

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
AUGUST 2, 2018

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:06 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi
PLEDGE OF Adamson, Roger Bray, Rick Cheatum, Jim Johnston, Linda Leeuwrik
ALLEGIANCE and Beena Mannan.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The invocation was offered by Tony Seikel, Portneuf Sangha
INVOCATION representative.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes
from the Clarification meeting and Regular Council meeting of July
5, 2018; the Study Session of July 12, 2018; and the City Council Study Session Clarification Working
Lunch of July 19, 2018.

-PAYROLL AND (b) Consider the payroll and material claims for the month of July
MATERIAL CLAIMS 2018 in the amount of \$5,469,216.47.

-HISTORIC (c) Confirm the Mayor's reappointment of Jacquee Alvord to continue
PRESERVATION her service as a member of the Historic Preservation Commission.
COMMISSION Ms. Alvord's term will begin August 21, 2018 and will expire August
REAPPOINTMENT 21, 2021.

A motion was made by Mr. Johnston, seconded by Mr. Cheatum, to approve the items on the consent agenda. Upon roll call, those voting in favor were Johnston, Cheatum, Adamson, Bray, Leeuwrik and Mannan.

AGENDA ITEM NO. 4: Mayor Blad announced there were no communications or
COMMUNICATIONS proclamations.
AND PROCLAMATIONS

AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the August 9th Work
CALENDAR ITEMS Session at 9:00 a.m.; the August 15th Pocatello Development
Authority meeting at 11:00 a.m. with City Council members; August
16th City Council Liaison/Work Session Clarification meeting at 3:00 p.m.; the August 16th Clarification
Meeting at 5:30 p.m.; and the August 16th Regular Council Meeting at 6:00 p.m.

Mayor Blad announced August 11th would be the Joint Jaunt Fun Run sponsored by Portneuf Total Joint Center. Contact Community Recreation Center for more information; August 18th Annual ZooFari Ice Cream event from 12:00 p.m. to 4:00 p.m. at Zoo Idaho; Community Recreation Center will be closed for annual maintenance work beginning Monday, August 20 and is scheduled to re-open on September 4 at 6:00 a.m. While patron facilities will be closed, the business office will remain open from 8:00 a.m. to 5:00 p.m.

Center Street Underpass will be closed for repairs starting Monday, August 6th; Volunteer are needed for Terry First Build a Better Block Event scheduled to be held August 22 – 25. Volunteers can sign up at TerryFirst.com. A workshop is slated for Tuesday, August 7th from 6:00 p.m. to 7:00 p.m. at Portneuf Valley Brewing, 615 South 1st Avenue.

AGENDA ITEM NO. 6: Meghan Johnson was present to appeal the decision of Police
CHILD CARE Department staff which denied Ms. Johnson a child care license.
LICENSE DENIAL
APPEAL-JOHNSON

Jene Purman, Licensing Officer, gave an overview of the Child Care license denial by Police Department staff. She noted that Ms. Johnson was denied a child care license due to the admission of domestic battery in 2014 and 2017. Ms. Purman added that Ms. Johnson was not convicted on either charge.

In response to questions from Council, Meghan Johnson stated she was involved in an abusive relationship in 2014 and 2015. She stated the domestic battery incident was a result of self-defense and the charges were later dropped. Ms. Johnson added that she has completed a 33-week domestic violence class, currently attends counseling and her former partner has moved out of state. She stated that she has full custody of her three children and would like to become employed as a child care worker.

Ms. Purman stated incidents were reported in 2014, 2015 and 2017. She added that Ms. Johnson's admission of guilt to the charges is cause for child care license denial.

A motion was made by Mr. Johnston, seconded by Mr. Cheatum, to overturn the decision of Police Department staff and approve a request for a child care license for Meghan Johnson. Upon roll call, those voting in favor were Johnston, Cheatum and Leeuwrik. Adamson, Bray and Mannan voted in opposition to the motion.

