

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL  
REGULAR CITY COUNCIL MEETING  
JULY 19, 2018

---

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:01 p.m.  
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi  
PLEDGE OF Adamson, Roger Bray, Rick Cheatum, Jim Johnston, Linda Leeuwrik  
ALLEGIANCE and Beena Mannan.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Pastor Jonathan Dinger, Grace  
INVOCATION Lutheran Church.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:  
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes from  
of the April 19, 2018 Budget Development meeting; Executive Sessions  
of June 7, 2018 and July 5, 2018; and the June 28, 2018 Special City Council meeting.

(Comments by Council member Adamson during the April 19, 2018 Budget Development meeting minutes were clarified and amended at this time.)

-TREASURER'S (b) Consider the Treasurer's Report for June showing cash and  
REPORT investments as of June 30, 2018 in the amount of  
\$42,728,278.48.

-GOLF ADVISORY (c) Confirm the Mayor's appointment of Danielle Mabey to serve as a  
COMMITTEE member of the Golf Advisory Committee. Ms. Mabey's term will  
APPOINTMENT begin July 20, 2018 and will expire October 5, 2021.

-HISTORIC (d) Confirm the Mayor's reappointment of Latecia Herzog to continue  
PRESERVATION her service as a member of the Historic Preservation Commission.  
COMMISSION Ms. Herzog's term will begin August 3, 2018 and will expire August  
REAPPOINTMENT 3, 2021.

-ADOPTION OF (e) Adopt the Council's revisions to the City's Employee Educational  
REVISIONS TO THE Benefits policy as presented at the April 6, 2018 Budget  
CITY EMPLOYEE Development meeting.  
EDUCATIONAL  
BENEFITS POLICY

-COUNCIL DECISION (f) Adopt the Council's decision affirming the Hearing Examiner's  
-DENIAL OF APPEAL denial of AirGas USA, LLC's request for an exception to install two  
FOR SIGN EXCEPTION electronic message displays at 533 East Clark Street.  
REQUEST BY  
AIRGAS USA, LLC

- COUNCIL DECISION (g) Adopt the Council's decision approving the Short Plat for L & B  
-L & B SUBDIVISION Subdivision, which subdivides approximately .88 acres of land into  
SHORT PLAT two (2) townhome lots, subject to conditions. The property is  
located at the end of Corsini Court.
- COUNCIL DECISION (h) Adopt the Council's decision approving the Final Plat for Greenfield  
-GREENFIELD MEADOWS Meadows Division 5, which subdivides approximately 17.23 acres of  
DIVISION 5 FINAL PLAT land into forty-two (42) residential lots, subject to conditions. The  
property is located at the future extension of Owyhee Street and  
Trevor Street.

A motion was made by Mr. Johnston, seconded by Mr. Bray, to approve the items on the consent agenda. Upon roll call, those voting in favor were Johnston, Bray, Adamson, Cheatum, Leeuwrik and Mannan.

- AGENDA ITEM NO. 4: Mayor Blad announced there were no proclamations.  
COMMUNICATIONS  
AND PROCLAMATIONS

Mayor Blad welcomed Boy Scouts from Troop No. 348 and No. 275 to the City Council meeting.

- AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the following meetings to be  
CALENDAR REVIEW held August 2<sup>nd</sup>: Council Liaison Working Lunch at 1:00 p.m.;  
Special City Council meeting – Fire Union Quarterly Report at 5:00  
p.m.; Clarification meeting at 5:30 p.m.; and Regular City Council meeting at 6:00 p.m. and the August  
9<sup>th</sup> Study Session at 9:00 a.m.

Mayor Blad announced a Splash Dance at Ross Park Aquatic Complex would be held July 19<sup>th</sup> and 26<sup>th</sup> from 8:30 p.m. to 10:30 p.m. for youth ages 12-17; and Ross Park Band Concerts would be held on Sunday evenings through July 29<sup>th</sup> from 7:00 p.m. to 8:00 p.m. at the Ross Park Band Shell.

- AGENDA ITEM NO. 6: Council was asked to confirm the Mayor's appointment of Benjamin  
APPOINTMENT OF West to the position of Airport Manager for the Pocatello Regional  
AIRPORT MANAGER Airport. Mr. West's appointment will be effective July 30, 2018.  
-WEST

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to confirm the Mayor's appointment of Benjamin West to the position of Airport Manager for the Pocatello Regional Airport effective July 30, 2018. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Adamson, Bray, Johnston and Mannan.

- AGENDA ITEM NO. 7: Council was asked to authorize City Planning staff to negotiate with  
EXPANSION OF THE Bannock County officials to expand the Area of City Impact to  
AREA OF CITY IMPACT include the area north and east of the existing city corporate  
REQUEST boundary, per Idaho Code 67-6526(3)(e). The area is already within  
the City's Urban Service Boundary and is designated as "Mixed Use"  
on the Comprehensive Plan Map.

A motion was made by Mr. Johnston, seconded by Ms. Adamson, to authorize City Planning staff to negotiate with Bannock County officials to expand the Area of City Impact to include the area north and east of the existing city corporate boundary, per Idaho Code 67-6526(3)(e) and that the area is already within the City's Urban Service Boundary and is designated as "Mixed Use" on the Comprehensive Plan Map. Upon roll call, those voting in favor were Johnston, Adamson, Bray, Cheatum, Leeuwrik and Mannan.

AGENDA ITEM NO. 8: Council was asked to accept the recommendation of Community Recreation Center (CRC) staff to enter into an agreement partnering with Tivity Health Services, LLC. Tivity Health Services oversees the Silver Sneakers for Seniors Program for those 65 years and older and the Prime Program for members 18-64 years.

