mayor Blad announced City offices would be closed January 20th for Martin Luther King, Jr. Day. Garbage and recycling service would remain on schedule, however. Other events noted included winter programs at Zoo Idaho and the Citizens Police Academy.

Mayor Blad reminded citizens to keep the sidewalks in front of their homes and businesses clear of snow and ice and not to place the snow in the street as it creates a driving hazard.

AGENDA ITEM NO. 6: As announced earlier, Agenda Item No. 6 to appeal the decision of
ALCOHOL LICENSE the Pocatello Fire Department staff which denied an Alcohol
DENIAL-CLIJSTERS License for Denis Clijsters was pulled from the agenda.

AGENDA ITEM NO. 7: This time was set aside for the Council to receive comments from
PUBLIC HEARING the public regarding proposed changes to the Subdivision
-SUBDIVISION Ordinance, Municipal Code Title 16.
ORDINANCE
MODIFICATIONS

Following a public hearing on November 13, 2019, the Planning and Zoning Commission recommended approval of the proposed changes.

Mayor Blad opened the public hearing.

Carl Anderson, Senior Planner, gave an overview of the proposed amendments to Title 16 – Subdivision Regulations. He stated that proposed changes were brought before the City Council during the June 13, 2019 Work Session to receive direction and proceed with changes. Mr. Anderson stated local developers, engineers and architects were asked to review the changes and three written comments were received and taken into consideration.

Mayor Blad announced no written correspondence had been received.

Niki Taysom, Pocatello resident, spoke in opposition to the proposal. She stated the power for decisions lies with the City Council and not Mayor and staff. She then declared her support of the U.S. Constitution.

There being no further public comments, Mayor Blad closed the public hearing and announced that an ordinance would be considered by the Council at a future meeting.

AGENDA ITEM NO. 8: PUBLIC HEARING -ZONING ORDINANCE MODIFICATIONS	This time was set aside for the Council to hear comments from the public regarding proposed changes to the Zoning Ordinance, Municipal Code Title 17.
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Following a public hearing on November 13, 2019, the Planning and Zoning Commission recommended approval of the proposed changes.

Mayor Blad opened the public hearing.

Carl Anderson, Senior Planner, gave an overview of the proposed amendments to Title 17 – Zoning Regulations. He stated the proposed changes were brought before the City Council during the June 13, 2019 Work Session to receive direction and proceed with changes. Mr. Anderson stated local developers, engineers and architects were asked to review the changes and three written comments were received and taken into consideration. He added that the proposed changes will allow the Zoning Ordinance to better align with the Comprehensive Plan.

Mayor Blad announced written correspondence had been received.

Michael Seibert, 1665 Pocatello Creek Road, spoke in favor of the ordinance modifications. He felt a definition should be included regarding large meeting facilities and should specify that a large group of spectators of more than 2,000 would be required to have at least 500 parking spaces.

Niki Taysom, Pocatello resident, spoke in opposition to the proposal. She expressed concern for the safety of children. She then declared her support of the U.S. Constitution.

There being no further public comments, Mayor Blad closed the public hearing and announced that an ordinance would be considered by the Council at a future meeting.

AGENDA ITEM NO. 9: This time was set aside for the Council to hear comments from the
PUBLIC HEARING public regarding the auction of four (4) City-owned properties which
–AUCTION OF FOUR were declared surplus on December 5, 2019 and are prepared to be
CITY-OWNED BUILDINGS disposed of through a public auction.

Mayor Blad opened the public hearing.

Jeff Mansfield, Public Works Director, stated the four properties proposed for auction were discussed with the Council during the November 13, 2019 Work Session. He stated the properties were vacated and departments were consolidated into a new facility. Mr. Mansfield added that the City Council declared the buildings as surplus at the December 5, 2019 Regular City Council meeting and set the minimum bid prices for each facility at that time. He stated that a local auction business has been secured for the transactions. Mr. Mansfield stated that no written comments had been received.

Mayor Blad announced no written correspondence had been received.

Andy Moldenhauer, Pocatello resident, spoke in opposition to the proposal. He feels that other City departments should have had the opportunity to acquire the properties before sending the properties to auction. Mr. Moldenhauer indicated that the Fire Department is in need of locations to store equipment.

Niki Taysom, Pocatello resident, spoke in opposition to the proposal. She questioned the process used to declare the properties as surplus and expressed concern regarding the revenue allocation.

