

HISTORIC PRESERVATION COMMISSION  
Minutes for June 19, 2019 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:00 P.M.

**AGENDA ITEM #1: ROLL CALL**

**PRESENT:** Jacquee Alvord, Stephanie Christelow, Latecia Herzog (arrived at 6:01 p.m.), Meagan Milder (arrived at 6:01), Nick Nielson, and William Strength.

**EXCUSED:** Kelsey Stenersen

**STAFF:** Melanie Gygli and Aceline McCulla.

**AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

None of the Commission members had anything to report.

**AGENDA ITEM #3: APPROVAL OF MINUTES**

The Commission may wish to approve the minutes from the Memorial Day Brady Chapel open house on May 27, 2019.

It was Motioned, Seconded, and Carried (**MSC**) (**S. Christelow, J. Alvord**) to approve the minutes as written from the Memorial Day Brady Chapel open house on May 27, 2019.

**AGENDA ITEM #4: CERTIFICATE OF APPROPRIATENESS**

- A. Matt Sanger of Round River Baking requests a certificate of appropriateness to repair brick, replace awnings and replace the front window at 250 N. Main Street.

**Matt Sanger**, 529 S 7 Avenue, Pocatello described the issues at 250 N. Main Street per the materials submitted in the application packet. He would be replacing the Great Harvest signage and replace the awning.

**Herzog** asked if he had a contractor yet. **Sanger** replied he did not. **Herzog** asked for drawings for the façade and windows, along with materials for the awning and colors to be used. This item will be postponed until the information and materials are submitted.

- B. Will Peterson of The Walrus and Carpenter requests a certificate of appropriateness to repaint the façade at 251 N. Main Street.

**Will Peterson**, 251 N. Main Street wants to paint the façade (brick and panels below the windows) per the materials submitted to staff. Gygli shared the drawings with the Commission members with the current color.

It was **MSC** (**L. Herzog, W. Strength**) to approve the facade request by Will Peterson of The Walrus and Carpenter to repaint the façade at 251 N. Main Street, and have the painter, Heidi bring the actual color

chips into the Planning Department to get approved by Terri Neu, and have Chair Nielson sign the Certificate of Appropriateness following the paint color approval.

C. Pocatello Running Company, represented by Sign Up Signs and Graphics, requests a certificate of appropriateness and sign permit to reface the existing projecting sign and new door signage at 328 W. Clark Street.

**Shane Martin** of Sign Up Signs and Graphics Inc., 3275 Highway 30 W, Pocatello, discussed the replacement of the signage with the new colors and design.

It was **MSC (L. Herzog, S. Christelow)** to approve the sign request by Pocatello Running Company to reface the existing projecting sign and new door signage at 328 W. Clark Street, as presented, and have Chair Nielson sign the Certificate of Appropriateness.

**AGENDA ITEM #5: IDAHO 100 WOMEN PROJECT**

The Commission may wish to discuss the Idaho 100 Women Project that will take place in 2020.

**Christelow** contacted Laura Woodworth and thought the list was good, but no suggestions. Christelow asked what kind of presentation the HPC wanted to do and when and where the presentation would be held. A recommendation to hold a monthly or bi-monthly presentation in the evening in the Council Chambers like past years would be ideal. It was recommended to discuss the list submission with Linda Leeuwrik.

**Nielson** asked if the Heritage Historic Conference in 2020 could be added to one of the July agendas.

With no other business, it was **MSC (J. Alvord, M. Mildred)** to adjourn the meeting at 6:47 P.M.

Submitted by: Aceline McCulla Approved on: July 17, 2019  
Aceline McCulla, Secretary