

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
MAY 17, 2018

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi
PLEDGE OF Adamson, Roger Bray, Rick Cheatum, Jim Johnston, Linda Leeuwrik
ALLEGIANCE and Beena Mannan.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The volunteer scheduled to offer an invocation was not present. A
INVOCATION moment of silence was observed.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from
Clarification meeting and Regular Council meeting. the April 6, 2018 Budget Development meeting, the April 19, 2018

-TREASURER'S (b) Consider the Treasurer's Report for April showing cash and
REPORT investments as of April 30, 2018 in the amount of
\$47,918,284.26.

-ANIMAL SHELTER (c) Confirm the Mayor's reappointment of Brandie Jacobia to continue
ADVISORY BOARD her service as a member of the Animal Shelter Advisory Board. Ms.
REAPPOINTMENT Jacobia's term will begin June 6, 2018 and will expire June 6, 2020.

-COMMUNITY (d) Confirm the Mayor's appointment of Nannette Siemen to serve as a
DEVELOPMENT member of the CDBG Advisory Committee, replacing Alessandra
BLOCK GRANT (CDBG) Toscanelli who resigned. Ms. Siemen's term will begin May 18, 2018
ADVISORY COMMITTEE and will expire January 1, 2021.
APPOINTMENT

A motion was made by Mr. Johnston, seconded by Mr. Cheatum, to approve the items on the consent agenda. Upon roll call, those voting in favor were Johnston, Cheatum, Adamson, Bray, Leeuwrik and Mannan.

AGENDA ITEM NO. 4: Mayor Blad announced there were no proclamations.
COMMUNICATIONS
AND PROCLAMATIONS

Mayor Blad welcomed Boy Scouts from Troop No. 199 to the City Council meeting.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the May 31st Budget meeting
CALENDAR at 9:00 a.m.; and the following meetings to be held June 7th: Budget
meeting beginning at 10:00 a.m.; Clarification meeting at 5:30 p.m.
and Regular City Council meeting at 6:00 p.m.

Mayor Blad announced the June 21st Council meetings have been canceled, as the Mayor and City Council members will be attending the Association of Idaho Cities Conference; Ross Park Aquatic

Center opens on Saturday, May 26th (weather permitting); City offices will be closed Monday, May 28th for the Memorial Day Holiday. However, garbage and recycling pick-ups will be on schedule; Brady Chapel Open House at Mountain View Cemetery will be held Monday, May 28th from 11:00 a.m. to 4:00 p.m.; Field of Heroes will be held at Century High School May 26th through May 29th; Dog licenses are on sale for half-price through the end of May; and Mayor Blad offered congratulations to all area High School graduates.

Council members wished Mayor Blad a happy 50th birthday.

AGENDA ITEM NO. 6: Council was asked to confirm the Mayor's appointment of Skyler Beebe as the Public Transit Director/ADA Coordinator. Mr. Beebe will start his position on May 18, 2018.
CONFIRM
APPOINTMENT OF
PUBLIC TRANSIT
DIRECTOR/ADA
COORDINATOR
- BEEBE

A motion was made by Mr. Johnston, seconded by Ms. Adamson, to confirm the Mayor's appointment of Skyler Beebe as the Public Transit Director/ADA Coordinator beginning May 18, 2018. Upon roll call, those voting in favor were Johnston, Adamson, Bray, Cheatum, Leeuwrik and Mannan.

AGENDA ITEM NO. 7: This time was set aside for the Council to hear comments from the public regarding a request from Verizon Wireless, represented by Todd Daoust of Digital Skylines, Inc. (mailing address: 11340 North 105th Place, Scottsdale, AZ 85239) to install a 50-foot monopole for wireless communications at the end of East Elm Street at Interstate 15 on City-owned property next to the existing water tank.
PUBLIC HEARING
-REQUEST FOR
CONDITIONAL USE
PERMIT
-VERIZON WIRELESS

Mayor Blad opened the public hearing.

Council members announced there had been no ex parte communication.

