

HISTORIC PRESERVATION COMMISSION  
Minutes for July 17, 2019 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:00 P.M.

**AGENDA ITEM #1: ROLL CALL**

**PRESENT:** Jacquee Alvord, Latecia Herzog, Meagan Milder, Nick Nielson, and Kelsey Stenersen.

**EXCUSED:** William Strength.

**STAFF:** Councilwoman Leeuwrik, Aceline McCulla, and Terri Neu.

**AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**Stenersen** mentioned her company will be doing interior revisions for Round River Baking, but **Stenersen** has not seen or reviewed the project documents. The remaining Commission members had nothing to report.

**AGENDA ITEM #3: APPROVAL OF MINUTES**

The Commission may wish to approve the minutes from the May 15, 2019, June 5, 2019, June 19, 2019, and July 3, 2019 regular meetings.

It was Motioned, Seconded, and Carried (**MSC**) (**J. Alvord, K. Stenersen**) to approve the minutes as written from the May 15, 2019, June 5, 2019, June 19, 2019, and July 3, 2019, regular meetings.

**AGENDA ITEM #4: CERTIFICATE OF APPROPRIATENESS**

Matt Sanger of Round River Baking requests a certificate of appropriateness for exterior modifications to the Kahn Building at 250 N. Main Street.

**Hannah and Matt Sanger**, 529 S. 7 Avenue, stated they will be 1) removing the Great Harvest sign and 2) replacing two windows in the front with a three pane system. The window frame will be clear anodized aluminum. Repair crumbling brick on the side and the two yellow awning signs will be replaced with green awnings. The corrugated metal below the southern window will be removed and replaced with a smooth painted surface in dark olive green. **Herzog** clarified the bracket and the Great Harvest sign would be removed, and **Sanger** would not have any signage. **Sanger** replied correct. **Herzog** asked about the plan to repair the crumbling brick. **Sanger** stated the short-term plan included reusing bricks, by turning them around, and clear seal the bricks. A mason was hired and would complete the brickwork, as well as advise the Sangers on the long-term options. **Herzog** asked how the awning color went with the proposed paint color. **Sanger** did not have chip or fabric samples here, but would bring them in for staff approval. The paint color is Brook Wood by Sherwin Williams, #2816.

It was Motioned, Seconded, and Carried (**MSC**) (**L. Herzog, J. Alvord**) to approve the exterior modifications request by Matt Sanger of Round River Baking at 250 N. Main Street, as presented with the stipulation the fabric and paint samples would be approved by staff, and to have Chair Nielson sign the Certificate of Appropriateness.

**AGENDA ITEM #5: IDAHO 100 WOMEN PROJECT**

The Commission may wish to discuss the Idaho 100 Women Project that will take place in 2020.

**Leeuwrik** stated Laura Woodworth-Ney is the chair of the statewide steering committee, and **Leeuwrik** wanted to be the chair of the local steering committee in Pocatello. **Alvord** volunteered to be the HPC representative on the local steering committee and the HPC agreed. A doodle pole will be sent via email to interested parties to schedule a first meeting. **Alvord** mentioned that Jim Johnston sent an email to her with the name of the great-nephew of Minerva Teichert. **Alvord** will get in touch with the family, as Johnston mentioned the family would like to be involved in the project.

**Leeuwrik** advised that the American University Women’s Association (AUWA) Pocatello branch has its 100<sup>th</sup> anniversary this year (2019).

**AGENDA ITEM #6: 2020 IDAHO HERITAGE CONFERENCE**

The Commission may wish to discuss the 2020 Idaho Heritage Conference.

**Alvord** stated that Idaho Heritage would set up the curriculum and plan the conference. The HPC will receive a package on what should be shared at the conference. Discussion ensued about the conference.

With no other business, it was **MSC (M. Milder, J. Alvord)** to adjourn the meeting at 6:29 P.M.

Submitted by:  Approved on: August 7, 2019  
Aceline McCulla, Secretary