TIVITY HEALTH SERVICES, LLC  
AGREEMENT  
-COMMUNITY  
RECREATION CENTER

The CRC facility recently met the requirements necessary to offer these special programs to its members. Compensation will be based on Program Member visits with a maximum cap payment per Program Member per month.

A motion was made by Mr. Bray, seconded by Ms. Adamson, to accept the recommendation of Community Recreation Center (CRC) staff to enter into an agreement partnering with Tivity Health Services, LLC. Tivity Health Services oversees the Silver Sneakers for Seniors Program for those 65 years and older and the Prime Program for members 18-64 years.

In response to questions from Council, John Banks, Parks and Recreation Director, explained the Recreation Center has participated in the "Silver and Fit" program for many years. This program caters to seniors ages 60 and over. He added the "Silver Sneakers" program, through Tivity Health Services, caters to seniors and also to adults ages 18-64. Mr. Banks emphasized that the proposed program is very beneficial to help citizens be active and healthy.

Mr. Bray's motion was voted upon at this time. Upon roll call, those voting in favor were Bray, Adamson, Cheatum, Johnston, Leeuwrik and Mannan.

AGENDA ITEM NO. 9: Council was asked to accept the recommendation of Information Technology and Building Department staff to declare the purchase of Project Dox ePlan software solution from Avolve to be a valid sole source expenditure in the amount of \$225,000.00. Council was also asked to authorize the Mayor to sign documents related to the purchase, subject to Legal Department review.

SOLE SOURCE  
EXPENDITURE AND  
DECLARATION-PROJECT  
DOX EPLAN  
SOFTWARE SOLUTION

A motion was made by Ms. Adamson, seconded by Ms. Mannan, to accept the recommendation of Information Technology and Building Department staff to declare the purchase of Project Dox ePlan software solution from Avolve to be a valid sole source expenditure in the amount of \$225,000.00 and authorize the Mayor to sign documents related to the purchase, subject to Legal Department review. Upon roll call, those voting in favor were Adamson, Mannan, Bray, Cheatum, Johnston and Leeuwrik.

AGENDA ITEM NO. 10: Council was asked to accept the recommendation of Street Operations staff for the following requests related to the City's Fleet Management Program

PIGGYBACK  
PURCHASE AND  
AGREEMENT-FLEET  
MANAGEMENT SOFTWARE

- AWARD BID  
-ASSETWORKS, LLC
- a) Award the bid from AssetWorks, LLC which piggy-backs on a bid from National Joint Powers Alliance/Sourcewell contract #02217-AWI in the amount of \$100,256.00, and if the bid is awarded;
- AUTHORIZE  
AGREEMENT  
-ASSETWORKS, LLC
- b) Authorize the Mayor to sign and execute an agreement with AssetWorks, LLC in the amount of \$100,256.00, subject to Legal Department review.

Funds for the Fleet Management Program are available in the Street Operations Department's Fiscal Year 2018 budget.

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to accept the recommendation of Street Operations staff and approve the requests related to the City's Fleet Management Program as outlined in Agenda Item No. 10(a) and 10(b). Upon roll call, those voting in favor were Leeuwrik, Cheatum, Adamson, Bray, Johnston and Mannan.

In response to questions from Council, Tom Kirkman, Deputy Public Works Director, stated departments have been working for a few years to centralize asset management and move forward with a new Fleet Department. Mr. Kirkman introduced Teresa Caudill, Fleet Manager, and stated she is skilled in technical and fleet data management which will enable departments to maximize resources. He added that remodeling on the Garrett Way building has not begun but is in the early stages of development.

- AGENDA ITEM NO. 11: Council was asked to consider an ordinance amending the current  
ORDINANCE Chapter 5.28 "Childcare" to comply with current Idaho State Codes  
AMENDING and Idaho Administrative Procedures Act (IDAPA).  
CHAPTER 5.28  
"CHILDCARE"

A motion was made by Mr. Bray, seconded by Ms. Adamson, that the ordinance, Agenda Item No. 11, be read only by title and placed on final passage for publication, and that only the ordinance summary sheet be submitted for publication. Upon roll call, those voting in favor were Bray, Adamson, Cheatum, Johnston, Leeuwrik and Mannan.

Rich Diehl, Deputy City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the ordinance amending the current Chapter 5.28 "Childcare" to comply with current Idaho State Codes and Idaho Administrative Procedures Act (IDAPA). Mayor Blad asked, "Shall the ordinance pass?" Upon roll call, those voting in favor were Adamson, Bray, Cheatum, Johnston, Leeuwrik and Mannan. Mayor Blad declared the ordinance and summary sheet passed, that it be numbered 3011 and be submitted to the Idaho State Journal for publication.

- AGENDA ITEM NO. 12: Mike Seibert, 1665 Pocatello Creek Road, stated he is the owner of  
DISCUSSION ITEMS Outback Golf Park which covers 16 acres of irrigated grass. He  
stated the property has been irrigated from a well drilled in 1953 and  
that the irrigation system was designed to function best with a flow capacity of 160 gallons per minute. Mr. Seibert claims after the City drilled a test well in the area, the flow capacity at his property has diminished and he requested that the City plug the test well in order to maintain the aquifer.

Mr. Johnston requested that the subject be brought before the Council at an upcoming Work Session.

AGENDA ITEM NO. 13: There being no further business, Mayor Blad adjourned the meeting  
ADJOURN at 6:30 p.m.

APPROVED BY:

---

BRIAN C. BLAD, MAYOR

ATTEST:

---

RUTH E. WHITWORTH, CMC, CITY CLERK

PREPARED BY:

---

KONNI R. KENDELL, DEPUTY CITY CLERK