Mr. Mansfield clarified that the proposal to surplus and auction the properties was brought before the Council during two previous meetings. He stated that the minimum bid amounts on each property are based upon appraisals done in 2017 with an adjustment for inflation.

Ms. Adamson stated the Council was aware of the initial expense for the new building and that some of the expense could be recovered by selling the vacant building. She added that Public Works departments have realized efficiencies through the consolidation and asked for clarification of those savings. Ms. Adamson stated that after the auction and sale of the facilities, the property values should return to the tax rolls.

In response to a question by Council, Mr. Mansfield clarified that staff is working to update maps to identify all City properties that could be considered surplus. He stated that only the four properties listed in Agenda Item No. 9 were being considered for auction at this time.

Tom Kirkman, Deputy Public Works Director, responded to Ms. Adamson's questions regarding efficiencies in the Fleet Department. He stated that Street and Sanitation Departments are able to avoid duplicating efforts for services and equipment now that they are housed in the same facility. Mr. Kirkman stated that the addition of the NAPA parts store within the consolidated facility has reduced spending for parts and the software integration with NAPA is more efficient for the department.

There being no further public comments, Mayor Blad closed the public hearing and announced that an ordinance would be considered by the Council at a future meeting.

AGENDA ITEM NO. 10: Ryan Satterfield, represented by Rocky Mountain Engineering and Surveying (RMES), (mailing address: 600 East Oak Street, Pocatello, ID 83201) has submitted a final plat application requesting to subdivide 2.66 acres into eleven (11) residential lots to be known as the Crestview Cove Subdivision. The proposed subdivision is located south of Monson Street and north of Crestview Estates Division 1.

In response to a question from Council, Ryan Satterfield stated that construction is scheduled to begin during the summer and is anticipated to be complete within 18 months.

A motion was made by Mr. Cheatum, seconded by Ms. Adamson, to approve a request by Ryan Satterfield, represented by Rocky Mountain Engineering and Surveying (RMES) for a final plat application request to subdivide 2.66 acres into eleven (11) residential lots with the following conditions: 1) all conditions on the Final Plan Subdivision Application Staff Report shall be met; 2) all conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated January 2, 2020 shall be met and that the decision be set out in appropriate Council decision format and that the proposed subdivision, located south of Monson Street and north of Crestview Estates Division 1, would be known as Crestview Cove Subdivision. Upon roll call, those voting in favor were Cheatum, Adamson, Bray, Ortega and Stevens.

AGENDA ITEM NO. 11: Council was asked to accept the recommendations of staff and award a bid to the lowest responsive bidder, Federal Resources, in the amount of \$51,592.80 for a Handheld Fourier Transform Infra-Red (FTIR) Chemical Analyzer to be used in the Fire Department.

-FIRE DEPARTMENT
If accepted, the Council was also asked to authorize the Mayor to sign the necessary documents, subject to Legal Department review.

The purchase is to provide for the Haz-Mat team to quickly and accurately identify unknown chemicals per the industry standard and that the purchase includes training for Haz-Mat team members in its operation and maintenance. Grant funds in the amount of \$20,000.00 have been obtained for the purchase. Funds for the remaining balance of \$31,592.80 for the proposed purchase have been budgeted in the Fire Department's Fiscal Year 2020 budget.

In response to questions from Council, Mike Williams, Battalion Chief, explained that the proposed equipment uses light refraction to give an analysis of chemicals in order to allow the Haz-Mat team an accurate breakdown of potential hazards during a chemical event. He stated that the equipment previously used by the Fire Department is outdated and no longer supported by the manufacturer. Mr. Williams stated 22 emergency responders would be trained to use the new equipment and he anticipates the lifespan of the new equipment to be approximately 20 years.

A motion was made by Mr. Bray, seconded by Mr. Cheatum, to accept the recommendations of staff and award a bid to the lowest responsive bidder, Federal Resources, in the amount of \$51,592.80 for a Handheld Fourier Transform Infra-Red (FTIR) Chemical Analyzer to be used in the Fire Department and authorize the Mayor to sign the necessary documents, subject to Legal Department review. Upon roll call, those voting in favor were Bray, Cheatum, Adamson, Ortega and Stevens.