Todd Daoust, Digital Skylines, Inc., gave an overview of the proposed plan to install a 50-foot monopole for wireless communications on City-owned property next to the existing water tank. He explained that there are no existing towers for colocation within a 12-mile radius and Verizon investigated various locations for the proposed tower. Mr. Daoust indicated that development of small cell sites was unfeasible due to topography and would have had a larger visual impact. He stated the best option with the least obtrusive location is close to the interstate near the City's water tower.

In response to a question from Council, Mr. Daoust stated that the proposal is consistent with the presentation to the Council at the March 3, 2018 Study Session.

Matthew Lewis, Senior Planner, gave an overview of the request by Verizon Wireless. He stated the addition of the cell tower is necessary to increase cell coverage along the I-15 corridor and Center Street. Mr. Lewis stated based on the applicant's due diligence, the only viable option is placement of the proposed communication tower on City property. He added that the request and conditions are in compliance with Municipal Code.

Mayor Blad announced no correspondence had been received.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Bray, seconded by Ms. Mannan, to approve a request from Verizon Wireless, represented by Todd Daoust of Digital Skylines, Inc. to install a 50-foot monopole for wireless communications at the end of East Elm Street at Interstate 15 on City-owned property next to the existing water tank with the following conditions: 1) all Building and Fire Code requirements as deemed applicable by the Building Official shall be adhered to; 2) pursuant to PMC 15.42.080 G. and Idaho Code §54.227, a survey shall be completed to establish the boundaries of the proposed easement and lease area for the cell tower and said record of survey shall be filed with Bannock County; 3) the monopole shall be of an earth tone color similar to the water tank; 4) the tower shall be constructed in a manner that allows colocation for at least two (2) additional telecommunication carriers; 5) the tower and attending equipment shall meet or exceed current standards and regulations of the FAA, the FCC, and any other agency of the Federal government with the authority to regulate towers and antennas. If such standards and regulations are changed, the owner of the tower shall bring such into compliance with the revised standards and regulations within six (6) months of the effective date of the revised standards and regulations, unless a more stringent compliance schedule is mandated by the controlling Federal agency. Failure to bring the subject tower/equipment into compliance with such revised standards and regulations shall constitute grounds for the removal of the WCF at the owner's expense upon fifteen (15) days' written notice via normal first class mail; 6) a lease agreement shall be negotiated with the Water Superintendent, reviewed and approved by the City Attorney and approved by the City Council. Said agreement shall be recorded with the Bannock County Clerk; and 7) all supplement requirements set forth in the Staff Report shall be met and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Bray, Mannan, Adamson, Cheatum, Johnston and Leeuwrik.

AGENDA ITEM NO. SHORT PLAT -HAWTHORNE MEADOWS SUBDIVISION	8: Dave Packer (mailing address: 150 North Main Street, Pocatello, ID 83204), represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) has submitted a short plat to subdivide 3.20 acres (more or less) into 2 residential lots. The subdivision is located south of Quinn Road and east of Hawthorne Road and is to be known as Hawthorne Meadows.
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Staff has found that the application meets the standards of Pocatello Municipal Code Title 16 providing recommended conditions are met.

Mr. Johnston recused himself from discussion and voting upon Agenda Item No. 8 because of his business affiliation with Mr. Packer.

A motion was made by Ms. Adamson, seconded by Mr. Bray, to approve a request by Dave Packer, Represented by Rocky Mountain Engineering and Surveying, for a short plat to subdivide 3.20 acres (more or less) into 2 residential lots with the following conditions: 1) all conditions on the Subdivision Application Staff Report shall be met; 2) all conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated May 9, 2018, shall be met; 3) Subdivision Covenants,

Conditions and Restrictions (CCR's), if applicable, shall be submitted to the City; 4) all corrections to the plat which were noted by City Staff shall be made prior to submittal of the final plat; 5) the plat shall conform to all State and Local laws and ordinances; and 6) all other standards and conditions of Municipal Code not herein discussed but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Adamson, Bray, Cheatum, Leeuwrik and Mannan. Mr. Johnston recused himself from voting.

