

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
FEBRUARY 21, 2019

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:01 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi
PLEDGE OF Adamson, Roger Bray, Rick Cheatum, Jim Johnston, Linda Leeuwrik
ALLEGIANCE and Beena Mannan.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Karl Pettit, First Baptist
INVOCATION Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from
December 20, 2018 and January 17, 2019; Joint Cities/Bannock County/School District No. 25 meeting
and the Special City Council Town Hall meeting held January 29, 2019; and the City Council Special
Meeting for development of Mission/Value statements of January 31, 2019.

-TREASURER'S (b) Consider the Treasurer's Report for December showing cash and
REPORT investments as of January 31, 2019 in the amount of
\$62,103,097.30.

-ANIMAL SHELTER (c) Confirm the Mayor's reappointment of Kathy Reynolds to continue
ADVISORY BOARD her service as a member of the Animal Shelter Advisory Board. Ms.
REAPPOINTMENT Reynold's term will begin February 17, 2019 and will expire February
17, 2021.

-JAPANESE (d) Confirm the Mayor's appointment of Dave Hunt to serve as a
SISTER CITIES member of the Japanese Sister Cities Subcommittee, filling a long-
SUBCOMMITTEE term vacancy. Mr. Hunt's term will begin February 21, 2019 and
APPOINTMENT expire January 3, 2022.

-POCA TELLO (e) Confirm the Mayor's appointments of Rachele Cooper, Robin
ARTS COUNCIL Lindbeck and Paige Weber to serve as members of the Pocatello
APPOINTMENTS Arts Council, filling three vacancies. Ms. Cooper's term will begin
February 22, 2019 and expire February 22, 2021. Ms. Lindbeck's
term will begin February 22, 2019 and expire August 17, 2021. Ms. Weber's term will begin February
22, 2019 and expire July 2, 2019.

-COUNCIL DECISION (f) Adopt the Council's decision vacating the public's interest in a right-
-VACATION OF of-way located in the 400 Block of Poole Avenue with combining
RIGHT OF WAY said right-of-way with the larger parcel of Lot 1, Janna Subdivision.
400 BLOCK OF
POOLE AVENUE

-COUNCIL DECISION (g) Adopt the Council's decision to: 1) Approve the amendment of a
-NORTHGATE ZONING zoning designation request by Portneuf Development, LLC, AND
COMPREHENSIVE comprising of two parcels totaling approximately 38.35 acres located LAND
MAP in the recent Northgate annexation north of Chubbuck Road and
AMENDMENTS west of Olympus Drive to be rezoned from Residential Medium
Density Single Family (RMS) and Commercial General (CG) to
Residential Commercial Professional (RCP); 2) Approve the amendment of the Comprehensive Plan
Land Use designation for those same parcels to Mixed Use; and 3) Approve the amendment of the
Comprehensive Plan Land Use designation for an additional 21.04 acres to Mixed Use.

-COUNCIL DECISION (h) Adopt the Council's decision denying the appeal by Gypsy Holdings,
-RECONSIDERATION LLC regarding a conditional use permit for Idaho Housing &
OF HEARING Finance Association on behalf of Aid for Friends, Inc. to allow
EXAMINER'S DECISION transitional housing and administrative offices in the existing
-CONDITIONAL USE building at 209 East Lewis Street, subject to conditions.
PERMIT FOR
209 EAST LEWIS

A motion was made by Mr. Johnston, seconded by Mr. Cheatum, to approve the items on the consent agenda. Upon roll call, those voting in favor were Johnston, Cheatum, Adamson, Bray, Leeuwrik and Mannan.

AGENDA ITEM NO. 4: Mayor Blad announced there were no communications or
COMMUNICATIONS proclamations.
AND PROCLAMATIONS

AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the following meetings on
CALENDAR ITEMS March 7th: Budget meeting at 9:00 a.m.; Clarification meeting at 5:30
p.m. and Regular City Council meeting at 6:00 p.m.; and the March
14th Work Session at 9:00 a.m.

Mayor Blad announced Pocatello Police Department is accepting applications for their Citizen Police Academy. Application deadline is March 20th at 4:00 p.m.; Pocatello Historic Preservation Commission is seeking public comments on a Draft Preservation Plan. See the City's website for more information; and the City's new app, "Pocatello Connect" is now available on Apple iTunes and Google Play.

AGENDA ITEM NO. 6: This time was set aside for the Council to hear comments from the
PUBLIC HEARING public concerning a request from staff to file a special assessment
-REQUEST TO FILE with Bannock County for the recovery of City funds utilized to abate
SPECIAL ASSESSMENT a dangerous building located at 426 East Sutter. Funds expended
FOR ABATEMENT for the demolition of the building total \$5,500.00.
COSTS-426 EAST SUTTER

Mayor Blad opened the public hearing.

Lynn Transtrum, Building Official, gave an overview of the request. He stated the property was severely damaged by fire, and abatement of the structure was \$5,500.00. Mr. Transtrum added that one phone call regarding the property was received and no written correspondence had been received.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Bray, seconded by Ms. Mannan, to approve a request to file a special assessment with Bannock County for the recovery of City funds utilized to abate a dangerous building located at 426 East Sutter in the amount of \$5,500.00. Upon roll call, those voting in favor were Bray, Mannan, Adamson, Cheatum, Johnston and Leeuwrik.

AGENDA ITEM NO. 7: This time was set aside for the Council to hear comments from the public regarding a request by Michael Seibert and Garth Stoddard to vacate and abandon the public's interest in a utility easement located between Ruby Street and Pocatello Creek Road, more specifically the north 25 feet of Lots 4 and 5, Monte Vista Acres Subdivision.

