

HISTORIC PRESERVATION COMMISSION  
Minutes for July 21, 2021 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:00 PM.

**AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Jacquie Alvord, Ruta Casabianca, Latecia Herzog, Josh Pohlman, and Marty Vizcarra.

**EXCUSED:** Donald Elston and Elizabeth Fore.

**STAFF:** Jim Anglesey, Councilwoman Leeuwrik, and Aceline McCulla.

None of the members had any conflicts of interest.

**AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish to approve the meeting minutes from July 7, 2021 and the special meeting from July 13, 2021.

It was moved by **L. Herzog** and seconded by **J. Alvord** to approve the meeting minutes, as written, from July 7, 2021 and the special meeting from July 13, 2021. Those in favor: Alvord, Casabianca, Herzog, Pohlman, and Vizcarra. Unanimous. Motion carried.

**AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS**

Historic Downtown Pocatello (HDP), represented by Randy Dixon, has submitted an application for a certificate of appropriateness for new displays at 323 N. Main Street, the Gate City Boxing building.

**Randy Dixon**, of HDP asked the HPC to approve the six photo panels measuring five feet by ten feet on the Gate City Boxing building to welcome ISU students and staff to the area. They would replace the existing panels currently on the wall. A mural discussion by HDP would meeting within the week to discuss the mural content. Vizcarra stated that once the mural content has been discussed, he asked for Dixon to come back to the HPC for approval on the final selections. **Dixon** agreed.

**Jim Anglesey**, City of Pocatello staff liaison, stated that staff finds that the application for a certificate of appropriateness is compliant with Pocatello Municipal Code Section 17.04.210.

It was moved by **L. Herzog** and seconded by **J. Pohlman** to approve the request from Historic Downtown Pocatello to remove existing images and place a series of six photos of Idaho State University on the south side of the building as presented, finding the application meets the criteria for review under Chapter 17.04.210.I of Pocatello City Code as well as the Design Guidelines for Pocatello's Downtown Historic District as presented, only after the selected photos get final approval by staff before the Certificate of appropriateness is signed, and to authorize Chair Vizcarra to sign the Certificate of Appropriateness once staff approval of the photos is confirmed. Those in favor: Alvord, Casabianca, Herzog, Pohlman, and Vizcarra. Unanimous. Motion carried.

#### AGENDA ITEM 4: BRADY CHAPEL CENTENNIAL CAMPAIGN

The Commission may wish to discuss and coordinate plans for funding & events.

- Discussion on grants, funding and 501c3 information.
  - Idaho Heritage Trust (IHT) Grant – assign who will lead this grant.  
**Casabianca** stated she would be the lead the IHT grant. Deadline for Casabianca to submit all grant materials to Jim Anglesey for final approval is September 3, which gives Anglesey two days to review for Council submission on September 8, due to being closed on September 7 for Labor Day.

It was moved by **L. Herzog** and seconded by **J. Alvord** to approve Ruta Casabianca to write the Idaho Heritage Trust Grant and submit to Jim Anglesey for final approval, and Anglesey would submit to City Council for approval and authorization to spend on Brady Chapel Rehabilitation Repairs. Those in favor: Alvord, Casabianca, Herzog, Pohlman, and Vizcarra. Unanimous. Motion carried.

- Event Planning:
  - Art Walk: August 6, 2021 - Update and action for planning this event.  
Location: Myers Anderson Architects  
Hours: 5-8 PM  
Table for: Down Town Business Assistance and Social  
Table for: Brady Chapel Restoration Campaign

Volunteers:

Ruta Casabianca – 5-8 PM  
Elizabeth Fore - 4-8:30 PM  
Marty Vizcarra – 4-8:30 PM  
Latecia Herzog – 4-8:30 PM  
Donald Elston - ????

**Vizcarra** will check with Stephanie Palagi of Historic Downtown Pocatello regarding permits for the Art Walk event and other necessary processes required.

- Summer Gala: August 26, 2021, 5-7pm

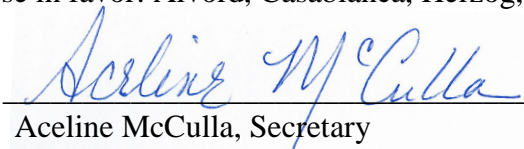
**Herzog** has received final approval from the AIA to process all donation and funds for the Gala Event

**Casabianca** asked that Gala attendees give a short history story to share. **Leeuwrik** would ask Logan about possible videoing the Gala Event.

**Casabianca** got confirmation for 13 8-foot round tables, 70 chairs and 8 60” Lx30” Wx29” H rectangular tables from Grace Lutheran.

- Scavenger Hunt: October 9, 2021 - Update and action for planning this event  
This item will be discussed at a future meeting.

With no other business, it was moved by **L. Herzog** and seconded by **J. Alvord** to adjourn the meeting at 7:36 P.M. Those in favor: Alvord, Casabianca, Herzog, Pohlman, and Vizcarra. Unanimous. Motion carried.

Submitted by:  Approved on: August 4, 2021  
Aceline McCulla, Secretary