

HISTORIC PRESERVATION COMMISSION
Minutes for August 5, 2020 at 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:00 P.M.

AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

PRESENT: Jacquee Alvord, Donald Elston, Latecia Herzog, Kelsey Stenersen, and Marty Vizcarra.

EXCUSED: Nick Nielson and William Strength.

STAFF: Jim Anglesey and Aceline McCulla.

None of the Commission members had anything to report.

AGENDA ITEM #2: APPROVAL OF MINUTES

The Commission may wish to approve the minutes from the regular meeting on June 3, 2020, and the work sessions on June 17, 2020 and July 15, 2020.

The Forum Conference dates changed to August 2020, approved with updates to the June 3 minutes.

It was (MSC) (**D. Elston, J. Alvord**) to approve the minutes with Forum date of August 2020 from the regular meeting on June 3, 2020, and as written from the work sessions on June 17, 2020 and July 15, 2020.

AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS

Bisharat Automotive, represented by Blaze Sign & Graphic Design, requests a Certificate of Appropriateness for new window signage & pole sign face change at 308 S. Main Street.

Nicki Johnson of Blaze Sign, 7175 S 5th Avenue, discussed the request submitted in the application packet and brought two samples of the materials in for review. There was discussion about the 50 percent window coverage allowance, and that the white background was included in the signage square footage total, which exceeds the allowable square footage allowed. It was recommended to eliminate the white background and cutout the logo, this would bring the signage to 50% of each window covered. **Johnson** would talk with her client and make changes and let staff know how they would proceed if the recommendation is not preferred.

Jim Anglesey, Assistant Planner with the City of Pocatello, noted that if signage covered no more than fifty percent (50%) of the total window area for each individual window, it would comply.

It was motioned by **D. Elston** to approve the signage if reduced to cover only 50% of the window.

The Commission discussed the motion. **Stenersen** noted the logo needs to be cut out and the white background removed. The motion would be amended to add this verbiage.

It was MSC (**D. Elston, J. Alvord**) to approve the request by Bisharat Automotive, located at 308 N. Main Street, for new window signage & pole sign face change as presented with the condition that the window sign

will not cover more than 50% of the window, and the logo be cutout without the white background, and to have Vice Chair Herzog sign the Certificate of Appropriateness.

AGENDA ITEM 4: GRANTS UPDATE

The Commission will hear an update on the recent grant work for the Brady Chapel and revised CLG grant.

Anglesey stated that on July 16, City Council approved to apply for the CLG grant and given authority to purchase the canvas prints once the funds are received. Approval was also given to apply for the Walmart grants and the funds be allocated to the Brady Chapel restoration project.

Leeuwrik mentioned she had spoken with Ann Swanson with SBDC about getting possible help to drafting a business plan. Leeuwrik was not sure if the Brady Chapel would qualify as they are not a business. **Anglesey** is compiling information at this time to help with the plan.


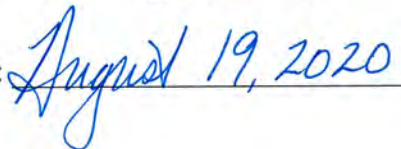
AGENDA ITEM 5: BEFORE ALL HALLOWS EVE AT BRADY CHAPEL

The Commission will hear an update on plans for the scavenger hunt event and may wish to discuss any items regarding the event.

Anglesey stated our food vendor was good to go, and he recommended changing the hours to 10 a.m.-5 p.m. to capture more people. Hoping to get posters completed by the August 19 meeting. The Commission agreed to hold the scavenger hunt from 10 AM to 5 PM. **Stenersen** would get the poster done by next meeting after receiving the pics from the food vendor. **Vizcarra** offered to help with poster.

It was MSC (**J. Alvord, D. Elston**) to approve the 10:00 AM to 5:00 PM time for the Scavenger Hunt.

With no other business, it was MSC (**K. Stenersen, J. Alvord**) to adjourn the meeting at 6:43 P.M.

Submitted by:  Approved on: 
Aceline McCulla, Secretary