

CITY OF POCA TELLO, IDAHO
CITY COUNCIL
REGULAR CITY COUNCIL MEETING
AUGUST 18, 2022

AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.
ROLL CALL AND by Mayor Brian Blad. Council members present were
PLEDGE OF Roger Bray, Rick Cheatum, Linda Leeuwrik, Josh Mansfield,
ALLEGIANCE Claudia Ortega and Chris Stevens.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: A moment of silence was observed in place of an invocation.
INVOCATION

AGENDA ITEM NO. 3: Council was asked to consider the following business items:
CONSENT AGENDA

–MATERIAL CLAIMS (a) Consider the material claims for the time period of August 1, 2022
through August 13, 2022 in the amount of \$2,780,582.66.

–TREASURER’S (b) Consider the Treasurer’s Report for June 2022 showing cash and
REPORT investments as of June 30, 2022 in the amount of \$100,192,671.31.

–HUMAN RELATIONS (c) Confirm the Mayor’s reappointment of Merritt Clemons to
ADVISORY continue serving on the Human Relations Advisory Committee.
COMMITTEE Merritt’s term will begin August 17, 2022 and will expire
REAPPOINTMENT August 17, 2026.

–PLANNING AND (d) Confirm the Mayor’s reappointment of Eugene Bartu and Roger
ZONING Frey to serve as members of the Planning and Zoning
COMMISSION Commission, replacing Nathan Roberts and Dakota Worrell who
APPOINTMENTS resigned. Eugene’s term will begin August 19, 2022 and expire
May 10, 2025. Roger’s term will begin August 19, 2022 and expire
August 5, 2025.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to approve items on the Consent Agenda. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Bray, Mansfield and Ortega. Stevens voted in opposition to the motion. The motion passed.

AGENDA ITEM NO. 4: Mayor Blad reminded the Council members of the following
CALENDAR REVIEW meetings on September 1st: Clarification meeting at 5:30 p.m.;
Regular Council meeting at 6:00 p.m. and the Council Work
Session to be held on September 8th at 9:00 a.m.

Mayor Blad announced August 20th would be Free Admission Day at Zoo Idaho sponsored by Connections Credit Union; August 21st will be the last day of the season for Ross Park Aquatic Center; August 22nd through September 5th will be annual maintenance for Community Recreation Center. The front desk will remain open but all other areas will be closed for maintenance; August 22nd will be Welcome Back Orange and Black event for ISU students in Historic Downtown; City offices will

be closed Monday, September 5th in observance of Labor Day. However, garbage, yard waste and recycle pickups will continue on schedule. He added that the open burn ban in Wildland-Urban Interface areas continues to be effect. Mayor Blad reminded citizens that school will be starting soon; remember to slow down in school zones.

AGENDA ITEM NO. 5: Council was asked to consider the following requests by Hiline Partnership, (mailing address: 1255 Field Drive, Pocatello, ID 83204) represented by Merrill Quayle, City of Pocatello Public Works Department, for a short plat application request to subdivide a 29.69 acre parent parcel into one (1) lot encompassing 0.36 acres (more or less). The general location of the property is south of I-86 and north of Amy's Kitchen located at 221 Phil Meador Avenue.

In response to questions from Council, Merrill Quayle, Development Engineer, stated that the land will be the site for a new City well. He added that any time a parcel is broken up, it must go through the platting process.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to approve the request by Hiline Partnership, for a short plat to subdivide a 29.69 acre parent parcel into one (1) lot encompassing 0.36 acres (more or less) with following conditions: 1) The plat shall conform to all State and local laws and ordinances and is subject to review by the City Surveyor; and 2) All other standards and conditions of Municipal Code not herein stated but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format and the location of the property is south of I-86 and north of Amy's Kitchen located at 221 Phil Meador Avenue. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Bray, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 6: Council was asked to approve and authorize the Mayor to sign lease agreements and adopt Resolutions for the following leases at the Pocatello Regional Airport, subject to Legal Department review:

–AIRPORT LEASE AGREEMENTS/ RESOLUTIONS
–AIRPORT

–SKYWEST AIRLINES a) Skywest Airlines – approximately 11,286 square feet of space in the terminal building for the purpose of operating a commercial service airline with a rental rate of \$7,549.39 per month and a term of three (3) years;

–POCATELLO TRAP CLUB b) Pocatello Trap Club – approximately 48.1 acres of property for the purpose of operating a trap shooting facility, with a rental rate of \$1,554.12 per year and a term of ten (10) years; and

–AIRPORT TERMINAL ADVERTISING c) Airport Terminal Advertising – right to display advertising exhibits in and about the Airport in exchange for 25% commission with a term of five (5) years.