- AGENDA ITEM NO. 12: Council was asked to consider the recommendations of staff for the following requests regarding the 2020 Sanitary Sewer Point Repairs:
- BID ACCEPTANCE/
AGREEMENT
-SANITARY SEWER
POINT REPAIRS
- ACCEPT BID a) Accept the low responsive bid received on December 20, 2019, from
-STARR Corporation in the amount of \$62,690.00 for the total bid. If
CORPORATION the bid is accepted;
- AUTHORIZE b) Authorize the Mayor's execution of the Agreement between the City
AGREEMENT of Pocatello and Starr Corporation, in the amount of \$62,690.00, for
-STARR the 2020 Sanitary Sewer Point Repairs Project, subject to Legal
CORPORATION Department review.

The project includes nine (9) locations of sanitary sewer lines in need of repair to restore proper drainage and prepare for the 2020 sanitary sewer lining project. If approved, the work will begin mid-February and will be completed within 30 days of the start date. Funds for the project are available in the Water Pollution Control (WPC) Fiscal Year 2020 capital budget.

A motion was made by Mr. Bray, seconded by Mrs. Ortega, to accept the recommendations of staff for the requests regarding the 2020 Sanitary Sewer Point Repairs as outlined in Agenda Item No. 12(a) and 12(b). Upon roll call, those voting in favor were Bray, Ortega, Adamson, Cheatum and Stevens.

- AGENDA ITEM NO. 13: Council was asked to consider the recommendations of staff for the following requests regarding the Ross Park Aquatics Complex Pool Re-surfacing Project for the Zero Depth/Splash Pool and Lazy River Pool:
- BID ACCEPTANCE/
AGREEMENT-ROSS PARK
AQUATICS COMPLEX
POOL RE-SURFACING
- ACCEPT BID a) Accept the low responsive bid received on January 6, 2020 from
-MASTERCRAFT Davies Aqua-Chem Supply Co. dba Mastercraft Pool & Spa, in the
POOL & SPA amount of \$148,251.75; and if the bid is accepted
- AUTHORIZE b) Authorize the Mayor's execution of the Agreement between the City
AGREEMENT of Pocatello and Davies Aqua-Chem Supply Co. dba Mastercraft
-MASTERCRAFT Pool & Spa, in the amount of \$148,251.75 for the Ross Park
POOL & SPA Aquatics Complex Zero Depth/Splash Pool and Lazy River Pool
Resurfacing Project, subject to Legal Department review.

Services provided in the project include preparation of existing surface using high pressure water blasting and chipping off all loose material; application of multi-coat scratch coat system as bonding agent; pumping of plaster; troweling to a smooth hard finish; and certified start-up and monitoring procedures. If approved, the work will begin in late February and will be completed within or before 86 calendar days from the start date. Funds for this project have been budgeted and are available in the Parks and Recreation Fiscal Year 2020 Fund 78 – Capital Improvement Fund budget.

A motion was made by Ms. Adamson, seconded by Mr. Bray, to accept the recommendations of staff for the requests regarding the Ross Park Aquatics Complex Pool Re-surfacing Project for the Zero Depth/Splash Pool and Lazy River Pool as outlined in Agenda Item No. 13(a) and 13(b), subject to

Legal Department review. Upon roll call, those voting in favor were Adamson, Bray, Cheatum, Ortega and Stevens.

AGENDA ITEM NO. 14: Council may wish to approve submission of the following grants and, if awarded, authorize acceptance of the grants and authorize the Mayor to sign, subject to Legal Department review, documents related to the grants. Local match for all three grants will be staff and volunteer time.

CUSICK CREEK TRAILHEAD
-RTP GRANT a) RTP Grant in the amount of \$19,550.00. The grant will be used to regrade and enlarge the existing trailhead by about 50 percent, and install fencing and interpretive signage about the historic water reservoir features adjacent to the trailhead. Local (in-kind) match is \$5,908.00 for project design and technical support.

-CUSICK CREEK TRAILHEAD AND ACCESS ROAD
-ORMV GRANT b) ORMV Grant in the amount of \$27,100.00. The grant will be used to regrade and enlarge the existing trailhead by about 50 percent, regrade the access road and install fencing and interpretive signage about the historic water reservoir features adjacent to the trailhead. Local (in-kind) match is \$6,292.00 for project design and technical support.

-WATER TRAIL
-RTP GRANT c) RTP Grant in the amount of \$13,000.00. The grant will be used to install two (2) new access points to the Portneuf River by Sacajawea Park (City Water Shop), and at the Abraszewski Trailhead. Directional and safety signage will also be installed as part of the grant. Local (in-kind) match is \$3,284.00 for project design and technical support.

