

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
JULY 18, 2019

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Council President Jim Johnston. Council members present were
PLEDGE OF Heidi Adamson, Roger Bray, Rick Cheatum, Linda Leeuwrik and
ALLEGIANCE Beena Mannan. Mayor Blad was excused.

Council President Johnston led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Brian Griffin, Pocatello
INVOCATION Baptist Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from
the July 1, 2019 City Council Executive Session; and the July 9, 2019
City Council Executive Session.

-TREASURER'S (b) Consider the Treasurer's Report for June showing cash and
REPORT investments as of June 30, 2019 in the amount of
\$55,044,394.43.

In response to questions from Council, Ashley Linton-Welsh, Deputy Chief Financial Officer, stated that revenue projections may appear low for the year due to the fact that many payments come in quarterly. She offered to provide Council with last year's report for comparison, and suggested meeting with department heads if, following the July report, concern exists. Ms. Welsh stated she would provide Council with information regarding the determination process for providing employees with credit cards (P-cards) for City purchases for the next Work Session.

-HUMAN RELATIONS (c) Confirm the Mayor's reappointment of Gloria Mayer to continue
ADVISORY her service as a member of the Human Relations Advisory
COMMITTEE Committee. Ms. Mayer's term will begin August 8, 2019 and
REAPPOINTMENT will expire August 8, 2023.

-RATIFICATION OF (d) Ratify the execution of a Landowner Agreement between the City of
AGREEMENT Pocatello and US Fish and Wildlife Service, subject to Legal
-US FISH AND Department review. The services provided are in support of the
WILDLIFE SERVICE Portneuf River Vision, including the creation of a canoe trail and
associated public outreach and wildlife habitat improvements.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to approve the items on the consent agenda. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Adamson, Bray, Mannan and Johnston.

AGENDA ITEM NO. 4: Heidi Adamson, on behalf of Mayor Blad, read a proclamation AND
PROCLAMATIONS declaring July 30, 2019 as Air Cadet Exchange Civil Air Patrol Day.
COMMUNICATIONS

Mr. Johnston presented the proclamation to Colonel George Breshears, Civil Air Patrol.

Colonel Breshears thanked the Council for their ongoing support of the International Air Cadet Exchange Program and the Civil Air Patrol.

AGENDA ITEM NO. 5: Mr. Johnston reminded the Council of the Special City
CALENDAR REVIEW Council Meeting July 26 at 12:00 p.m. at the Senior Activity Center
and the following meetings to be held August 1: Special City
Council Meeting at 9:00 a.m.; Council Clarification Meeting at 5:30 p.m.; and Regular City Council
Meeting at 6:00 p.m.

John Banks, Parks and Recreation Director announced a Splash Dance at Ross Park Aquatic Complex would be held July 25 from 8:30 p.m. to 10:30 p.m. for youth ages 12-17; July 26 the 20th Anniversary of the Ross Park Aquatic Complex would be celebrated with ½ price admissions, raffle, bounce house, money dive, and Ross Park Drive-In food; and Ross Park Band Concerts would be held on Sunday evenings through July 28 from 7:00 p.m. to 8:00 p.m. at the Ross Park Band Shell.

Mr. Johnston announced that the open burn ban in Wildland-Urban Interface area continues to be in force. The Adopt a Shelter Cat program is offering adoptions at the discounted price of \$25 for cats and \$35 for kittens through September 30. Contact the Animal Shelter for details.

Tom Kirkman, Deputy Public Works Director, announced the open house and ribbon cutting event July 26 for the Street Department, Sanitation Department and Fleet Department office building. The ribbon cutting ceremony will commence at 2:00 p.m. with tours for the public to follow.

AGENDA ITEM NO. 6: Ken Pape of Portneuf Development, LLC, (mailing address: 4990
FINAL PLAT Valenty Road, Suite H, Chubbuck, ID 83202) represented by Chris
-NORTHGATE Adams of Creek Hollow & Associates, Inc., (mailing address: 611
DISTRICT DIVISION 1 Wilson Avenue, Suite 1A, Pocatello, ID 83201) has submitted a final
plat to subdivide 3.535 acres (more or less) into three (3) lots. The
subdivision is to be known as Northgate District 1.

At their meeting on February 13, 2019, the Planning and Zoning Commission recommended approval of the preliminary plat with conditions outlined by staff.

Mr. Johnston recused himself from discussion and voting on agenda item No. 6 due to a potential conflict of interest.