A motion was made by Mr. Cheatum, seconded by Mr. Mansfield, to adopt a Resolution (2022-11), approving a lease agreement as outlined in Agenda Item No. 6(a); to adopt a Resolution (2022-12), approving a lease agreement as outlined in Agenda Item No. 6(b); to adopt a Resolution (2022-13), approving a lease agreement as outlined in Agenda Item No. 6(c) and authorize the Mayor to sign pertinent documents, subject to Legal Department review. Upon roll call, those voting in favor were Cheatum, Mansfield, Bray, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 7: Council was asked to approve and authorize the Mayor to sign a lease agreement amendment and Resolution between the City and McNabb Grain dated July 15, 1999, for property at the Pocatello Regional Airport, subject to Legal Department review. The amendment will allow for an abatement of McNabb's lease payment in return for McNabb contracting and paying for roof, siding and overhead door replacement to the warehouse they lease. The cost of repair and abatement is \$115,504.64.

–AIRPORT LEASE AGREEMENT AMENDMENT/ RESOLUTION –AIRPORT

A motion was made by Mr. Mansfield, seconded by Mr. Cheatum, to adopt Resolution (2022-14) and approve a lease agreement amendment as outlined in Agenda Item No. 7 and authorize the Mayor to sign all pertinent documents, subject to Legal Department review and the cost of repair and abatement is \$115,504.64. Upon roll call, those voting in favor were Mansfield, Cheatum, Bray, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 8: Council was asked to ratify a letter of support and authorize the Mayor's signature on all pertinent documents regarding submission of a \$5,000,000.00 grant application to the National Fish and Wildlife Foundation, and if awarded, accept the grant, subject to Legal Department review. The City of Pocatello would be a subcontractor to the Idaho Department of Lands (IDL). The City match commitment is 10%, of which 2.5% will be a cash match. If awarded, matching funds will be provided through external funding sources.

–HIGHWAY POND OXBOW GRANT RATIFICATION –SCIENCE AND ENVIRONMENT

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to approve the ratification of a letter of support and authorize the Mayor's signature on all pertinent documents regarding submission and acceptance of a \$5,000,000.00 grant application to the National Fish and Wildlife Foundation, subject to Legal Department review and the City match commitment is 10%, of which 2.5% will be a cash match and will be provided through external funding sources. Upon roll call, those voting in favor were Leeuwrik, Cheatum, Bray, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 9: Council was asked to consider the following items pertaining to the Monte Vista to Pocatello Creek Road Pathway Project:

–STATE/LOCAL AGREEMENT –MONTE VISTA TO POCATELLO CREEK ROAD PATHWAY PROJECT

–APPROVE AGREEMENT –ITD

a) Approve and authorize the Mayor to sign a State/Local Agreement and adopt a Resolution between the Idaho Transportation Department (ITD) and the City of Pocatello subject to Legal Department review; and

–AUTHORIZE USE
USE OF FUNDS

- b) Authorize the use of funds in the amount of \$3,934.00 as a pass-through accounting item. This is the estimated total match required for the design phase (Project Development) of the project and will be applied toward the total required match for the project. Funds for the project were awarded through a TAP grant. Funds are available in the Parks and Recreation

Department FY2022 budget. The full match will be funded by local non-profit organizations.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to adopt a Resolution (2022-15) approving an agreement between the Idaho Transportation Department (ITD) and the City of Pocatello and authorize the Mayor to sign all pertinent documents, subject to Legal Department review and authorize the use of funds in the amount of \$3,934.00 as outlined in Agenda Item No. 9(a) and 9(b). Upon roll call, those voting in favor were Cheatum, Leeuwrik, Bray, Mansfield, Ortega and Stevens.

