

HISTORIC PRESERVATION COMMISSION

Minutes for June 2, 2021 at 6:01 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:01 P.M.

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

PRESENT: Jacquee Alvord (left 7:04 PM), Ruta Casabianca, Donald Elston, Elizabeth Fore, Latecia Herzog (arrived 6:06 PM and left 7:04 PM), Nick Nielson (left 7:04 PM), and Marty Vizcarra.

STAFF: Jim Anglesey and Aceline McCulla.

None of the members reported any conflicts or ex-parte contact.

AGENDA ITEM #2: APPROVAL OF MINUTES

The Commission may wish to approve the meeting minutes from May 19, 2021.

It was moved by **J. Alvord** and seconded by **N. Nielson** to approve the meeting minutes, as written, from May 19, 2021. Those in favor: Alvord, Casabianca, Elston, Fore, Herzog, Nielson, and Vizcarra. Unanimous. Motion carried.

AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS

Dave Doran of SICOG has submitted an application for a certificate of appropriateness for new metal awnings at 214 E. Center Street, the City Building.

Charity Staggs of SICOG stated the plan was to replace the current aluminum full length awnings with segmented metal awnings spanning only over the windows to expose the terra-cotta pillars, entrance, and other historical elements. They will use the same anchors with the same white material.

Jim Anglesey, Sr. Long Range Planner with the City of Pocatello stated this new segmented awning scheme is more appropriate than the current aluminum awning that spans the length of the building.

It was moved by **L. Herzog** and seconded by **N. Nielson** to approve the request from SICOG to replace the current aluminum awning with new metal awnings spanning only over the windows, finding the application meets the criteria for review under Chapter 17.04.210.I of Pocatello City Code as well as the Design Guidelines for Pocatello's Downtown Historic District, after samples of the materials have been submitted to staff for review and then approved, prior to installation, and to authorize the Chair to sign the Certificate of Appropriateness. Those in favor: Alvord, Casabianca, Elston, Fore, Herzog, Nielson, and Vizcarra. Unanimous. Motion carried.

AGENDA ITEM 4: BRADY CHAPEL CENTENNIAL CAMPAIGN

The Commission may wish to discuss and coordinate plans for funding & events. **(ACTION ITEM)**

A. Discussion on grants and funding

Anglesey stated that \$594 was raised during the Brady Chapel Open House, of which \$140 was raised from the cards, jewelry, and magnets sold during the event.

Anglesey noted that one of the missing pews was delivered to the Brady Chapel today. **Herzog** provided some information about how Tom Dekker acquired the pew.

Nielson gave an update on his efforts for starting a 501(c)3. He is researching more on a nonprofit organization and trying to communicate with some organizations in business already.

Casabianca asked Anglesey to send her the electronic Campaign booklet and a copy of the Cemetery map.

B. Event Planning for the summer gala and scavenger hunt.

The date selected for the Gala is August 26, 2021, from 5-7 p.m.

Anglesey stated the Campaign booklets are available if anyone is going to businesses asking for donation.

Herzog was going to look for a white tent and reach out to people for flower donations. Herzog will provide wine.

Nielson will bring cheese and other food items on Charcuterie boards

Vizcarra will reach out to actors to be a bride, groom, and bride's maids and grooms men. And a photographer to take picture.

Alvord asked Trent Clegg to coordinate the music. **Fore** will check with the Chamber for Chamber music.

Alvord stated she would provide jewelry for possible tabling at the farmers market.

With no other meeting business, it was moved by **L. Herzog** and seconded by **N. Nielson** to adjourn the meeting at 7:00 PM and move into the training session. Those in favor: Alvord, Casabianca, Elston, Fore, Herzog, Nielson, and Vizcarra. Unanimous. Motion carried.

*** TRAINING SESSION ***

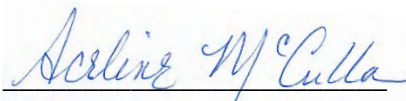
Jim Anglesey, Staff Liaison, will present information regarding local preservation standards, Commission meeting proceedings and the City's Historic Preservation Plan

Vizcarra introduced Anglesey and began the training session at 7:05 PM.

Anglesey gave a presentation on local preservation standards, meeting proceedings, and the City's HP Plan.

Vizcarra asked if Anglesey would provide a training session every couple months to keep members updated and to learn more about the guidelines for State and Local government.

With no other business, Vizcarra closed the training session at 7:35 PM.

Submitted by: 
Aceline McCulla, Secretary

Approved on: June 16, 2021