

HISTORIC PRESERVATION COMMISSION
Minutes for February 20, 2019 - 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:03 P.M.

AGENDA ITEM #1: ROLL CALL

PRESENT: Stephanie Christelow, Latecia Herzog, Meagan Milder, Nick Nielson, Paul Sivitz, and Kelsey Stenersen.

EXCUSED: Jacquee Alvord.

STAFF: Councilwoman Leeuwrik, Aceline McCulla, and Terri Neu.

AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose financial or personal interests for items on the agenda and disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if a site visit was done, location(s) of the visit and what was seen.

Nielson stated he had spoken to Steve McCurdy about agenda item #4, but did not discuss any possible outcome for the meeting this evening. None of the Commission members had anything to report.

AGENDA ITEM #3: APPROVAL OF MINUTES

The Commission may wish to approve the minutes from the regular meeting on January 16, 2019 and the open house on February 6, 2019.

Herzog asked to include some technical verbiage pertaining to agenda item 4. These inclusions would be added and finalized following Herzog's review.

It was Motioned, Seconded, and Carried (**MSC**) (**S. Christelow, M. Milder**) to approve the minutes from the regular meeting on January 16, 2019, with Herzog's updates, and the open house on February 6, 2019.

AGENDA ITEM #4: CERTIFICATE OF APPROPRIATENESS

Hummel Architects, representing School District 25, requests a certificate of appropriateness for the addition of handicap ramps and replacing a historic front door to the front of Pocatello High School at 325 N. Arthur Avenue.

Bart Reed, Director of Business with the Pocatello Chubbuck School District, 3115 Pole Line Road, Pocatello discussed how a review of needed Capital improvements district wide was completed. This review identified that Pocatello High School needs ADA updates to accommodate disabled learners and a central door to eliminate confusion of visitors and parents with the new security implementations. A central (main) door is customary for visitors to access a building.

Jacob Rivard and Jessica Heggie of Hummel Architects, 2785 N. Bogus Basin Road, Boise, discussed confusion for visitors coming to the school, as there is not a main entrance, and visitors and parents are not sure which door to access the school, as well as the school is not handicapped accessible. Rivard noted the windows being installed would mimic the current windows. They discussed the plans included in the application materials as well as elevations to meet ADA requirements and terra cotta panels being used.

The Commission engaged in discussion with the applicant about previous remodeling and construction. The Commission asked Heggie and Rivard if they would add terra cotta and embellishments that were removed from the building to the face of the concrete wall on the lower part of the ramp, most visible to the street.

It was Motioned, Seconded, and Carried (**MSC**) (**S. Christelow, M. Milder**) to approve the certificate of appropriateness for the addition of handicap ramps and replacing a historic front door of Pocatello High School located at 325 N. Arthur Avenue as presented, with the addition of embellishments to the concrete ramp wall, at the discretion of the architects, and to have Chair Nielson sign the Certificate of Appropriateness.

AGENDA ITEM #5: SPRING CONFERENCE

The Commission may wish to finalize plans for the Spring Conference to be held at ISU on April 27.

Christelow stated that seven speakers have been confirmed and she has received the titles of their presentations. The keynote speaker will be Randy Dixon. Christelow asked for the Commission's approval on the program to move forward with publicity and posters. **Stenersen** mentioned she would create the mockup of the poster and bring it to the next meeting for edits and final approval. **Neu** stated she would email the program from last year to Stenersen.

It was Motioned, Seconded, and Carried (**MSC**) (Sivitz, Milder) to approve the program as presented for the HP Conference. Unanimous.

AGENDA ITEM #6: OPEN HOUSE

A. The Commission may wish to discuss the open house for business owners that was held on February 6.

Neu asked for input from the open house. A few people came out, as the weather was poor. Maybe move it to later in the year to avoid bad weather, June.

B. The Commission may wish to discuss plans for the open house for homeowners that is scheduled for March 6th.

Herzog recommended moving the date later in the year. **Neu** agreed and stated as June was recommended for a new date for the residential open house the commercial open house could be later in summer or fall.

It was **MSC** (**K. Stenersen, P. Sivitz**) to cancel the March 6 residential open house and move it to June, and to move the commercial open house from June to later in summer or fall.

With no other business, it was **MSC** (**S. Christelow, L. Herzog**) to adjourn the meeting at 7:03 P.M.

Submitted by:  Approved on: March 6, 2019
Aceline McCulla, Secretary