- AGENDA ITEM NO. 10: Council was asked to consider the recommendation of staff and award the WPCF Equipment Prepurchase – Aeration Basin Diffusers bid to Xylem Water Solutions USA in the amount of \$481,072.00 for the Water Pollution Control Aeration Basin Diffusers Equipment and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review.
- BID ACCEPTANCE/
AGREEMENT
–WPCF EQUIPMENT
PREPURCHASE
–AERATION BASIN
DIFFUSERS

A motion was made by Mr. Bray, seconded by Mrs. Ortega, to award the WPCF Equipment Prepurchase – Aeration Basin Diffusers bid to Xylem Water Solutions USA in the amount of \$481,072.00 for the Water Pollution Control Aeration Basin Diffusers Equipment and authorize the Mayor’s signature on all applicable documents, subject to Legal Department review. Upon roll call, those voting in favor were Bray, Ortega, Cheatum, Leeuwrik, Mansfield and Stevens.

- AGENDA ITEM NO. 11: Council was asked to consider the recommendations of staff for the following requests regarding the Ross Park Aquatic Complex (RPAC) Pool Resurfacing Project for the main/lap pool and activity pool:
- BID ACCEPTANCE/
AGREEMENT
–ROSS PARK AQUATIC
COMPLEX POOL
RESURFACING

- ACCEPT LOW
RESPONSIVE BID
–DAVIES AQUA-CHEM
SUPPLY CO.
- a) Accept the low responsive bid received from Davies Aqua-Chem Supply Co. dba Mastercraft Pool & Spa, in the amount of \$220,912.70; and if accepted

- AUTHORIZE
MAYOR’S SIGNATURE
ON AGREEMENT
–DAVIES AQUA-CHEM
SUPPLY CO.
- b) Authorize the Mayor’s execution of the agreement between the City of Pocatello and Davies Aqua-Chem Supply Co. dba Mastercraft Pool & Spa in the amount of \$220,912.70 for the Ross Park Aquatic Complex main/lap pool and activity pool project, subject to Legal Department review.

The Resurfacing Project will take place over two (2) fiscal years and will begin during late August and September 2022 following the closure of the RPAC facility and will continue in October and November 2023. Funding has been approved by Council and allocated in the Parks and Recreation Fiscal Year 2022 budget and Fiscal Year 2023 Fund 78 RPAC capital funds.

A motion was made by Mr. Bray, seconded by Mrs. Ortega, to accept the low responsive bid from Davies Aqua-Chem Supply Co. dba Mastercraft Pool & Spa and authorize the Mayor's signature, subject to Legal Department review, on an Agreement between the City of Pocatello and Davies Aqua-

Chem Supply Co. dba Mastercraft Pool & Spa in the amount of \$220,912.70 for the Ross Park Aquatic Complex main/lap pool and activity pool resurfacing project. Upon roll call, those voting in favor were Bray, Ortega, Cheatum, Leeuwrik, Mansfield and Stevens.

AGENDA ITEM NO. 12: Council was asked to consider piggybacking the State of Idaho bid
-PIGGYBACK BID contract with Smith Chevrolet for the procurement of four (4) ½
ACCEPTANCE/TRUCK ton work trucks for the Water Department and authorize the
PURCHASES Mayor to sign all necessary documents pertaining to the purchase.
-WATER DEPARTMENT Total cost for the purchase is \$135,026.72 and has been budgeted
in the Water Department Fiscal Year 2022 budget per the rate
study.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to approve piggybacking the State of Idaho bid contract as outlined in Agenda Item No. 12 and authorize the Mayor to sign the necessary documents, subject to Legal Department review, and the total cost for the purchase is \$135,026.72. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Bray, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 13: Council was asked to adopt a Resolution with exhibits (a) through
-FISCAL YEAR 2023 (y) setting fees for Fiscal Year 2023 (October 1, 2022 through
DEPARTMENT FEE September 30, 2023). The exhibits are:
RESOLUTION

