

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL LIAISON  
/WORK SESSION CLARIFICATION  
APRIL 18, 2019

---

AGENDA ITEM NO. 1: Mayor Brian Blad called the City Council Liaison/Work Session  
ROLL CALL Clarification meeting to order at 2:45 p.m. Council members present  
were Heidi Adamson, Roger Bray, Rick Cheatum, Jim Johnston, Linda  
Leeuwrik and Beena Mannan. Also in attendance was Ruth Whitworth, City Clerk; Jared Johnson, City  
Attorney; John Banks, Parks and Recreation Director; and Lynn Transtrum, Building Official.

AGENDA ITEM NO. 2: John Banks, Parks and Recreation Director, gave a brief update on  
GOLF COURSE concessions for the City's Golf Courses. An agreement for the City's  
CONCESSIONS UPDATE golf course concessions will be considered at a future Regular Council  
meeting.

AGENDA ITEM NO. 3: Discussion to clarify agenda items presented at the April 11, 2019 Work  
WORK SESSION Session was held at this time.  
CLARIFICATION  
/DISCUSSION

Mayor Blad announced that Lynn Transtrum, City Building Official was present. Therefore, Work  
Session Agenda Item No. 6 was discussed at this time.

REVIEW OF WORK SESSION ITEM NO. 6 – 244 WEST CENTER STREET (MONARCH  
BUILDING): As instructed by Council during the April 11, 2019 Work Session, Mr. Transtrum gave his  
report on the structural analysis of the Monarch Building. Mr. Transtrum will follow-up with Monarch  
Building owners. No Council action was necessary at this time.

REVIEW OF WORK SESSION ITEM NO. 5 – 429 WASHINGTON STREET (BIG MOMMA'S  
HOUSE ADMINISTRATIVE OFFICES): Mr. Johnson shared that he reviewed the By-laws for Big  
Momma's House administration and did not feel there was a conflict of interest to lease the building to  
them at a reduced rate. However, classes being held in the evening and signage for the offices would  
need to be researched to determine if they meet City Code.

AGENDA ITEM NO. 4: CITY ACTIVITIES UPDATE-COUNCIL

Mr. Cheatum mentioned the Airport Commission has worked out a lease with one of its large tenants.  
He also noted that Senior Activity Center Board held a tour of the vacant Street Department building.

AGENDA ITEM NO. 5: CITY ACTIVITIES UPATE-MAYOR:

Economic development at the Pocatello Regional Airport was discussed. Mayor Blad mentioned his  
visit to Washington, DC was beneficial. Ideas for the vacant Sanitation and Street Operation buildings  
were shared. Future of the buildings and what will benefit the community and City were discussed. The  
old city survey building is no longer being used and this building may be sold at auction.

Senior Citizens Activity Center Ad-hoc Committee was discussed. It was determined the committee  
should consist of the following members: Chair Person, Rick Cheatum; two representatives from New  
Knowledge Adventures; two representatives from Senior Activity Center; and two representatives from  
United Senior Project.

Mayor Blad gave an update on vacant administrative positions in the City. These include: Police Chief, Building Official, Airport Manager and Animal Services Director.

AGENDA ITEM NO. 6: City Council Liaison Reports were given at this time.  
CITY COUNCIL REPORTS  
REGARDING CITY BOARDS  
/COMMISSIONS:

Leeuwrik: Ms. Leeuwrik gave an update on the following Boards: Historic Preservation Commission – Annual Conference will be held on April 17 at ISU; Library Board – Looking at waiving fines because many times a child cannot return a book timely without help from an adult. Carnegie side of the library has experienced some water damage. The damage is being investigated and a contractor has been contacted.

Mannan: Ms. Mannan gave an update on the following Boards: Community Development Block Grant Advisory Committee – Fair Housing training update was given. The Lead Safe Project is going well and Fiscal Year 2019 grant funds have been received. Child Care Advisory Committee – The Committee has shared their support for the City to adopt General Business Licenses so providers know what type of business is operating next door to their facility. Sister Cities Committee (both subcommittees) – the subcommittees do not wish to operate separately.

Adamson: Ms. Adamson gave an update on the following Boards: Parks & Recreation Advisory Board – discussion regarding the Gold Star Family Project site was held and comments on the Ross Park Master Plan are still being accepted.

Cheatum: Mr. Cheatum gave an update on the following Boards: Southeast Idaho Community Action Agency (SEICAA) City of Chubbuck has accepted their plans to build a structure in Chubbuck. Airport Commission – looking at lease renewal options at the airport. Senior Activity Center – rain gutters are leaking water and repair options are being considered.

Johnston: Mr. Johnston gave an update on the following Boards: Housing Alliance and Community Partnerships – Sunny Shaw, Executive Director, gave a presentation in Washington, DC. Mr. Johnston was very impressed by her presentation and how she represents Pocatello. Pocatello Development Authority – more individuals are asking for help with their businesses/projects. Bannock Development Corporation – update was given.

Bray: Mr. Bray gave an update on the following Board: Golf Advisory Committee – update on a proposed clubhouse was given.

Mayor Blad: Mayor Blad gave an update on the following Board: Pocatello/Chubbuck Mayors' Youth Advisory Council will hold their annual Youth In Government Day on April 23, 2019.

AGENDA ITEM NO. 7 Mayor Blad adjourned the meeting at 4:50 p.m.  
ADJOURN

CITY COUNCIL LIAISON  
/WORK SESSION CLARIFICATION  
APRIL 18, 2019

3

APPROVED:

---

BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

---

RUTH NEWSOM, CITY CLERK  
(F/N/A Ruth E. Whitworth)