

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
MAY 20, 2021

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:01 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were
PLEDGE OF Heidi Adamson, Roger Bray, Rick Cheatum, Linda Leeuwrik,
ALLEGIANCE Claudia Ortega and Chris Stevens.

Mayor Blad led the audience in the Pledge of Allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Warren Thompson,
INVOCATION representing Watersprings Pocatello.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes
from the following meetings: April 26, 2021 Special City Council
meeting; and May 6, 2021 Special City Council meeting.

-TREASURER'S (b) Consider the Treasurer's Report for April 2021 showing
REPORT cash and investments as of April 30, 2021 in the amount of
\$87,351,683.02.

-ANIMAL SHELTER (c) Confirm the Mayor's appointment of Ronna Martinez to
ADVISORY BOARD to serve as a member of the Animal Shelter Advisory Board,
APPOINTMENT replacing Jane Guidinger whose term expired. Ronna's term
will begin May 20, 2021 and will expire May 20, 2023.

-ANIMAL SHELTER (d) Confirm the Mayor's reappointment of Sharon Sieber to
ADVISORY BOARD to serve as a member of the Animal Shelter Advisory Board.
REAPPOINTMENT Sharon's term will begin June 2, 2021 and will expire June 2, 2023.

-COUNCIL DECISION (e) Adopt the Council's decision vacating and abandoning the
-VACATION OF public's interest of approximately 754 feet of right-of-way on
WOODLAWN STREET Woodlawn Street located between Stockman Road and Opal
RIGHT-OF-WAY Avenue.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Adamson, Bray, Ortega and Stevens.

AGENDA ITEM NO. 4: Mayor Blad reminded the Council members of the Budget
CALENDAR REVIEW Meeting to be held on May 27th at 9:00 a.m. and the following
meetings on June 3rd: Clarification Meeting at 5:30 p.m.; and
Regular Council meeting at 6:00 p.m.

Ross Park Aquatic Center opens on Saturday, May 29th (weather permitting). City Offices will be closed Monday, May 31st for the Memorial Day Holiday. However, garbage, compost and recycling pick-ups will be on schedule. Brady Chapel Open House at Mountain View Cemetery will be held on

Monday, May 31st from 11:00 a.m. to 4:00 p.m. Field of Heroes at Century High School-May 28th through May 31st. Half-price dog licenses will be available during the month of May. Licenses may be purchased at City Hall or the Animal Shelter. For more information, please contact the Animal Shelter. Compost Happens yard-waste-only composting program continues through the last week of November. Yard-waste carts will be picked up on the same day as your regular collection day. For more information, contact the Sanitation Department. Mayor Blad offered congratulations to all area high school graduates.

AGENDA ITEM NO. 5: Council was asked to consider a request by G. Brandon Ratliff of Land Quest Development, Inc. (mailing address: 4902 Burley Drive, #9, Chubbuck, ID 83204), represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) for a final plat application to subdivide 8.16 acres (more or less) into 26 lots. The proposed subdivision is located north of Hallmark Drive and north of Marinus Lane. Staff found the proposal compliant with all applicable standards with conditions.

A motion was made by Ms. Stevens, seconded by Mrs. Ortega, to approve a final plat application by G. Brandon Ratliff of Land Quest Development, Inc., represented by Rocky Mountain Engineering and Surveying, to subdivide 8.16 acres (more or less) into 26 lots with the following conditions: 1) All conditions on the Final Plat Subdivision Application Staff Report shall be met; 2) All conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated May 11, 2021, shall be met; 3) Front setbacks for lots facing the end of the private drives shall be measured from the front property line; 4) A building permit may not be issued unless all applicable standards of City Code Section 16.24.100 are adhered to or a subdivision surety bond and warranty bond is obtained as outlined in City Code 16.24.110, prior to recording; and 5) All other standards and conditions of Municipal Code not herein stated but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format and the proposed subdivision is located north of Hallmark Drive and north of Marinus Lane. Upon roll call, those voting in favor were Stevens, Ortega, Adamson, Bray, Cheatum and Leeuwrik.

AGENDA ITEM NO. 6: Council was asked to consider a request by Birdie Development, LLC, represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East Oak Street, Pocatello, ID 83201) for a final plat application to subdivide 4.34 acres (more or less) into 13 lots. The proposed subdivision is located south of Birdie Thompson Drive, east of Hospital Way and north of Terry Street. Staff found the proposal compliant with all applicable standards with conditions.

A motion was made by Ms. Stevens, seconded by Mrs. Ortega, to approve a final plat application by Birdie Development, LLC., represented by Rocky Mountain Engineering and Surveying to subdivide 4.34 acres (more or less) into 13 lots with the following conditions: 1) All conditions on the Final Plat Subdivision Application Staff Report shall be met; 2) All conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated April 23, 2021, shall be met; 3) A building permit may not be issued unless all applicable standards of Pocatello City Code Section 16.24.100 are adhered to or a subdivision surety bond and warranty bond is obtained as outlined in City Code 16.24.110, prior to recording; 4) Prior to recoding of the plat, the area to remain undisturbed shall be shown on the plat and delineated with a building restriction line. The boundaries shown on the plat shall be surveyed and staked prior to beginning of construction. All other standards of Pocatello City

Code 17.05.140 shall apply. All building permit applications for structures on lots with a natural slope of 15% or greater shall be accompanied by a geotechnical assessment; 5) Prior to recording of the plat, the Applicant shall submit and receive approval of a plan meeting all applicable requirements of Pocatello City Code 17.04.170, Sensitive Land Standards. A revegetation plan shall be submitted at the time of the initial building permit which clearly shows how the development preserves existing vegetation and addresses the City's erosion and sediment control requirement; and 6) All other standards and conditions of Municipal Code not herein discussed but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format and that the proposed subdivision is located south of Birdie Thompson Drive, east of Hospital Way, and north of Terry Street. Upon roll call, those voting in favor were Stevens, Ortega, Adamson, Bray, Cheatum and Leeuwrik.

