

CITY OF POCA TELLO, IDAHO
CITY COUNCIL SPECIAL MEETING
IDAHO ATTORNEY GENERAL
TRAINING
APRIL 15, 2021

AGENDA ITEM NO. 1: Mayor Brian Blad called the Special City Council meeting to order
ROLL CALL at 2:09 p.m. Council members present were Heidi Adamson,
Roger Bray, Rick Cheatum, Linda Leeuwrik, Claudia Ortega and
Chris Stevens. Staff members present were Jared Johnson, City Attorney and Konni Kendell, City
Clerk. Brian Kane, Idaho Attorney General's Office, was present via GoTo Meeting, an online meeting
platform.

AGENDA ITEM NO. 2: Council received training and information from the State of Idaho
TRAINING Attorney General's Office regarding Idaho's Open Meeting Law.

Brian Kane, representing the Idaho Attorney General's Office, reviewed information regarding Idaho
Open Meeting Law. He emphasized that the Open Meeting Law is in place to ensure transparency in
government. Open meetings allow the public the opportunity to observe government actions. He
stated that the law is not designed for litigation, but is designed for compliance. Mr. Kane explained
that gatherings where less than a quorum of Council members meet in a casual setting, may be
allowable under the letter of the law, but could be perceived as deliberation among Council members.
Mr. Kane emphasized that decisions and deliberation by the Council must be considered during an
open meeting. He concurred with the advice of City Attorney, Jared Johnson, and encouraged Council
members to be mindful of conversations amongst themselves. Conversations among one or more
Council members could be perceived as deliberations outside of an open meeting. Mr. Kane discussed
best practices for open meetings. He outlined the guidelines of forming a subcommittee which includes
Council members.

Jared Johnson, City Attorney, clarified that all noticing requirements for a subcommittee would still be
necessary, including a meeting notice, agenda and minutes to adhere to the Open Meeting Law. He
added that the Council could create a subcommittee and that action to create a subcommittee could
take place during a Regular Council meeting.

Mr. Kane added that an agenda for a Subcommittee meeting should include probable items of
discussion, if possible.

Council members discussed possible scenarios which best allows for conversations and outreach with
constituents while also abiding by the Open Meeting Law.

Mr. Kane stated that individual Council members may have discussions, but advised that the
conversation(s) if shared with other Council members, may trigger a serial meeting. He reminded
Council members that public perception is significant when it concerns the Open Meeting Law. Mr.
Kane advised Council members to consult the City Attorney with any questions.

AGENDA ITEM NO. 3: There being no further business, Mayor Blad adjourned the
ADJOURN meeting at 3:37 p.m.

SPECIAL CITY COUNCIL MEETING
IDAHO ATTORNEY GENERAL TRAINING
APRIL 15, 2021

APPROVED:

BRIAN C. BLAD, MAYOR

PREPARED BY AND ATTEST:

KONNI R. KENDELL, CITY CLERK