In response to questions from Council, Hannah Sanger, Science and Environmental Administrator, stated the grants would be used to enlarge the existing trailhead, which has reached capacity, and regrade the trail, as it is bumpy and difficult to use. Ms. Sanger stated it would also be used for signage to help improve users' understanding of the area and provide additional access points for citizens to use. She added that she anticipates the work to be done in 2021 after other projects by the Bureau of Land Management are complete.

A motion was made by Mr. Bray, seconded by Ms. Adamson, to approve submission of grants as outlined in Agenda Item No. 14(a) through 14(c), and authorize acceptance of the grants and authorize the Mayor to sign, subject to Legal Department review, documents related to the grants and that local match for all three grants will be staff and volunteer time. Upon roll call, those voting in favor were Bray, Adamson, Cheatum, Ortega and Stevens.

AGENDA ITEM NO. 15: Council may wish to approve submission of the following grants and, if awarded, authorize acceptance of the grants and authorize the Mayor to sign, subject to Legal Department review, documents related to the grants.

TAP GRANT APPLICATIONS
-CONSTRUCTION OF MULTITUSE PATHWAYS

-TERRY STREET TO CENTER STREET a) TAP Grant project application in the amount of \$456,330.00 for Fiscal Year 2021. Local 7.34% match in the amount of \$36,147.00 will come from the Portneuf Greenway Foundation. Total project cost estimate is \$492,477.00 and the City of Pocatello will have full ownership of the trail upon completion; and

-MONTE VISTA DRIVE TO POCATELLO CREEK ROAD b) TAP Grant project application in the amount of \$499,794.00 for Fiscal Year 2022. Local 7.34% match in the amount of \$39,206.00 will come from the Portneuf Greenway Foundation. Total project cost estimate is \$539,000.00 and the City of Pocatello will have full ownership of the trail upon completion.

In response to a question from Council, Dan Harrelson, Portneuf Greenway Foundation (PGF) representative, stated that a TAP Grant is a program through Idaho Transportation Department (ITD) for Transportation Alternative Program, or TAP. He stated that these trails are for non-motorized transportation, including bridle paths and paths that are asphalt-paved. Mr. Harrelson stated that draft applications were submitted and the PGF is confident that the grants will be awarded for each project.

A motion was made by Ms. Adamson, seconded by Mr. Cheatum, to approve submission of TAP grant applications as outlined in Agenda Item No. 15(a) and 15(b) and if awarded, authorize acceptance of the grants and authorize the Mayor to sign, documents related to the grants, subject to Legal Department review. Upon roll call, those voting in favor were Adamson, Cheatum, Bray, Ortega and Stevens.

AGENDA ITEM NO. 16: Council was asked to approve submission of a grant to the American GRANT APPLICATION Libraries Association in the amount of \$2,000.00 for the Marshall -LIBRARIES TRANSFORM Public Library Arts and Community Ticket (ACT) program and, if COMMUNITIES awarded, authorize acceptance of the grants and authorize the Mayor ENGAGEMENT GRANT to sign, subject to Legal Department review, documents related to the grants. The program provides community members the opportunity to check out tickets to community and cultural events such as symphony, theater and ballet performances. There is no local match required.

A motion was made by Mr. Bray, seconded by Mrs. Ortega, to approve submission of a grant to the American Libraries Association in the amount of \$2,000.00 for the Marshall Public Library Arts and Community Ticket (ACT) program and, if awarded, authorize acceptance of the grants and authorize the Mayor sign, subject to Legal Department review, documents related to the grants and that there is no local match required. Upon roll call, those voting in favor were Bray, Ortega, Adamson, Cheatum and Stevens.

AGENDA ITEM NO. 17: As announced earlier, Agenda Item No. 17 to consider an ORDINANCE Ordinance to annex approximately 22.256 acres of land into City ANNEXATION OF limits had been pulled from the agenda. 22.256 ACRES OF LAND INTO CITY LIMITS

AGENDA ITEM NO. 18: Alan Dukes, 2455 Shayla Place, spoke regarding the State of the City DISCUSSION ITEMS address and pointed out statistics from the U.S. Census Bureau regarding median income and poverty issues.

AGENDA ITEM NO. 17: There being no further business, Mayor Blad adjourned the meeting ADJOURN at 7:06 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTEST:

KONNI R. KENDELL, DEPUTY CITY CLERK

PREPARED BY:

ANNE NICHOLS, ADMINISTRATIVE SERVICES MANAGER