

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
JUNE 7, 2018

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi
PLEDGE OF Adamson, Rick Cheatum, Jim Johnston, Linda Leeuwrik and
ALLEGIANCE Beena Mannan. Council member Roger Bray was excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Merrienne Forrest, HS Jeshua
INVOCATION Ministries.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes
meeting, Clarification meeting and Regular City Council meetings of May 3, 2018; Fire Union Quarterly
Update of May 3, 2018; Study Session and Budget Development meetings of May 10, 2018; the Budget
Development meeting and Police Union Quarterly Update of May 17, 2018; and the Clarification and
Regular City Council meetings of May 17, 2018.

-PAYROLL AND (b) Consider the payroll and material claims for the month of May
MATERIAL CLAIMS 2018 in the amount of \$6,752,445.77.

-LIBRARY BOARD (c) Confirm the Mayor's reappointment of Kathryn Way to continue
REAPPOINTMENT her service as a member of the Library Board. Ms. Way's term will
begin July 1, 2018 and will expire July 1, 2023.

-POCA TELLO ARTS (d) Confirm the Mayor's appointment of Sherri Dienstfrey-Swanson to
COUNCIL serve as a member of the Pocatello Arts Council, replacing Diana
APPOINTMENT Livingston Friedley who resigned. Dr. Dienstfrey-Swanson's term
will begin June 8, 2018 and will expire June 18, 2021.

-SURPLUS (e) Accept the recommendation of staff and declare an inoperable 1998
DECLARATION OF GMC pickup truck as surplus, and approve the sale to Pacific
1998 GMC TRUCK- Recycling. The truck was slated for auction after the 2018
PARKS maintenance season but was involved in an accident, and repair
costs would exceed the value of the vehicle. The truck has no
auction value and is not usable in any other department.

-COUNCIL DECISION (f) Adopt the Council's decision approving a conditional use permit for
-CONDITIONAL USE Digital Skylines, Inc. on behalf of Verizon Wireless for installation
PERMIT FOR DIGITAL of a 50-foot monopole cellular tower and supporting equipment.
SKYLINES, INC. Said tower will be located adjacent to Interstate 15 and the East
Clark off-ramp.

- COUNCIL DECISION (g) Adopt the Council's decision approving the Short Plat for
-HAWTHORNE Hawthorne Meadows Subdivision, which subdivides approximately
MEADOWS 3.20 acres of land into two (2) residential lots, subject to conditions.
SUBDIVISION SHORT The property is located south of Quinn Road and east of Hawthorne
PLAT Road.

A motion was made by Mr. Cheatum, seconded by Mr. Johnston, to approve the items on the consent agenda. Upon roll call, those voting in favor were Cheatum, Johnston, Adamson, Leeuwrik and Mannan.

- AGENDA ITEM NO. 4: Council President Johnston, on behalf of Mayor Blad, proclaimed
COMMUNICATIONS June 2018 to be Healthy Homes Month in Pocatello and
AND PROCLAMATIONS encouraged residents to observe this month with appropriate
programs and activities designed to enhance public awareness of
home health and safety hazards and the ways families can protect themselves from these hazards.

Adam Lane, Neighborhood and Community Services Division Manager and Project Director for the City of Pocatello Lead Safe and Healthy Homes, accepted the proclamation and thanked the Mayor and Council for the acknowledgement and support of Healthy Homes Month in Pocatello. He announced a public event to be held June 19, 2018 in City Council Chambers at 5:30 p.m. called "Get the Lead Out" to educate citizens on how to make their homes healthy and protect themselves from the hazards of lead.

- AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the June 12 Joint Cities/
CALENDAR County/School District #25 meeting at 3:00 p.m.; the June 14
REVIEW Study Session at 9:00 a.m., to be immediately followed by a Budget
Development meeting; the June 28 Budget Development Meeting at
9:00 a.m.; and the following meetings to be held July 5: 9:00 a.m., Budget Development meeting; 5:30
p.m. Council Clarification meeting and 6:00 p.m. Regular City Council meeting.

