

HISTORIC PRESERVATION COMMISSION
Minutes for June 16, 2021 at 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:00 PM

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

PRESENT: Jacquee Alvord, Ruta Casabianca, Donald Elston, Elizabeth Fore, Latecia Herzog (arrived at 6:13 PM), Nick Nielson, and Marty Vizcarra.

STAFF: Jim Anglesey, Councilwoman Leeuwrik, and Aceline McCulla.

AGENDA ITEM #2: APPROVAL OF MINUTES

The Commission may wish to approve the meeting minutes from the Memorial Day Open House on May 31, 2021, and the regular meeting on June 2, 2021.

It was moved by **N. Nielson** and seconded by **J. Alvord** to approve the both meeting minutes, as written, from May 31 and June 2 of 2021. Those in favor: Alvord, Casabianca, Elston, Fore, Nielson, and Vizcarra. Unanimous. Motion carried.

AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS

Jennifer Putnam of Putnam Enterprises, LLC has submitted an application for a certificate of appropriateness to remove neon signage, re-stucco the front façade and repaint the building with different colors at 237 E. Center Street, the Auditorium Opera House.

Jennifer Putnam of Putnam Enterprises, LLC of Pocatello wants to sell the building, and as the building is in disrepair, it needs façade repairs completed to sell the building. The sign must come down and Putnam would donate the sign to Relight the Night, and Putnam would pay the fee to Blaze Sign to take the signage down. **Randy Dixon** of Relight the Night, Pocatello stated that he made arrangement for the sign to be taken down and stored until it can be rehabbed. **Putnam** will use the same awnings. The colors selected are Panda White, Grey Kitten and Silver Blue.

Jim Anglesey, Long Range Senior Planner with the City of Pocatello stated that staff finds that the application for a certificate of appropriateness is compliant with Pocatello Municipal Code Section 17.04.210. Should the Historic Preservation Commission approve the request, staff recommends the following condition: **1)** The proposed work shall adhere to the standards from the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.

It was moved by **D. Elston** and seconded by **R. Casabianca** to approve the request from Jennifer Putnam of Putnam Enterprises, LLC to remove the neon signage and donate it to Relight the Night, restucco the front façade and repaint the building as presented, finding the application meets the criteria for review under Chapter 17.04.210.I of Pocatello City Code as well as the Design Guidelines for Pocatello's Downtown Historic District as well as the National Standards, and authorize Chair Vizcarra to sign the Certificate of Appropriateness. Those in favor: Alvord, Casabianca, Elston, Fore, Herzog, Nielson, and Vizcarra. Unanimous. Motion carried.

AGENDA ITEM 4: DOWNTOWN HISTORIC DISTRICT SUMMER WALK

The Commission may wish to set a date for a walk through the Downtown Historic District.

Herzog noted that in the past, the Commission selected a district between the Westside, Eastside, and Warehouse District. The Commission split into two groups to cover more territory and each group documents what they see along the walk, such as: work performed that may not have been approved, work that need to be done on a building, things that are not correct and need fixing, look for wires dangling, windows broken or illegal signage... The Commission agreed on September 1, 2021 for off-site meeting summer walk. The agenda will invite the public to walk with the Commission.

AGENDA ITEM 5: DOWNTOWN OPEN HOUSE EVENT

The Commission may wish to discuss planning for an open house to interact with business and property owners in the Downtown Historic District.

The last Downtown Open House event was held at the Myers Anderson Architect office. **Elston** mentioned the First Friday Art Walk would be a great night. The Commission agreed to hold on August 6, 2021, to begin with the Art Walk schedule at Myers Anderson with two separate spaces, one focusing on the Brady Chapel Campaign and selling items and the other to do outreach for the HPC working with Old Town businesses and tenants to learn more about how the HPC can help them.

It was moved by **R. Casabianca** and seconded by **L. Herzog** to hold the Open House Event at Myers Anderson in the two different areas of the building on August 6, 2021. Those in favor: Alvord, Casabianca, Elston, Fore, Herzog, Nielson, and Vizcarra. Unanimous. Motion carried.

AGENDA ITEM 6: THE BRADY CHAPEL CENTENNIAL CAMPAIGN PLAN

The Commission may wish to discuss and coordinate plans for funding & events.

- Discussion on grants, funding and 501c3 information.
Casabianca will begin drafting the grant by the next meeting.
Nielson is still collecting information at this time on a 501c3.

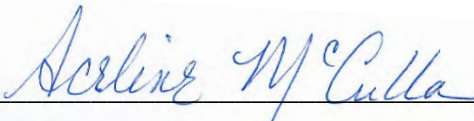
Alvord asked if tabling at the Farmer's Market was still going to happen. **Elston** asked what about selling things mentioned at the last meeting. **Alvord** has jewelry she made to sell. **Herzog** mentioned selling the items at the First Friday Art Walk Open House also. Herzog will try to get permission from the AIA to help process the order for canvas prints.

- Event Planning:
 - Summer Gala: August 26, 2021, 5-7 PM

Vizcarra stated he will try to locate a pavilion tent. **Fore** has not heard back on Chamber music. **Casabianca** is paying for the wholesale flowers and will make the arrangements. **Herzog** will buy the wine. **Nielson** will buy the Charcuterie boards with cheese and food. Who is doing outreach to the Gala businesses? Add to next agenda to select people to reach out to businesses/people for the gala list.

- Scavenger Hunt: October 9, 2021
No update at this time.

With no other business, it was moved by **N. Nielson** and seconded by **J. Alvord** to adjourn the meeting at 7:08 P.M. Those in favor: Alvord, Casabianca, Elston, Fore, Herzog, Nielson, and Vizcarra. Unanimous. Motion carried.

Submitted by:  Approved on: July 7, 2021
Aceline McCulla, Secretary