PUBLIC HEARING
-VACATION OF UTILITY
EASEMENT BETWEEN
RUBY STREET AND
POCATELLO CREEK ROAD

Mayor Blad opened the public hearing.

Council announced there had been no ex parte communication.

Mike Seibert, Pocatello resident, gave an overview of the proposed project. He stated the unused vacant easements could become an encumbrance to potential development. Mr. Seibert added that a 15 foot portion would be excluded to allow necessary runoff from Ruby Street.

Carl Anderson Senior Planner, gave an overview of the application and conditions.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Ms. Adamson, seconded by Ms. Leeuwrik, to approve a request by Michael Seibert and Garth Stoddard to vacate and abandon the public's interest in a utility easement located between Ruby Street and Pocatello Creek Road, more specifically the north 25 feet of Lots 4 and 5, Monte Vista Acres Subdivision with the following conditions: 1) Applicant shall maintain the westerly 15 feet of the easement of Lot 4, Block 6, which will provide continuity of the 15-foot easement paralleling the I-15 corridor and which also currently has stormwater infrastructure located within that section of the easement; 2) applicant shall coordinate with Intermountain Gas Company regarding the proposed trail, outside of the easement area, over an existing gas line; and 3) all other standards or conditions of City Code not herein stated but applicable to the subdivision shall be adhered to and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Adamson, Leeuwrik, Bray, Cheatum, Johnston and Mannan.

AGENDA ITEM NO. 8: Steve Gallafent (mailing address: 812 East Clark Street, Pocatello, ID 83201), represented by Krystal Chanda of A & E Engineering (mailing address: PO Box 1327, Pocatello, ID 83204), has submitted a short plat application to create condominiums separating an 18,000 square foot (more or less) commercial building into two (2) commercial units with a shared common space. The proposed condominium is located at 2830 Pole Line Road.

SHORT PLAT
-2830 POLE LINE ROAD
COMMERCIAL
CONDOMINIUM
SUBDIVISION

A motion was made by Mr. Johnston, seconded by Ms. Adamson, to approve a request by Steve Gallafent, represented by Krystal Chanda of A & E Engineering, and approve a short plat application to create condominiums separating and 18,000 square foot (more or less) commercial building into two (2) commercial units with a shared common space located at 2830 Pole Line Road with the following conditions: 1) All conditions on the Subdivision Application Staff Report shall be met; 2) all conditions

set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated February 11, 2019 shall be met; 3) Subdivision Covenants, Conditions and Restrictions (CCR's), if applicable, shall be submitted to the City; 4) all corrections, if any, to the plat which were noted by City Staff shall be made prior to submittal of the final plat; 5) the plat shall conform to all State and local laws and ordinances; and 6) all other standards and conditions of Municipal Code not herein discussed but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Johnston, Adamson, Bray, Cheatum, Leeuwrik and Mannan.

AGENDA ITEM NO. 9: Council was asked to accept the recommendation of Utility Billing staff and declare the purchase of 100 boxes of Electronic Radio Transmitters (ERT) from Hydro Specialties Company, the designated distributor for ITRON Water Products, to be a valid sole source expenditure. The equipment purchase, in the amount of \$192,000.00, will complete the 5-year plan to convert meter reading equipment to 100% radio read. Council was also asked to authorize the Mayor to sign documents related to the purchase, subject to Legal Department review.

SOLE SOURCE
DECLARATION AND
EXPENDITURE
-UTILITY BILLING
DEPARTMENT
EQUIPMENT

Funds for this request have been allocated in the Water Department's Fiscal Year 2019 budget.

A motion was made by Ms. Mannan, seconded by Ms. Leeuwrik, to accept the recommendation of Utility Billing staff and declare the purchase of 100 boxes of Electronic Radio Transmitters (ERT) from Hydro Specialties Company, the designated distributor for ITRON Water Products, to be a valid sole source expenditure in the amount of \$192,000.00 and authorize the Mayor to sign documents related to the purchase, subject to Legal Department review. Upon roll call, those voting in favor were Mannan, Leeuwrik, Adamson, Bray, Cheatum and Johnston.

AGENDA ITEM NO. 10: Council was asked to consider the following requests regarding an Idaho Transportation Department ADA Curb Ramp Grant:

IDAHO
TRANSPORTATION
DEPARTMENT GRANT
APPLICATION
-ADA CURB RAMPS

APPLICATION a) Approve an application in the amount of \$60,000.00; and if awarded

AUTHORIZE b) Authorize the Mayor to sign documents related to the grant.

SIGNATURE

The Idaho American with Disabilities Act (ADA) Curb Ramp Program is a state-administered program that provides funding for projects to address curb ramps on the state highway system. The goal of the program is to provide accessible facilities for flexibility in meeting the required standards. Staff anticipates the grant will be awarded in the fall of 2019 and funds will be available after July 1, 2020. There is no local match.

A motion was made by Mr. Bray, seconded by Ms. Mannan, to approve an Idaho Transportation Department ADA Curb Ramp Grant as outlined in Agenda Item No. 10(a) and 10(b), subject to Legal Department review. Upon roll call, those voting in favor were Bray, Mannan, Adamson, Cheatum, Johnston and Leeuwrik.

AGENDA ITEM NO. 11: Monte Rasmussen, Pocatello citizen, shared his concerns regarding
DISCUSSION ITEMS regulations for a home business. He feels the guidelines are not
being monitored at a property located on the 700 block of Poplar
Street. Mr. Rasmussen stated the resident frequently parks business vehicles in front of the home,
making the area unsafe.

AGENDA ITEM NO. 12: There being no further business, Mayor Blad adjourned the meeting
ADJOURN at 6:31 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTEST:

RUTH E. WHITWORTH, CITY CLERK, C. C.

PREPARED BY:

KONNI R. KENDELL, DEPUTY CITY CLERK