Mayor Blad announced that the Fort Hall Replica Season grand opening event would be held June 8 at 11:00 a.m.; June 9, Parks and Recreation would host the "June Joy in the Journey Jog" Fun Run at 8:00 a.m. and the Gate City Grays home game season opener would begin at 6:00 p.m.; the Idaho High School Rodeo at the Bannock County Events Center would be held June 9 through June 16; "Walk with the Mayor" Trail Exploration Thursday at the City Creek Trail system would begin at 6:00 p.m. on June 14; Roar and Pour Wine Walk at Zoo Idaho would be held June 16 at 6:00 p.m.; Father's Day at the Zoo, which gives fathers 50% off admission when accompanied by a paid child, would be June 17; June 19 at 5:30 p.m. in the Council Chambers would be the "Get the Lead Out" educational event; the month of June is "Adopt a Shelter Cat Month", which offers discounted adoption fees of \$25 for cats over the age of six months and \$35 for kittens under six months of age; and July 3 and 4 would have Independence Day celebration activities and "Biggest Show in Idaho" fireworks display at the Bannock County Event Center and Portneuf Wellness Complex.

- AGENDA ITEM NO. 6: This time was set aside for the Council to receive comments from
PUBLIC HEARING the public on proposed amendments to the Fiscal Year 2018 budget.
-PROPOSED FISCAL
YEAR 2018 BUDGET
AMENDMENTS

Mayor Blad opened the public hearing.

Ashley Linton-Welsh, Senior Accountant, gave an overview of the proposed amendments requested for the Fiscal Year 2018 budget. The total amount of all proposed amendments is \$2,165,192.00.

Mayor Blad announced no correspondence had been received.

Nikki Taysom, 4963 Yellowstone Avenue, Chubbuck, spoke in opposition to the amendment. She expressed her concerns about the government's usage of tax money.

There being no further public comments, Mayor Blad closed the public hearing.

Mayor Blad announced an ordinance had been prepared for Council's consideration.

AGENDA ITEM NO. 7: As required by the U.S. Department of Housing and Urban Development (HUD), this time was set aside for the Council to consider any comments from the public concerning the PUBLIC HEARING -CDBG PROGRAM YEAR 2017 ANNUAL REPORT (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER). The Report has been available for public review from May 23 to June 7, 2018, after review and recommendation of approval by the CDBG Advisory Committee. Following the public hearing, Council may wish to approve the report and authorize its submittal, including a summary of any public input, to HUD on or before June 29, 2018.

Mayor Blad opened the public hearing.

Adam Lane, Neighborhood and Community Services Division Manager, gave an overview of the Consolidated Annual Performance and Evaluation Report (CAPER) for the program year which ended March 31, 2018. He stated that the report outlines activities that support affordable housing that were undertaken by the City and its housing partner, NeighborWorks Pocatello, including the creation of five new homes, down payment and closing cost assistance and rehabilitation of 27 owner-occupied homes. Mr. Lane added that it also included public facility improvement projects for Aid For Friends, Family Services Alliance, New Day Products and Resources and Bannock Youth Foundation. He noted that the City and its partners leveraged over \$1,000,000.00 in additional funding while utilizing just under \$500,000.00 in federal funding and program income. Mr. Lane stated that the work was completed by contracting primarily with small local businesses, supporting the community's economy and individual businesses and people. He emphasized that the City remains in compliance with general CDBG standards and regulations, while meeting spending timeliness and within spending parameters for program administration and public services.

Mayor Blad announced no correspondence had been received.

Nikki Taysom, 4963 Yellowstone Avenue, Chubbuck, spoke in opposition to the program. She stated that she is opposed to programs funded by the government to support property management.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Ms. Adamson, seconded by Ms. Leeuwrik, to approve the CAPER and authorize its submittal, including a summary of any public input, to HUD on or before June 29, 2018. Upon roll call, those voting in favor were Adamson, Leeuwrik, Cheatum, Johnston and Mannan.

AGENDA ITEM NO. 8: This time was set aside for the Council to accept comments

PUBLIC HEARING
–PROGRAM YEAR 2017
CDBG ACTION PLAN
AMENDMENTS

regarding proposed amendments within the Program Year 2017 and 2018 Community Development Block Grant (CDBG) Annual Action Plans. The amendments were reviewed and recommended for approval by the CDBG Advisory Committee at their meeting on April 17, 2018. A 30-day written comment period began May 8, 2018 and concludes June 7, 2018. Following the public hearing, Council may wish to approve the amendments and authorize their submission, including any public comments, to the Department of Housing and Urban Development (HUD).