Due to a tie in voting, Mayor Blad cast the deciding vote. Mayor Blad voted in opposition to the motion. The motion failed.

AGENDA ITEM NO. 7: This time was set aside for the Council to receive public comments
PUBLIC HEARING on the proposed Fiscal Year 2019 City Budget.
-PROPOSED FISCAL
YEAR 2019 BUDGET

Mayor Blad opened the public hearing.

Ashley Linton-Welsh, Interim Chief Financial Officer, gave a few introductory comments noting that multiple meetings have been held to inform the Council and citizens of the proposed Fiscal Year 2019 Budget. Ms. Welsh reviewed the property valuation numbers received from the Bannock County Assessor's office. She thanked the City Council for their work on the budget to address needs for City services.

Mayor Blad announced no additional written correspondence had been received regarding the proposed Fiscal Year 2019 budget.

Mike Seibert, Pocatello resident, spoke uncommitted to the proposal. He expressed appreciation to the Council for their work to develop a budget. Mr. Seibert stated he was concerned about the use of budget reserves, capital expenditures, capital acquisition outlay and the increase in the mill levy rate.

Verna Pittman, Pocatello resident, spoke in opposition to the proposal. She is opposed to the removal of the video services fund in the 2019 budget. Ms. Pittman feels citizens have been served through community access programming and expressed her concern for accurate and helpful information available to citizens if the service is eliminated.

Michelle Muse, Pocatello resident, read a statement on behalf of her mother, Carol Murphy, in opposition to the proposal. Ms. Murphy's statement expressed her appreciation of the programs available through community access television. She stated she is unable to attend fitness classes outside of her home and the "Fit and Fallproof" programming is important to her physical fitness.

Jamar Brown, Pocatello resident, spoke in opposition to the proposed budget. She is a member of the Pocatello League of Women Voters organization, which encourages voters to exercise their voting rights. Ms. Brown stated the community access channel has been an important source of public information for many years and the services are crucial to keep the public informed of candidates, policies and issues.

Annie Harrison, Pocatello resident, read a statement on behalf of Liz Baker, in opposition to the proposal. Ms. Baker's statement indicated she is opposed to the elimination of community access television and expressed her concern for adequate information dispersal for citizens. She stated that transparency is essential for accountable government. Ms. Baker urged the Council to find alternate funding sources for the valuable service.

Lisa Smith, Pocatello resident, spoke in opposition to the proposal. She feels the community access channel can help individuals and groups and urged the Council to find other ways to save money.

JoAnn Farrell, Pocatello resident, spoke in opposition to the proposal. She feels it is important for the City to provide information through television to the citizens who do not have access to web based information. Ms. Farrell stated she is mainly concerned that community groups, such as the League of Women Voters, have adequate access to free information distribution.

There being no further public comments, Mayor Blad asked Ms. Welsh if she would like to offer a rebuttal.

Ms. Welsh addressed the following questions received through the public comment period:

Use of reserve funds – The City of Pocatello has a policy stating this fund cannot be spent until more than 25 percent of the following year's operating budget is in place. The reserves being proposed for expenditure are beyond the amount deemed what is fiscally responsible to have in cases of emergency.

Fund 73 (Water Fund) - This fund balance is from a water bond passed by voters in 2008. Ms. Welsh explained these funds are specifically reserved to purchase water rights.

Fund 78 (Capital Fund) –These funds can be spent at the Council's discretion for capital projects. It has been proposed to move \$1 million from the General Fund to the Capital Fund to be used as the Council sees fit.

Property levy rate – The decrease seen in the levy rate in 2012 was due to several factors, including the expansion of Portneuf Medical Center, retirement of a Tax Increment Financing district and an existing Payment in Lieu of Taxes (PILOT) program. The PILOT has since been removed. Ms. Welsh added

that the budget was published with a proposed 3% levy rate. Updated valuations have been received from the Bannock County Assessor resulting in a levy rate of 1.39%.