AGENDA ITEM NO. 7: Council was asked to accept the recommendations of staff for the following requests regarding the transfer of FAA grant funds between Magic Valley Regional Airport and Pocatello Regional Airport:
-GRANT FUNDS
TRANSFER REQUEST
-POCATELLO REGIONAL AIRPORT

-ACCEPT FAA GRANT FUNDS a) Approve the acceptance of grant funds in the amount of \$554,087.00 from Magic Valley's Fiscal Year 2021 annual FAA entitlement grant funds to Pocatello Regional Airport; and if approved

-AUTHORIZE MAYORS SIGNATURE b) Authorize the Mayor's signature on all applicable documents pertinent to the transfer of Pocatello Regional Airport Fiscal Year 2022 annual FAA entitlement grant funds in the amount of \$554,087.00 to Magic Valley Regional Airport, subject to Legal department review.

The transfer will be used to complete airport improvement projects under the Airport's previously approved grant No. 47. The transfer is necessary in order for the project to be completed this year rather than spread over two years and two grant cycles. The transfer is contingent upon award of FAA grant funds and FAA approval.

A motion was made by Ms. Leeuwrik, seconded by Ms. Adamson, to accept the recommendation of staff regarding a reciprocal transfer of grant funds between Magic Valley and Pocatello Regional Airports, as outlined in Agenda Item No. 7(a) and 7(b), in an amount not to exceed \$554,087.00 and authorize the Mayor to sign all pertinent documents subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Adamson, Bray, Cheatum, Ortega and Stevens.

AGENDA ITEM NO. 8: Council was asked to adopt a Resolution and authorize the Mayor to sign an amendment to the Farm Lease Agreement with McNabb Farms for property which is used by Water Pollution Control (WPC) for the purpose of biosolids application.
-RESOLUTION
-WATER POLLUTION CONTROL (WPC)
FARM LEASE AGREEMENT AMENDMENT

The existing agreement is a 5-year term which became effective November 1, 2020. The amendment reduces the total rented acreage of Parcel 1 from 216.2 acres to 192.5 acres. The 23.7 acres to be eliminated from the agreement is not farmable due to the location of utility poles and irrigation access road. The annual rent will be reduced from \$21,620.00 to \$19,250.00. The decrease in revenue does not have a significant impact on the WPC budget.

A motion was made by Mrs. Ortega, seconded by, Mr. Cheatum to adopt a Resolution (2021-08) and authorize the Mayor's signature on an amendment to the Farm Lease Agreement with McNabb Farms for the property which is used by Water Pollution Control (WPC) for the purpose of biosolids application and that the existing agreement is a 5-year term which became effective November 1, 2020 and the amendment reduces the total rented acreage of Parcel 1 from 216.2 acres to 192.5 acres and the annual rent will be reduced from \$21,620.00 to \$19,250.00. Upon roll call, those voting in favor were Ortega, Cheatum, Adamson, Bray, Leeuwrik and Stevens.

AGENDA ITEM NO. 9: -ON-CALL WATER ENGINEERING PROFESSIONAL SERVICES AGREEMENT -WATER DEPARTMENT	Council was asked to consider the recommendation of staff and approve and authorize the Mayor's signature on a Water Engineering Professional Services Agreement between the City of Pocatello and Keller Associates. The agreement is for a term of three (3) years with an annual estimated professional fee up to \$100,000.00.
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Funds for the professional services are available within the Water Department's Fiscal Year 2021 budget.

A motion was made by Mr. Bray, seconded by Ms. Leeuwrik, to approve and authorize the Mayor's signature on a Water Engineering Professional Services Agreement between the City of Pocatello and Keller Associates. The agreement is for a term of three (3) years with an annual estimated professional fee up to \$100,000.00. Upon roll call, those voting in favor were Bray, Leeuwrik, Adamson, Cheatum, Ortega and Stevens.

AGENDA ITEM NO. 10: RESOLUTION -IDAHO TRANSPORTATION DEPARTMENT COOPERATIVE AGREEMENT -FISCAL YEAR 2022 ADA RAMPS	Council was asked to adopt a Resolution and authorize a cooperative agreement between the City of Pocatello and Idaho Transportation Department (ITD) setting out the terms and conditions for acceptance of a grant in the amount of \$60,000.00. The grant application to upgrade certain curb ramps within City limits was approved by City Council on March 5, 2020. Funds for 75% of the project have been received and the remaining 25% are to be reimbursed to the City after completion and ITD inspection of the project. There are no local match requirements.
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A motion was made by Mr. Bray, seconded by Ms. Stevens, to adopt a Resolution (2021-09) and authorize a cooperative agreement between the City of Pocatello and Idaho Transportation Department (ITD) setting out the terms and conditions for acceptance of a grant in the amount of \$60,000.00 and funds for 75% of the project have been received and the remaining 25% are to be reimbursed to the City after completion and ITD inspection of the project. Upon roll call, those voting in favor were Bray, Stevens, Adamson, Cheatum, Leeuwrik and Ortega.

AGENDA ITEM NO. 11: Kirk Lepchenske, Pocatello citizen, expressed his frustration with the process of switching over utilities to a new residence. He added his negative experience could also happen to new members of community.

AGENDA ITEM NO. 12: There being no further business, Mayor Blad adjourned the meeting at 6:20 pm.

APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

KONNI R. KENDELL, CITY CLERK

PREPARED BY:

WENDY A. PRATHER, DEPUTY CITY CLERK