

HISTORIC PRESERVATION COMMISSION  
Minutes for July 13, 2021 at 11:30 AM  
Iwamizawa Conference Room, 911 North 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 11:51 AM

**Herzog** was selected to be the Acting Chair for this Work Session.

**AGENDA ITEM #1: ROLL CALL**

**PRESENT:** Jacquee Alvord, Ruta Casabianca, Donald Elston and Latecia Herzog.

**EXCUSED:** Elizabeth Fore. Josh Pohlman and Marty Vizcarra.

**STAFF:** Councilwoman Leeuwrik and Aceline McCulla.

**\*\* WORK SESSION \*\***

**THE BRADY CHAPEL CENTENNIAL CAMPAIGN PLAN**

The Commission may wish to discuss and coordinate plans for funding & events.

- Discussion on grants, funding and 501(c)(3) information  
**McCulla** spoke with Nick Nielsen, who stated that Sacred Places could not assist with the 501(c)3. He has more research to do and no further progress has been made.  
**Herzog** reached out to the AIA for assistance for the campaign's financial fundraising endeavors. Follow up by the July 7 meeting.
- Event Planning:
  - Art Walk: August 6, 2021
    - Myers-Anderson Lobby: HPC Open House
    - Whitman Lobby: Brady Chapel CampaignThe Art Walk would be discussed at this July 21 meeting.
  - Summer Gala: August 26, 2021, 5-7pm
    - Make assignments of who will contact participants for the event (potential donors, sponsors)
    - Ensure all details of the events are accounted for and assignments are made as appropriate

**McCulla** went through the Gala check list of all items needing to be completed for the Gala stated during previous meetings and to identify or update individuals assigned to each item and verify what would be purchased or donated, any costs if not donated and decisions if the purchase should be made for each item. The list will be emailed to the HPC members by July 15.

**Herzog and Casabianca** volunteered to be co-chairs for the Gala event.

**Herzog** lead the discussion on the invitation list. **McCulla** would send the list of prospective donors discussed during this meeting and the current FY21 donors list to track the campaign donations taken through AIA to Herzog for donor recognition purposes.

- Scavenger Hunt: October 9, 2021
  - Assign who will coordinate this event
  - Time for the event & consider food vendors, etc.This item would be discussed at upcoming another meeting.

With not other business, **Acting Chair Herzog** closed the meeting at 12:50 PM.

Submitted by:  Approved on:   
Aceline McCulla, Secretary