- a) POCATELLO REGIONAL AIRPORT FEES
- b) ALCOHOLIC BEVERAGE LICENSES FEES
- c) ANIMAL SERVICES FEES
- d) BUSINESS LICENSE FEES
- e) CEMETERY FEES
- f) CHILDREN GROUP TREATMENT CENTER FEES
- g) FEES FOR COMMERCIAL ACTIVITIES IN PARKS AND OTHER PUBLIC PLACES
- h) CONSTRUCTION TRADE FEES
- i) CHILD CARE LICENSE FEES
- j) DEVELOPMENT REIMBURSEMENT FEES

- k) ENGINEERING REVIEW SERVICE FEES
- l) FIRE DEPARTMENT FEES
- m) GEOGRAPHICAL INFORMATION SERVICE FEE
- n) PARKS AND RECREATION PROGRAM, RENTAL AND ADMISSION FEES FOR PARKS AND RECREATION ACTIVITIES
- o) PARKS AND RECREATION FACILITY USE FEES
- p) PLANNING AND DEVELOPMENT SERVICE FEES
- q) POLICE DEPARTMENT FEES
- r) PUBLIC RECORD FEES
- s) SANITATION DEPARTMENT FEES
- t) EROSION AND SEDIMENT CONTROL (ESC) FEES
- u) POCATELLO REGIONAL TRANSIT SYSTEM FEES
- v) UTILITY BILLING DEPARTMENT FEES
- w) WATER DEPARTMENT FEES
- x) WATER POLLUTION CONTROL DEPARTMENT FEES
- y) ZOO IDAHO PROGRAM, RENTAL AND ADMISSION FEES

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to adopt a Resolution (2022-16) with exhibits (a) through (y) setting fees for Fiscal Year 2023 (October 1, 2022 through September 30, 2023). Upon roll call, those voting in favor were Leeuwrik, Cheatum, Bray, Mansfield, Ortega and Stevens.

AGENDA ITEM NO. 14: Council was asked to consider an ordinance approving the
-FISCAL YEAR 2023 Fiscal Year 2023 Appropriation Ordinance.
APPROPRIATIONS

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, that Agenda Item No. 14, be read only by title and placed on final passage for publication and that the whole ordinance be submitted for publication. Upon roll call, those voting in favor were Cheatum, Leeuwrik, Bray, Mansfield, Ortega and Stevens.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of an Ordinance approving the Fiscal Year 2023 Appropriations. Mayor Blad asked "Shall the ordinance pass?" Upon roll call, those voting in favor were Cheatum, Leeuwrik and Mansfield. Bray, Ortega and Stevens voted in opposition.

Due to a tie in voting, Mayor Blad was required to cast the deciding vote. Mayor Blad voted in favor of the motion. The motion passed.

Mayor Blad declared the ordinance passed, that it be numbered 3105 and that the whole ordinance be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 15: Nikki Taysom, Pocatello resident, spoke regarding her support of the United States Constitutional rights. She shared her opposition to pornography, lottery, vaping and alcohol.
-ITEMS FROM THE AUDIENCE

Randy Spencer, Pocatello resident, expressed his gratitude for the work that the Council has accomplished.

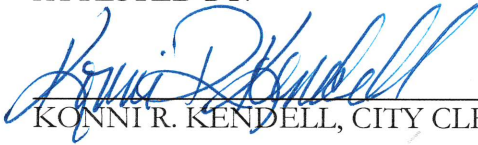
AGENDA ITEM NO. 16: There being no further business, Mayor Blad adjourned the meeting at 6:30 p.m.
-ADJOURN

APPROVED BY:



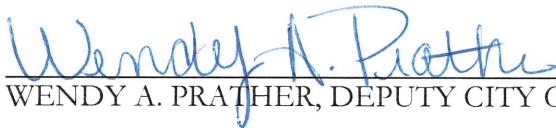
BRIAN C. BLAD, MAYOR

ATTESTED BY:



KONNI R. KENDELL, CITY CLERK

PREPARED BY:



WENDY A. PRATHER, DEPUTY CITY CLERK