

HISTORIC PRESERVATION COMMISSION  
Minutes for February 2, 2022 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:03 P.M.

**Chair Vizcarra** noted that Agenda Item 4 would not be heard this evening, by the applicant's request.

**AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Ruta Casabianca, Denis Clijsters, Josh Pohlman, and Marty Vizcarra.

**EXCUSED:** Cindy Peterson.

**UNEXCUSED:** Elizabeth Fore.

**STAFF:** Jim Anglesey and Aceline McCulla.

Denis Clijsters noted he would be recusing himself for Agenda Item 3, being the owner of Station Square LLC and part of the COA application. Vizcarra works for the company that did some work on this project, but Vizcarra had no direct contact with the project and None of the other members had any conflict of interest or Ex-Parte contact.

**AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish waive the oral reading of the minutes and approve the regular meeting minutes from January 5, 2022 and the open house meeting minutes from January 19, 2022.

It was moved by **R. Casabianca** and seconded by **D. Clijsters** to approve the minutes as written from the regular meeting minutes from January 5, 2022 and the open house meeting minutes from January 19, 2022. Those in favor: Casabianca, Clijsters, Pohlman and Vizcarra. Unanimous. Motion carried.

**AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS**

Off the Rails Brewery – Pocatello LLC & Station Square LLC, has submitted an application for a certificate of appropriateness to replace the back entrance and add a patio side door on the north side of the building at 228 S. Main Street. The application also includes the addition of landscaping and patio space on the non-building portion of property located at 200 S. Main Street.

**Justin Arias** of Off the Rails Brewery, he is one of the people buying the business from the current owners, which will close in a week. The new ownership would like to remove the current back door and replace with a garage door and back entrance. Move the old door for the patio side door, which will be around thirty-four (34) feet from the back of the Off the Rails. The garage door will be closed to public access. The patio side door will serve as the second exit for the brewery.

Questions were clarified on distance and access of the door back doors.

It was moved by **R. Casabianca** and seconded by **J. Pohlman** to approve the request from Off the Rails Brewery – Pocatello LLC and Stations Square LLC as presented, finding the application meets the criteria for review as well as all local and national standards. Those in favor: Casabianca, Pohlman and Vizcarra. Unanimous. Motion carried.

**AGENDA ITEM #4: 244 W. CENTER STREET – THE MONARCH BUILDING**

The Commission will hear an update regarding the rehabilitation plans for the Monarch building at 244 W. Center St.

This agenda item will not be heard this evening because the applicant could not attend.

With no other business, **Chair Vizcarra** closed the meeting at 6:17 PM and moved the Commission into the work session.

**\*\*\* WORK SESSION \*\*\***

**Chair Vizcarra** opened the work session at 6:17 PM.

**THE BRADY CHAPEL CENTENNIAL CAMPAIGN PLAN**

The Commission may wish to discuss and coordinate plans for funding & events.

- Discussion on grants and funding
- Event planning

It was agreed to have table at the Environmental Fair on Saturday, April 16. Invite the Friends of the Brady Chapel. A child appropriate activity needs to be provided for this event.

A report of funds will be created for the Friends of the Brady Chapel meeting on February 9, 2022.

**DOWNTOWN HISTORIC DISTRICT ENGAGEMENT**

The Commission may wish to discuss and coordinate plans to engage the public in the Downtown Historic District.

**Vizcarra** stated the meeting was a success. It was decided to have individual topics for each meeting. Historic Preservation and the Downtown Development Plan will be the topics for the February 16 meeting. Members will send Jim topics to be considered during the March 2 meeting.

With no other business, **Chair Vizcarra** closed the work session at 6:35 PM.

Submitted by:  Approved on: March 2, 2022  
Aceline McCulla, Secretary