- AGENDA ITEM NO. 9: Council was asked to consider approving the following requests from the Zoo Idaho Zoological Society (ZIZS), represented by Jennifer Erchul (mailing address: 3101 Avenue of the Chiefs, Pocatello, ID 83204) in regards to their annual Roar and Pour Wine Walk Event to be held on June 16, 20-18 at Zoo Idaho:
- ZOO IDAHO
ZOOLOGICAL
SOCIETY ROAR AND
POUR WINE EVENT
-FUNDRAISER
- EXCEPTION TO PARK HOURS a) ZIZS seeks permission to allow individuals to remain in the zoo until 10:00 p.m.; City Ordinance 12.36.20 states that City parks close one hour after sunset; and
- EXCEPTION TO ALLOW WINE TO BE SERVED AT ZOO IDAHO b) An exception to City Ordinance 12.36.050, to allow wine to be served by licensed vendors at the event. If the exception is granted, ZIZS will obtain all necessary permits related to the event, vendors are donating the wine to be served at the Wine Walk; and
- REQUEST FOR FUTURE APPROVAL UPON PARKS AND RECREATION DIRECTOR REVIEW c) ZIZS seeks continued approval for annual events and associated exceptions to City Ordinances 12.36.020 and 12.36.050 in future years, subject to the Parks and Recreation Director's review, and barring any significant change or changes to events.

A motion was made by Mr. Bray, seconded by Ms. Leeuwrik, to approve the requests from the Zoo Idaho Zoological Society, represented by Jennifer Erchul in regards to their annual Roar and Pour Wine Walk Event to be held on June 16, 2018 at Zoo Idaho as outlined in Agenda Item No. 9(a) through 9(c). Upon roll call, those voting in favor were Bray, Leeuwrik, Adamson, Cheatum, Johnston and Mannan.

- AGENDA ITEM NO. 10: Council was asked to consider a request from Bannock County Commissioners to extend the due date requiring water connection to the Wellness Complex well. The County is in the process of working with Idaho Department of Water Resources regarding the well. The water will be used to irrigate the Event Center Soccer Fields.
- EXTENSION REQUEST
-BANNOCK COUNTY
WELLNESS COMPLEX

A motion was made by Mr. Bray, seconded by Ms. Adamson, to approve a request from Bannock County Commissioners to extend the due date requiring water connection to the Wellness Complex well through the 2018 irrigation season and that Bannock County would be charged the 2018 assessed rate for consumption. Upon roll call, those voting in favor were Bray, Adamson, Cheatum, Johnston, Leeuwrik and Mannan.

AGENDA ITEM NO. 11: Council was asked to approve and authorize the Mayor to sign a
AIRPORT Professional Services Agreement between the City and T-O
PROFESSIONAL Engineers for work on this year's 2018 Airport Improvement
Project SERVICES AGREEMENT (AIP) for the following projects: a) taxi lane
rehabilitation; b) wildlife –T-O ENGINEEERS hazard assessment and plan; c)
replacement of ARFF crash alarm system; and d) procurement of a snow
removal plow truck.

T-O will perform bid processing, grant application and closeout, and some design as well as project and construction management for the above referenced projects. The fee is not to exceed \$276,695.35 and is eligible for 93.75% reimbursement from the FAA with the remaining 6.25% funded using airport passenger facility charge funds. The project is contingent upon grant award.

A motion was made by Mr. Cheatum, seconded by Mr. Johnston, to approve and authorize the Mayor to sign a Professional Services Agreement between the City and T-O Engineers for work on this year's 2018 Airport Improvement Project (AIP) for the following projects: a) taxi lane rehabilitation; b) wildlife hazard assessment and plan; c) replacement of ARFF crash alarm system; and d) procurement of a snow removal plow truck and that T-O will perform bid processing, grant application and closeout, and some design as well as project and construction management for the above referenced projects and that the fee is not to exceed \$276,695.35 and is eligible for 93.75% reimbursement from the FAA with the remaining 6.25% to be funded using airport passenger facility charge funds, and that the project is contingent upon grant award. Upon roll call, those voting in favor were Cheatum, Johnston, Adamson, Bray, Leeuwrik and Mannan.

