

CITY OF POCA TELLO, IDAHO
CITY COUNCIL LIAISON
WORKING LUNCH
APRIL 5, 2018

1: ROLL CALL: Council President Jim Johnston called the City Council Liaison Working Lunch to order at 1:03 p.m. Council members present were Roger Bray, Rick Cheatum and Linda Leeuwrik. Council member Heidi Adamson arrived at 1:04 p.m. Mayor Brian Blad was excused.

Also in attendance were Ruth Whitworth, City Clerk; Brian Allen, DBA; John Banks, Parks and Recreation Director; Kirk Bybee, Chief Civil Deputy Attorney; Heather Buchanan, Human Resources Director; and Lynette Sampson, Human Resources, Consultant.

2: REDI BOARD UPDATE: Brian Allen, City of Pocatello REDI representative gave an update on Regional Economic Development Eastern Idaho (REDI) Board activities. Mr. Allen attended the REDI Board meeting held March 29, 2018. He suggested that Mayor Blad or a Council member also attend the Board meeting if they are available. Other elected officials were in attendance on March 29th.

It was suggested that a millennial network be created to involve this segment of the community in future development ideas. Perhaps a networking group could be started at Idaho State University.

Council discussion continued regarding options to promote the City and volunteers that might be able to assist in this endeavor.

Mr. Allen left the meeting at 1:42 p.m.

3: HUMAN RESOURCES: City staff gave an update regarding City Employees/Volunteers and Youth Programs. Mr. Banks gave an overview of the City's volunteer and employee background check process. Web based screening of applicants is being recommended. The screening would be done annually. Department staff working with youth would be required to have a background check if they are not already doing so.

Discussion regarding background screening for City staff continued. It was suggested that staff bring information regarding the background screening software to a study session for further review and discussion.

Mr. Banks, Mr. Bybee, Ms. Buchanan and Ms. Sampson were excused at 2:10 p.m.

4: CITY COUNCIL REPORTS REGARDING CITY BOARDS/COMMISSIONS:

Adamson: Bannock Transportation Planning Organization, Parks & Recreation Advisory Board, and NeighborWorks Pocatello

Ms. Adamson deferred the report for Bannock Transportation Planning Organization to Mr. Johnston. Ms. Adamson gave an update on Parks and Recreation Advisory Board activities. She noted Lower Ross Park bathrooms are coming along well and the Nordic Center had a good snow year. Zoo update – recent donation of six picnic tables will be used at the education building. Wetland construction is planned to start in May. Ms. Adamson added that John Banks is revising the park facilities use agreement/form. NeighborWorks Pocatello – is looking at ideas to convert a vacant building into residential housing. Making in-fill homes more affordable in the community was also discussed.

Bray: Animal Shelter Advisory Board, Construction Board of Appeals & Review, and Golf Advisory Committee

Mr. Bray reported the Golf Advisory Committee is researching donations for a new club house. Estimated costs would be \$700,000.00 to \$1million. Options to create funding and using fees for the purpose of a new club house were shared. Mr. Bray mentioned the Animal Shelter Advisory Board has not met and there is nothing to report for this period.

Cheatum: Airport Commission, Senior Activity Center, Southeast Idaho Community Action Agency (SEICAA), and Southeast Idaho Council of Governments (SICOG)

Mr. Cheatum reported the Airport Commission continues to evaluate fees and leases at the airport. He reported the additional fourth flight is doing well. The Committee suggests that the new airport manager have airport development experience to motivate more airlines to locate in Pocatello. Mr. Cheatum reported the Senior Activity Center reported a loss of income for the second month in 2018. The evening events are not well attended and it was suggested city buses be considered to transport seniors for evening activities. Mr. Cheatum noted SEICAA had their general meeting and SICOG's meeting took place in Blackfoot. He mentioned May is "Older American" month and projects are planned.

Leeuwrik: Historic Preservation Commission, Human Relations Advisory Committee, and Library Board

Ms. Leeuwrik reported the Historic Preservation Commission had an open house to seek input from the community to better define the Commission's mission. There was a good turnout at the open house and good discussion. There is still a negative perception of the Commission in the community. Members feel more open discussion in an open house setting will help change this perception and build a better relationship in the community.

Johnston: Bannock Development Corporation, Bannock Development Corporation, Housing Alliance and Community Partnerships; and Pocatello Development Authority

Mr. Johnston reported as Council President for the City, he attended the Audit Committee meeting. Bannock Development Corporation is working hard toward economic development in Bannock County. Mr. Johnston feels each individual is responsible for the City's economic development in general. Bannock Transportation and Planning Organization is tracking the number of traffic accidents in the community and their goal is to keep the number of accidents at a minimum. Housing Alliance and Community Partnerships is looking at rehabilitating a new set of apartments. Funding for a homeless shelter may be available. However, matching funds are needed to move forward. Mr. Johnston mentioned Pocatello Development Authority did not meet during this period and he did not have a report.

5: CITY ACTIVITIES UPDATE - COUNCIL: Building issues and the City's permitting process were discussed.

6: CITY ACTIVITIES UPATE - MAYOR:

Mayor Blad was not in attendance so no report was given.

7: Adjourn.

Council President Johnston adjourned the working lunch at 2:25 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

RUTH E. WHITWORTH, CMC, CITY CLERK