

HISTORIC PRESERVATION COMMISSION
Minutes for January 20, 2021 at 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:01 P.M.

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

PRESENT: Jacquee Alvord, Donald Elston, Elizabeth Fore, Latecia Herzog, Nick Nielson, Jeremiah Stoddard, and Marty Vizcarra.

STAFF: Jim Anglesey, Councilwoman Leeuwrik, and Anne Nichols.

None of the Commission members had anything to report.

AGENDA ITEM #2: CERTIFICATE OF APPROPRIATENESS

Heidi Yerbich requests a Certificate of Appropriateness for exterior alterations on alley facing walls for the Old Town Alley Outdoor Exhibit at the following locations: 310 E. Center St., Church-White Building; 333 W. Center St.; and Maag's, 251 N. Main St., Walrus & Carpenter Books.

Heidi Yerbich, director of the Old Town Alley Outdoor Exhibit program, provided detail on the outdoor art program. These murals are community driven and are reviewed and approved by a committee organized by the program. This committee only permits "family-friendly" designs. The program allows local artists to showcase their work, these mural locations will provide rotating artwork on a yearly basis.

Herzog stated that murals for the Center Street Underpass has a similar committee that reviews and approves proposed murals.

Jim Anglesey, Assistant Planner with the City of Pocatello, stated that the Old Town Alley Outdoor Exhibit's current locations are reviewed and permitted by their own committee and approved by the property owner. These new locations would be reviewed the same if the Commissions allows that.

It was moved by **L. Herzog** and seconded by **J. Stoddard** to approve the request for the Old Town Alley Outdoor Exhibit for the locations as proposed and have Chair Nielson sign the certificate of appropriateness. Those in favor: Alvord, Elston, Fore, Herzog, Nielson, Stoddard, and Vizcarra. Unanimous. Motion carried.

AGENDA ITEM #3: IDAHO HERITAGE CONFERENCE

The Commission may wish to discuss items regarding the Idaho Heritage Conference.

Alvord provided an update to the schedule for the Idaho Heritage Conference. Information included a request for the Commission to support tours of the Brady Chapel during the conference.

It was moved by **L. Herzog** and seconded by **D. Elston** to support tours of the Brady Chapel during the Idaho Heritage Conference. Those in favor: Alvord, Elston, Fore, Herzog, Nielson, Stoddard, and Vizcarra. Unanimous. Motion carried.

Alvord also requested formal approval for the Commission to provide information on the Brady Chapel Centennial Campaign and other associated information during the conference as well as have a Commission member present to answer any questions at the event.

It was motioned by **L. Herzog** and seconded by **M. Vizcarra** to provide information at the conference and have a Commission member present to answer questions during the conference. Those in favor: Alvord, Elston, Fore, Herzog, Nielson, Stoddard, and Vizcarra. Unanimous. Motion carried.

AGENDA ITEM 4: TRAINING SESSION

Anne Nichols, will present training on the State of Idaho's Open Meeting Laws.

Anne Nichols, Administrative Services Manager with the City of Pocatello discussed open meeting laws. This included serial meeting issues, and noted that anything required by the City Council is required by all the Commissions and Committees. **1)** Any possible item coming before the HPC cannot be discussed with other Commission member prior to a meeting, by either text, email, phone, or in person. **2)** If you are on your phone during an official meeting, talking or texting, your phone calls and texts are records requestable. **3)** Let the City's public information officer handle all comments on the City (HPC) webpages, do not interact with commenters. **4)** Violations for serial meetings are not payable by the City, the members would pay these fines. The first unaware fine is \$250.00, knowing is \$1,500.00 and the second offense within a 12-month period of the first offense is \$2,500.00. As all members are aware of serial meetings, the unaware fine is not an option. You would receive the first knowing fine of \$1,500.00. A solution for upcoming events to avoid serial meeting may include: **1)** hold an additional meeting, **2)** have staff compile information, **3)** establish the plan and have the commission vote on what is presented.

With no other business, **Chair Nielson** closed the meeting at 7:10 PM. It was moved by **J. Alvord** and seconded by **D. Elston** to close the meeting. Those in favor: Alvord, Elston, Fore, Herzog, Nielson, Stoddard, and Vizcarra. Unanimous. Motion carried.

Submitted by: *Aceline McCulla* Approved on: *February 17, 2021*
Aceline McCulla, Secretary