AGENDA ITEM NO. 12: Council was asked to approve a Personal Services Contract with
PERSONAL SERVICES Emergency Services Consulting International (ESCI) to create a
CONTRACT Long Range Master Plan for the Fire Department as presented at the
–EMERGENCY SERVICES March 8, 2018 Study Session. The total project cost is \$51,465.00
CONSULTING and will be shared between the City of Pocatello - \$33,644.00 and
INTERNATIONAL Bannock County Ambulance - \$17,822.00.

Fire Department is asking permission to use capital contingency funds for the project.

A motion was made by Mr. Bray, seconded by Mr. Johnston, to approve a contract with Emergency Services Consulting International (ESCI) to create a Long Range Master Plan for the Fire Department as presented at the March 8, 2018 Study Session and to approve the use of capital contingency funds for the project and that the total project cost of \$51,465.00 will be shared between the City of Pocatello in the amount of \$33,644.00 and Bannock County Ambulance in the amount of \$17,822.00. Upon roll call, those voting in favor were Bray, Johnston, Adamson, Cheatum, Leeuwrik and Mannan.

AGENDA ITEM NO. 13: Council was asked to consider approval of a glass recycling contract
MOMENTUM between the City of Pocatello and Momentum Recycling as
RECYCLING CONTRACT presented at the April 12, 2018 Study Session, subject to Legal
-GLASS RECYCLING Department review.

In response to questions from Council, Tom Kirkman, Deputy Public Works Director, stated that Momentum Recycling is located in Salt Lake City and will pick up glass for recycling at no cost to the City of Pocatello. He stated that information regarding the glass recycling program will be distributed by

the Sanitation Department to bring awareness to citizens. Mr. Kirkman listed a few of the locations where the drop off boxes would be located so residents can conveniently dispose of glass products. He highlighted the benefits of glass recycling participation and thanked the Council for their consideration to add the service for citizens.

A motion was made by Ms. Adamson, seconded by Ms. Leeuwrik, to approve a contract between the City of Pocatello and Momentum Recycling as presented at the April 12, 2018 Study Session, subject to Legal Department review. Upon roll call, those voting in favor were Adamson, Leeuwrik, Bray, Cheatum, Johnston and Mannan.

AGENDA ITEM NO. 14: Dr. Mike Riley, Pocatello resident, shared his concerns regarding DISCUSSION ITEMS dogs who are allowed to roam at large. He stated that his service dog, "Marshall", was recently attacked by a loose dog near the Idaho State University campus. Dr. Riley emphasized the importance of having animal owners in control of their pets at all times. He stated that if his service dog is distracted by or afraid of other dogs, then he is unable to do the job of being an effective service animal. Dr. Riley stated he has visited with public safety officers at Idaho State University and the City of Pocatello Police Departments and he hopes to increase the awareness for all pet owners in Pocatello.

The Mayor and Council members thanked Dr. Riley for his input and assistance in bringing awareness to the community regarding service animals and public safety.

James Myler, Pocatello resident, shared his concerns regarding the number of individuals who smoke near bus stops. He stated he has health problems which are worsened in the vicinity of second hand smoke. Mr. Myler encouraged the Council to consider making bus stops and the surrounding areas to be smoke free for the health and safety of residents.

AGENDA ITEM NO. 15: There being no further business, Mayor Blad adjourned the meeting ADJOURN at 6:44 p.m.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTEST:

RUTH E. WHITWORTH, CMC, CITY CLERK

REGULAR CITY COUNCIL MEETING
MAY 17, 2018

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PREPARED BY:

KONNI R. KENDELL, DEPUTY CITY CLERK