Mayor Blad opened the public hearing.

Adam Lane, Neighborhood and Community Services Division Manager, gave an overview of the proposed amendment to allow utilization of Program Year 2017 funding for 2018 projects that will not be able to reach completion due to winter weather conditions. The amendments are requested to avoid a delay in the availability of 2018 funding. He specified that the four proposed amendments would allow Program Year 2018 projects to be canceled due to the usage of 2017 funds; allow for the reallocation of those funds to Public Facility Improvement and Public Service activities; provide infill housing service delivery to NeighborWorks Pocatello for the construction of four new single family homes; and allow staff to reallocate funds between activities to accommodate funding needs. Mr. Lane stated that the CDBG Advisory Committee recommended approval of these amendments at their April 17, 2018 meeting, and that copies of this recommendation have been available at the Marshall Library, NeighborWorks Pocatello, LIFE, Inc., the Housing Authority and City Hall, as well as on the City of Pocatello website for review.

Mayor Blad announced no correspondence had been received.

Nikki Taysom, 4963 Yellowstone Avenue, Chubbuck, spoke in opposition to the amendment. She stated that she is opposed to the use of public funds for the Community Development Block Grant program as well as the utilization of 2017 funding for 2018 projects.

Adam Lane, Neighborhood and Community Services Division Manager, responded by stating that 2017 funds became available for use due to the receipt of large loan payoffs from previous program years.

There being no further public comments, Mayor Blad closed the public hearing.

A motion was made by Ms. Adamson, seconded by Ms. Leeuwrik, to approve the amendments and authorize their submission, including a summary of any public input, to the Department of Housing and Urban Development (HUD). Upon roll call, those voting in favor were Adamson, Leeuwrik, Cheatum, Johnston and Mannan.

AGENDA ITEM NO. 9: Council was asked to consider approval of Water Department and Engineering staff recommendations to make necessary water delivery improvements for the 12 inch Lundberg Lane connection, reprogram irrigation controllers, and purchase and install a 250-gallon surge tank, as identified within the amended Riverside Golf Course Evaluation provided by Bowen and Collins and presented by City staff at the May 10, 2018 Study Session.

A motion was made by Mr. Johnston, seconded by Mr. Cheatum, to accept the recommendations of Water Department and Engineering staff to make necessary water delivery improvements for the 12

inch Lundberg Lane connection, reprogram irrigation controllers, and purchase and install a 250-gallon surge tank, as identified within the amended Riverside Golf Course Evaluation provided by Bowen and Collins and presented by City staff at the May 10, 2018 Study Session. Upon roll call, those voting in favor were Johnston, Cheatum, Adamson, Leeuwrik and Mannan.

AGENDA ITEM NO. 10: Council was asked to consider an agreement with OCCUSCREEN to provide national background checks for Pocatello AGREEMENT Transit drivers that provide Medicaid transportation. Transit -TRANSIT staff estimates there will be an initial cost of approximately \$480.00 for the service.

A motion was made by Mr. Cheatum, seconded by Ms. Adamson, to approve the agreement with Occuscreen to provide national background checks for Pocatello Transit drivers that provide Medicaid transportation. Upon roll call, those voting in favor were Cheatum, Adamson, Johnston, Leeuwrik and Mannan.

AGENDA ITEM NO. 11: Council was asked to approve a Use Agreement with CGA CGA ACADEMY SC Academy SC to allow their use of the Indian Hills Soccer Fields USE AGREEMENT on Tuesdays, Thursdays and Saturdays from April 9 through June -PARKS 14, 2018, and Monday through Friday, July 9 through July 12, 2018 for youth soccer games, practices and clinics, subject to

Legal Department review. CGA Academy SC will be responsible for any damages incurred by their use, pay applicable fees, and provide liability insurance, naming the City as an additional insures.