In response to questions from Council, Ms. Welsh stated that the operating budget for the Public Information Office would be moved to the Mayor's Office. She added that expenses for one employee and operating funds would move to the Information Technology Department, which would provide streaming services for government programs. Ms. Welsh indicated that cable television users have decreased leading to the diminishment of franchise fee revenue. She stated franchise fee revenue has decreased each year by \$10,000-\$20,000 and will most likely continue to decline. Ms. Welsh stated future franchise fee revenue would be added to the General Fund.

There being no further comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Johnston, seconded by Ms. Mannan, to instruct Legal Department staff to prepare an ordinance to be reviewed by Council at the August 9, 2018 Work Session. Upon roll call, those voting in favor were Johnston, Mannan, Adamson, Bray, Cheatum and Leeuwrik.

AGENDA ITEM NO. 8: This time was set aside for the Council to receive public comments on proposed fee changes proposed for Fiscal Year 2019.
PUBLIC HEARING
-PROPOSED FISCAL
YEAR 2019 FEE
CHANGES

Mayor Blad opened the public hearing.

Ashley Linton-Welsh, Senior Accountant, gave an overview of the proposed fee changes for Fiscal Year 2019. She reviewed Idaho Code statutes that must be met in order for cities to increase fees. Ms. Welsh reported the fees are determined to offset the actual costs for providing services. In addition, if fees do not cover the cost, it would be passed along to the taxpayer in the form of property taxes.

Mayor Blad announced that no additional written correspondence had been received regarding the proposed Fiscal Year 2019 fee increases.

There being no public comments, Mayor Blad closed the public hearing.

A motion was made by Mr. Johnston, seconded by Ms. Adamson, to instruct Legal Department staff to prepare a resolution for Council consideration at the August 16, 2018 Regular City Council meeting. Upon roll call, those voting in favor were Johnston, Adamson, Bray, Cheatum, Leeuwrik and Mannan.

AGENDA ITEM NO. 9: Council was asked to accept the recommendation of Science and Environment Division staff for the following requests related to the creation of a tree inventory for the City, subject to Legal Department review:
IDAHO DEPARTMENT
OF LANDS GRANT
ACCEPTANCE/MOU
AGREEMENT

ACCEPT GRANT a) Support the acceptance of an Idaho Department of Lands grant application in an amount up to \$2,500.00; and, if awarded

AUTHORIZE SIGNATURE b) Authorize the Mayor's signature on documents related to the grant/Memorandum of Understanding (MOU), subject to Legal Department review.

Matching funds (25%) will be through in-kind services from the Science and Environment Division. The funds will be used to identify the stormwater benefits of street and park trees.

A motion was made by Ms. Leeuwrik, seconded by Mr. Bray, to accept the recommendation of Science and Environment Division staff for requests related to the creation of a tree inventory for the City, as outlined in Agenda Item No. 9(a) and 9(b), subject to Legal Department review. Upon roll call, those voting in favor were Leeuwrik, Bray, Adamson, Johnston and Mannan. Cheatum voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 10: Council was asked to accept the recommendations from staff and approve the purchase of a 2009 International 4300 Terex TL50MH bucket truck from Altec Neuco in the amount of \$60,000.00 and authorize the Mayor to sign any contract documents necessary to execute the purchase.
BUCKET TRUCK
PURCHASE
-STREET OPERATIONS

Multiple quotes were obtained, but only one met the height requirements. To complete tasks required by the department a bucket working height of 50 feet and a stowed height of no more than 12 feet 3 inches to fit under the Center Street Underpass is required. Funds for the purchase are available in the Street Operations Fiscal Year 2018 budget.

A motion was made by Mr. Bray, seconded by Ms. Adamson, to accept the recommendations from staff and approve the purchase of a 2009 International 4300 Terex TL50MH bucket truck from Altec Neuco in the amount of \$60,000.00 and authorize the Mayor to sign any contract documents necessary to execute the purchase.