A motion was made by Mr. Bray, seconded by Ms. Mannan, to approve a request by Ken Pape, of Portneuf Development, LLC, to approve a final plat application to subdivide 3.535 acres (more or less) into three (3) lots with the following conditions: 1) all conditions set out in the public Works Department Memorandum from Merrill Quayle, P.E. dated, July 10, 2019, shall be met; 2) subdivision Covenants, Conditions and Restrictions (CCR's) shall be submitted to the City after the recording of the final plat; 3) a building permit may not be issued unless all applicable standards of Municipal Code Section 16.24.100 are adhered to or a subdivision surety bond and warranty bond is obtained as outlined in Municipal Code 16.24.110 prior to recording; 4) as proposed, the applicant or the associated homeowner shall be responsible for the upkeep and maintenance of all easements designating open space shown on the plat, unless otherwise approved by the Pocatello City Council; and 5) all other standards and conditions of Municipal Code not herein discussed but applicable to residential

development shall apply, and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Bray, Mannan, Adamson, Cheatum and Leeuwrik.

AGENDA ITEM NO. 7: Council was asked to approve the revised FORE Golf Concession GOLF Agreement Renewal, allowing for continued operation of the CONCESSIONAIRE Highland and Riverside Golf Courses through December 31, 2023. AGREEMENT RENEWAL-FORE GOLF

A motion was made by Mr. Bray, seconded by Ms. Leeuwrik, to approve the revised FORE Golf Concession Agreement Renewal, allowing for continued operation of the Highland and Riverside Golf Courses through December 31, 2023.

In response to questions from Council, Greg Allbright, FORE Golf, affirmed that the concessionaire agreement was a fair and workable agreement for all parties involved. He also thanked John Banks, Parks and Recreation Director, for his contributions in working out this agreement.

Jerold Myler, FORE Golf, stated that the wet spring delayed and reduced play for the season, but he is hopeful the remainder of the season will be strong.

Mr. Allbright explained that tournament play and regular play are both beneficial to the golf courses, because a tournament at one course generally fills the other course with regular golfers.

Mr. Bray's motion was voted upon at this time. Upon roll call, those voting in favor were, Bray, Leeuwrik, Adamson, Cheatum, Mannan and Johnston.

AGENDA ITEM NO. 8: Council was asked to accept the recommendations of staff for the BID/CONTRACT following requests regarding the Fairgrounds Sanitary Sewer -FAIRGROUNDS Extension Project. SANITARY SEWER EXTENSION PROJECT

ACCEPT BID a) Accept the low responsive bid received on June 26, 2019, from -A+ CONTRACTORS, A+ Contractors, LLC, in the amount of \$895,434.70 and, if the bid LLC is accepted;

AUTHORIZE b) Authorize the Mayor's execution of the Agreement between SIGNATURE the City of Pocatello and A+ Contractors, LLC, in the amount of -A+ CONTRACTORS, of \$895,434.70, for the Fairgrounds Sanitary Sewer Expansion LLC Project, subject to Legal Department Review.

Staff recommended approval.

A motion was made by Ms. Mannan, seconded by Mr. Bray, to accept the recommendations of staff for the following requests: a) accept the low responsive bid received on June 26, 2019, from A+ Contractors, LLC, in the amount of \$895,434.70; and b) authorize the Mayor's execution of the Agreement between the City of Pocatello and A+ Contractors, LLC, in the amount of \$895,434.70, for

the Fairgrounds Sanitary Sewer Expansion Project, subject to Legal Department review. Upon roll call, those voting in favor were Mannan, Bray, Adamson, Cheatum, Leeuwrik and Johnston.

AGENDA ITEM NO. 9: George Lee, Pocatello resident, stated he has been a volunteer for DISCUSSION ITEMS the Progressive Animal Welfare Society (PAWS) for 12 years. He expressed his ardent support of Trap Neuter/Spay Return (TNR) programs as an alternative to euthanasia for the stray and feral cat population. He referenced the effectiveness of the program by citing Idaho Falls as an example of instituting a TNR program utilizing a \$50,000 grant that reduced the non-kill rate to 96%. Mr. Lee asked the City Council to implement a TNR system in Pocatello. He also asked that the City hire a permanent director at the Animal Shelter prior to November 2019.

AGENDA ITEM NO. 10: There being no further business, Council President Johnston ADJOURN adjourned the meeting at 6:33 p.m.

APPROVED BY:

BRIAN C. BLAD MAYOR

ATTEST:

KONNI R. KENDELL, DEPUTY CITY CLERK

PREPARED BY:

SHAWNIE S. FERRIN, DEPARTMENT SPECIALIST