A motion was made by Mr. Johnston, seconded by Ms. Mannan, to approve the Use Agreement with CGA Academy SC to allow their use of the Indian Hills Soccer Fields on Tuesdays, Thursdays, and Saturdays from April 9 through June 14, 2018, and Monday through Friday, July 9 through July 12, 2018 for youth soccer games, practices and clinics, subject to Legal Department review. Upon roll call, those voting in favor were Johnston, Mannan, Adamson, Cheatum and Leeuwrik.

AGENDA ITEM NO. 12: Council was asked to approve the following requests regarding ENERGY AUDIT an Idaho Power Energy Audit Grant: GRANT APPLICATION -IDAHO POWER a) Application for an energy audit grant in an amount up to \$12,500.00; and if awarded b) Authorize the Mayor to sign the Program Audit Application form outlining the program.

This grant money will be used to cover the energy audit process to determine potential energy savings and implementation costs to save the City money. If the grant is awarded, the City would go through an RFQ process to select an audit company. After the audit has been completed, staff will submit for 100% reimbursement from Idaho Power.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to a) approve the application for an energy audit grant in an amount up to \$12,500.00; and b) authorize the Mayor to sign the Program Audit Application form outlining the program. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Adamson, Johnston and Mannan.

AGENDA ITEM NO. 13: Council was asked to approve a grant application and allow the GRANT APPLICATION Mayor to sign the grant offer and any other pertinent documents,

-AIRPORT PROJECTS if awarded, for a grant from the Federal Aviation Administration under the Airport Improvement Program in the amount of \$1,312,500.00 for the purpose of rehabbing taxi lanes, purchase of a snow plow/blower, replacement of the crash rescue alarm system, and performance of a wildlife hazard assessment and rewrite of the Airport's wildlife plan. The grant will require a local match of 6.25% of the total project cost to be funded using airport passenger facility charge (PFC) funds.

A motion was made by Mr. Cheatum, seconded by Ms. Adamson, to approve a grant application and allow the Mayor to sign the grant offer and any other pertinent documents, if awarded, for a grant from the Federal Aviation Administration under the Airport Improvement Program in the amount of \$1,312,500.00 for the purpose of rehabbing taxi lanes, purchase of a snow plow/blower, replacement of the crash rescue alarm system, and performance of a wildlife hazard assessment and rewrite of the Airport's wildlife plan. Upon roll call, those voting in favor were Cheatum, Adamson, Johnston, Leeuwrik and Mannan.

AGENDA ITEM NO. 14: The Council was asked to consider an ordinance approving an amendment to the Fiscal Year 2018 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$2,165,192.00 to account for additional revenues, including grant funds, received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.

A motion was made by Ms. Adamson, seconded by Mr. Johnston, that the ordinance, Agenda Item No. 14, be read only by title and placed on the final passage for publication, and that the full ordinance be submitted for publication. Upon roll call, those voting in favor were Adamson, Johnston, Cheatum, Leeuwrik and Mannan.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance approving an amendment to the Fiscal Year 2018 Appropriations Ordinance in the amount of \$2,165,192.00. Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Adamson, Cheatum, Johnston, Leeuwrik and Mannan. Mayor Blad declared the ordinance passed, that it be numbered 3010 and be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 15: Nikki Taysom, 4963 Yellowstone Avenue, Chubbuck, spoke of her appreciation of the U.S. Constitution, freedom and liberty.

Andy Moldenhauer, Pocatello Firefighters Local 187 president, stated that volunteers were able to install 149 smoke detectors in 78 homes on the west side of Pocatello during the Smoke Detector campaign. He thanked the Red Cross for hosting the campaign and the volunteers from numerous organizations, including Council members Jim Johnston and Linda Leeuwrik, who assisted in the installation process. He also thanked Council member Heidi Adamson for attending the Fire Ops 101 training.

Ms. Adamson thanked Mr. Moldenhauer and all emergency responders for the extraordinary and valuable work they perform for the benefit of the citizens of Pocatello.

Mayor Blad thanked the City Council for their work earlier that morning on the City's budget.

AGENDA ITEM NO. 16: There being no further business, Mayor Blad adjourned the meeting at 6:45 p.m.

REGULAR CITY COUNCIL MEETING
JUNE 7, 2018

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APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTEST:

KONNI R. KENDELL, DEPUTY CLERK

PREPARED BY:

SHAWNIE S. FERRIN, ADMINISTRATIVE ASSISTANT