Mr. Johnston offered his appreciation to Street Department staff for their efforts to find affordable equipment.

Mr. Bray's motion was voted upon at this time. Upon roll call, those voting in favor were Bray, Adamson, Cheatum, Johnston, Leeuwrik and Mannan.

AGENDA ITEM NO. 11: Council was asked to accept the recommendations of staff for the following requests regarding the Center Street Underpass Rehabilitation:
BID/AGREEMENT
-CENTER STREET
UNDERPASS
REHABILITATION
-STREET OPERATIONS

ACCEPT BID a) Accept the bid received from Smylie D's Masonry & Stucco in the amount of \$105,971.49, and if the bid is accepted;

AUTHORIZE CONTRACT DOCUMENTS b) Authorize the Mayor to sign any contract documents necessary to execute the contract between the City and Smylie D's Masonry & Stucco in the amount of \$105,971.49 for the rehabilitation project, subject to Legal Department review.

Rehabilitation will include, but is not limited to: removal of loose debris; pressure washing; plaster repair; base coat and color coat, two colors (main color and accent color). Center Street Underpass Rehabilitation project was previously approved by City Council and funds are available in the Fiscal Year 2018 Fund 70 budget.

A motion was made by Mr. Bray, seconded by Ms. Leeuwrik, to accept the recommendations of staff for requests regarding the Center Street Underpass Rehabilitation as outlined in Agenda Item No. 11(a) and 11(b), subject to Legal Department review. Upon roll call, those voting in favor were Bray, Leeuwrik, Adamson, Cheatum, Johnston and Mannan.

AGENDA ITEM NO. 12: Council was asked to accept the following recommendations of staff for the following requests regarding a taxilane reconstruction project at the Pocatello Regional Airport.

ACCEPT BID a) Accept the bid received from Mickelsen Construction in the amount of \$386,994.69 and, if the bid is accepted;

AUTHORIZE AGREEMENT b) Authorize the Mayor to sign a construction agreement and notice of award between the City and Mickelsen Construction in the amount of \$386,994.69 for taxilane reconstruction work.

The project will be funded 93.75% by FAA grant funds and 6.25% by airport passenger facility charge (PFC) funds. The project is contingent upon the award of grant funds and FAA approval.

A motion was made by Mr. Cheatum, seconded by Mr. Johnston, to accept the recommendations of staff for requests regarding a taxilane reconstruction project at the Pocatello Regional Airport, as outlined in Agenda Item No. 12(a) and 12(b), contingent upon the award of grant funds and FAA approval, subject to Legal Department review.

Council members welcomed new Airport Manager, Ben West, to the community.

Mr. Cheatum's motion was voted upon at this time. Upon roll call, those voting in favor were Cheatum, Johnston, Adamson, Bray, Leeuwrik and Mannan.

AGENDA ITEM NO. 13: Mike Seibert, Pocatello citizen, shared his concerns regarding decreased water pressure at his facility located at 1665 Pocatello Creek Road. He stated the property has been irrigated from a well drilled in 1953 and that the irrigation system was designed to function best with a flow capacity of 160 gallons per minute. Mr. Seibert claims after the City drilled a test well in the area, the flow capacity at his property has diminished and he requested that the City plug the test well in order to maintain the aquifer.

Mayor Blad stated the September 13, 2018 Work Session would include an agenda item addressing Mr. Seibert's concerns.

AGENDA ITEM NO. 14: There being no further business, Mayor Blad adjourned the meeting at 7:11 p.m.

REGULAR CITY COUNCIL MEETING
AUGUST 2, 2018

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APPROVED BY:

BRIAN C. BLAD, MAYOR

ATTEST:

RUTH L. WHITWORTH, CITY CLERK, CMC

PREPARED BY:

KONNI R. KENDELL, DEPUTY CLERK