

HISTORIC PRESERVATION COMMISSION  
Minutes for August 4, 2021 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:04 PM.

**AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Jacquee Alvord, Ruta Casabianca, Donald Elston, Elizabeth Fore, Josh Pohlman, and Marty Vizcarra.

**STAFF:** Jim Anglesey, Councilwoman Leeuwrik

None of the members had any conflicts of interest.

**AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish to approve the meeting minutes from July 21, 2021 and the special meeting from July 27, 2021.

It was moved by **D. Elston** and seconded by **J. Alvord** to approve the meeting minutes, as written, from July 21, 2021 and the special meeting from July 27, 2021. Those in favor: Alvord, Casabianca, Elston, Fore, Pohlman, and Vizcarra. Unanimous. Motion carried.

**AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS**

Mecinna Price of the Valentine Ballroom, has submitted an application for a certificate of appropriateness for signage and door displays at 100 S. Arthur Avenue, the Valentine building.

**Price** discussed the installation of the vinyl window signage and door displays that was completed prior to HPC approval.

The commission ensued in discussion. The commission expressed concerns regarding the door displays.

**Jim Anglesey**, City of Pocatello staff liaison, stated that staff finds that the application for a certificate of appropriateness is compliant with Pocatello Municipal Code Section 17.04.210.

The Commission, after discussion, determined that the door display should be considered a sign and that the issuance of a Certificate of Appropriateness would not meet review standards for a sign.

It was moved by **D. Elston** and seconded by **E. Fore** to approve the window signage as presented.

Those in favor: Alvord, Casabianca, Elston, Fore, Pohlman, and Vizcarra. Unanimous. Motion carried.

Discussion continued regarding the door signage.

It was moved by **J. Alvord** and seconded by **J. Pohlman** to deny the door signage as presented.

Those in favor: Alvord, Casabianca, Elston, Fore, Pohlman, and Vizcarra. Unanimous. Motion carried.

Elston expressed that the Commission needs to set an agenda item at the next meeting to discuss actions to reach out and educate the property and business owners and tenants within the Downtown Historic District of the expected standards and expectations for the historic district.

The commission ensued in discussion and agreed that education and action needs to happen to prevent issues of misinformation and misunderstanding of the standards of the District.

#### **AGENDA ITEM 4: IDAHO HERITAGE CONFERENCE**

The Commission will hear an update regarding the Idaho Heritage Conference.

Alvord provided an update on the Idaho Heritage Conference and promotion of the event locally. Alvord encouraged all members to promote the conference and its importance within their circles.

#### **AGENDA ITEM 5: BRADY CHAPEL CENTENNIAL CAMPAIGN**

The Commission may wish to discuss and coordinate plans for funding & events.

- Event Planning:
  - Art Walk: August 6, 2021 - Update and action for planning this event.  
Location: Myers Anderson Architects  
Hours: 5-8 PM  
Table for: Downtown Business Assistance and  
Table for: Brady Chapel Restoration Campaign

Volunteers from the Commission:

Ruta Casabianca – 5-8 PM

Elizabeth Fore – 4:45-8:30 PM

Marty Vizcarra – 4:45-8:30 PM

Jacquee Alvord – 4:30-8 PM

**Vizcarra** will continue to attempt to contact Stephanie Palagi of Historic Downtown Pocatello regarding permits for the Art Walk event and other necessary processes required.

- Summer Gala: August 26, 2021, 5-7pm

**Elston** discussed details regarding reserving restroom facilities for the Gala. **Vizcarra** agreed to mail the remainder of invitations. Vizcarra also asked to set a work session after the regular meeting on August 18<sup>th</sup> to finalize coordination plans for the Gala.

With no other business, it was moved by **J. Alvord** and seconded by **R. Casabianca** to adjourn the meeting at 7:50 P.M. Those in favor: Alvord, Casabianca, Elston, Fore, Pohlman, and Vizcarra. Unanimous. Motion carried.

Submitted by:  Approved on: August 25, 2021  
Aceline McCulla, Secretary