

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
BUDGET DEVELOPMENT
JULY 11, 2019

AGENDA ITEM NO. 1: Mayor Brian Blad called the City Council Budget Development ROLL CALL meeting to order at 10:55 a.m. Council members present were Heidi Adamson, Roger Bray, Rick Cheatum, Jim Johnston, Linda Leeuwrik and Beena Mannan.

AGENDA ITEM NO. 2: Ashley Welsh, Deputy Financial Officer/Treasurer; was present FISCAL YEAR 2020 to review the tentative Fiscal Year 2020 budget draft from the BUDGET DEVELOPMENT May and June 2019 Budget Development meetings. She noted this review is prior to submitting totals for publication and preparing materials for the public hearing scheduled for August 1, 2019.

Ms. Welsh reported she was directed by Mayor Blad to add a 4% increase to the general employee pay scale and the Capital Contingency fund has been increased for Fiscal Year 2020.

If Council determines to take the full 3% property tax levy that is available, an estimated excess amount of \$24,656.00 will be placed in the appropriate fund.

Ms. Welsh reported the market evaluation information from Bannock County has not been received and the date it will be available is still unknown. Unfortunately, Ms. Welsh must have the City's publication request to Idaho State Journal on July 12, 2019 to properly notice the public for the August 1, 2019 public hearing. She is looking for direction from Council regarding the budget amounts to publish.

Ms. Welsh gave an overview of the proposed Fiscal Year 2020 budget. Items were reviewed on the Fund Solution Ideas spreadsheet. Ms. Welsh explained she is seeking Council guidance in order to publish notification of the budget hearing to be held on August 1, 2019.

Discussion continued regarding alternative ideas to modify the budget to meet the needs of city departments while providing adequate services to citizens. Funding to help cover administrative staff hours related to Pocatello Development Authority (PDA) items were also discussed. It was noted that efforts to track staff time are now being done. Melanie Gygli, PDA Executive Director, stated she will bring this topic up to the PDA Board to get more information.

The budget spreadsheet was reviewed and items discussed one-by-one. Adjustments were made as identified and instructed by Council.

PLEASE NOTE THE CITY COUNCIL PARTICIPATED IN A SERIES OF MOTIONS AND ROLL CALLS TO GIVE DIRECTION TO STAFF AND ARE NOT CONSIDERED ACTION ITEMS.

Jared Johnson, City Attorney, clarified the Council may participate in a motion to give staff direction. A final decision adopting the Fiscal Year 2020 budget will be voted upon at a later date.

Motion to remove City Council raises.

A motion was made by Mr. Johnston, seconded by Mr. Cheatum, to remove the entry for City Council member raises from the Fiscal Year 2020 Budget. Upon roll call, those voting in favor were Johnston, Cheatum and Bray. Adamson, Leeuwrik and Mannan voted in opposition to the motion.

Due to a tie in the voting, Mayor Blad cast the deciding vote. Mayor Blad voted in opposition to the motion. Therefore, the motion failed.

Motion to give Mayor 5% raise.

A motion was made by Mr. Bray, seconded by Ms. Mannan, to give the Mayor's position a 5% raise in the Fiscal Year 2020 Budget. Upon roll call, those voting in favor were Bray and Mannan. Voting in opposition were Adamson, Cheatum, Johnston, and Leeuwrik. The motion failed.

Mayor Blad suggested that City staff submit the budget as currently proposed.

Council discussion continued regarding the City's levy rate, City services and value of City employees.

Motion to publish Fiscal Year 2020 budget with current amounts as presented less the Excess Amount of \$24,656.00.

A motion was made by Ms. Adamson, seconded by Mr. Bray, to direct staff to publish the Fiscal Year 2020 budget with current amounts as presented, less the Excess amount shown on the Tax Fund Solution Ideas spreadsheet in the amount of \$24,656.00. Upon roll call, those voting in favor of the motion were Adamson, Bray and Leeuwrik. Those voting in opposition to the motion were Cheatum, Johnston, and Mannan. Due to a tie in the voting, Mayor Blad cast the deciding vote. Mr. Blad voted in in opposition to the motion. The motion failed.

Motion to publish Fiscal Year 2020 budget with current amounts as presented.

A motion was made by Mr. Johnston, seconded by Ms. Mannan, to direct staff to publish the Fiscal Year 2020 budget with current amounts as presented on the Tax Fund Solution Ideas spreadsheet. Upon roll call, those voting in favor were Johnston, Mannan, Cheatum and Leeuwrik. Adamson and Bray voted in opposition to the motion. The motion passed.

Ms. Welsh mentioned that once property assessment amounts are received from the Bannock County Property Assessor, she will review the amounts currently estimated for the Fiscal Year 2020 budget. Ms. Welsh feels the assessment amounts will be known in time for the August 8, 2019 Work Session.

Council discussion followed regarding property tax information still needed from Bannock County. Tax Levy rates approved by Council over past years were reviewed. Funding amounts Council feels are necessary to provide adequate city services followed. As a result, Council instructed Ms. Welsh to publish the public hearing notice with high budget numbers at this time with the understanding that the final budget is subject to change. Once additional information is received, the Fiscal Year 2020 budget amounts may be modified based upon the information received.

The Fund Solutions Ideas Spreadsheet and Fiscal Year 2020 Property Tax Summary Sheet are attached as a permanent part of the minutes (see Attachment "A").

Mayor Blad adjourned the meeting at 12:10 p.m.

APPROVED:

BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

RUTH NEWSOM, CMC, CITY CLERK