

CITY OF POCATELLO, IDAHO  
CITY COUNCIL  
REGULAR CITY COUNCIL MEETING  
AUGUST 20, 2020

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AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:01 p.m. ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi PLEDGE OF Adamson, Roger Bray, Rick Cheatum, Linda Leeuwrik, ALLEGIANCE Claudia Ortega and Chris Stevens.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: A moment of silence was observed in place of an invocation. INVOCATION

AGENDA ITEM NO. 3: Council was asked to consider the following business items: CONSENT AGENDA

-TREASURER'S (a) Consider the Treasurer's Report for July 2020 showing cash and REPORT investments as of July 31, 2020 in the amount of \$73,711,295.23.

-CTF GLOBAL LLC (b) Consider renewal of the CTF Global, LLC Contract in the amount –PROFESSIONAL of \$5,000.00 per month to provide consultant services for the City SERVICES CONTRACT of Pocatello. Larry Grossman with CTF Global, LLC has provided RENEWAL this service to the City since 2004. This is a five-year contract commencing October 1, 2020 and terminating September 30, 2025.

A motion was made by Mr. Cheatum, seconded by Ms. Leeuwrik, to approve the items on the Consent Agenda.

In response to a question from Council, Jared Johnson, City Attorney, clarified that although the CTF Global contract is for a 5-year term, the contract includes a non-appropriations clause if the Council chooses not to include the item in the budget in future years.

Upon roll call, those voting in favor were Cheatum, Leeuwrik, Adamson, Bray, Ortega and Stevens.

AGENDA ITEM NO. 4: Mayor Blad announced there were no proclamations. COMMUNICATIONS AND PROCLAMATIONS

AGENDA ITEM NO. 5: Mayor Blad reminded the Council members of the following CALENDAR REVIEW meetings to be held September 3<sup>rd</sup>: Clarification meeting at 5:30 p.m.; and Regular Council meeting at 6:00 p.m.; and the September 10<sup>th</sup> Work Session at 9:00 a.m.

Mayor Blad announced August 23<sup>rd</sup> would be the last day of the season for Ross Park Aquatic Center; City offices will be closed September 7<sup>th</sup> for Labor Day; however, garbage, yard waste and recycle pickups will continue on schedule; and Community Recreation Center will be closed for Labor Day.

Mayor Blad reminded citizens that school will be starting soon, please remember to slow down in school zones; the open burn ban in Wildland-Urban Interface areas is in effect and ends October 1<sup>st</sup>; citizens are required to wear face coverings when entering any City of Pocatello building or facility or while riding in public transportation buses; citizens participating in City of Pocatello sponsored programs/activities in outdoor spaces, we require face coverings to be worn when 6 feet of physical

distancing cannot be maintained; and individuals in one of the City swimming pools or in the lazy river are exempt from wearing face coverings.

AGENDA ITEM NO. 6: This time was set aside for the Council to receive public comments  
PUBLIC HEARING on the reserving of foregone balance. A resolution has been  
-PROPOSED FISCAL prepared for consideration under Agenda Item No. 12.  
YEAR 2021  
FOREGONE BALANCE

Mayor Blad opened the public hearing.

Ashley Linton-Welsh, Chief Financial Officer/Treasurer, gave an overview of the proposal to reserve a foregone balance. She stated the City intends to reserve \$2,276,232.00 of its current year's increase in allowable foregone amount to be used in subsequent years, if needed, and that the funds do not expire.

Mayor Blad announced no written correspondence had been received.

There being no public comments, Mayor Blad closed the public hearing and announced that a Resolution had been prepared for Council's consideration under Agenda Item No. 12.

AGENDA ITEM NO. 7: George Katsilometes (mailing address: 353 North 4<sup>th</sup> Avenue, Suite  
SHORT PLAT 101, Pocatello, ID 83201), represented by Rocky Mountain  
-R.A.G.G. SUBDIVISION Engineering and Surveying (mailing address: 600 East Oak Street,  
IN POCATELLO SQUARE Pocatello, ID 83201), has submitted a short plat application to  
subdivide approximately .40 acres of Lot 2 Block 4 of Pocatello  
Square Subdivision into two (2) commercial lots.

A motion was made by Ms. Adamson, seconded by Mr. Cheatum, to approve a request by George Katsilometes, represented by Rocky Mountain Engineering and Surveying to approve a short plat application to subdivide approximately .40 acres of Lot 2 Block 4 of Pocatello Square Subdivision into two (2) commercial lots with the following conditions: 1) All conditions on the Subdivision Application Staff Report shall be met; 2) all conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated August 11, 2020, shall be met; 3) Subdivision Covenants, Conditions and Restrictions (CCR's), if applicable, shall be submitted to the City after recording; 4) the plat shall conform to all State and local laws and ordinances; and 5) all other standards and conditions of Municipal Code not herein discussed but applicable to residential development shall apply and that the decision be set out in appropriate Council decision format and that the subdivision shall be called R.A.G.G. Subdivision. Upon roll call, those voting in favor were Adamson, Cheatum, Bray, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 8: Council was asked to declare items identified as surplus property to  
DECLARATION OF be sold at the City's Annual Auction on Saturday, September 12,  
SURPLUS PROPERTY 2020.  
-2020 CITY AUCTION

City Departments submitted lists of items that they consider surplus and these items were reviewed by other departments. The items to be considered as surplus are not needed by any other department within the City.

A motion was made by Mr. Bray, seconded by Mr. Cheatum, to declare items identified as surplus

property and authorize property to be sold at the City's Annual Auction on Saturday, September 12, 2020. Upon roll call, those voting in favor were Bray, Cheatum, Adamson, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 9: Council was asked to approve, by resolution, and authorize the  
RESOLUTIONS Mayor to sign the following lease agreements for property at the  
AIRPORT LEASE Pocatello Regional Airport.  
AGREEMENTS-MOORE  
AND CIVIL AIR PATROL

RANDY MOORE a) Lease premises is approximately 9,750 square feet of warehouse  
space for the purpose of fabrication of off-road vehicle specialty  
accessories and associated storage. Rental rate will be \$1,000.00 per month, to be reviewed annually and  
increased at least by the amount of the Consumer Price Index (CPI) for the previous year. Lease term is  
five years.

CIVIL AIR PATROL b) Leased premises is approximately 1,760 square feet of hangar space  
for the purpose of aircraft storage. Rental rate will be \$60.95 per  
month, to be reviewed annually and increased at least by the amount of the CPI for the previous year.  
Lease term is five years.

A motion was made by Mr. Cheatum, seconded by Ms. Adamson, to adopt a Resolution (2020-07) to approve and authorize the Mayor to sign a lease agreement for property at the Pocatello Regional Airport as outlined in Agenda Item No. 9(a); and to adopt a Resolution (2020-08) to approve and authorize the Mayor to sign a lease agreement for property at the Pocatello Regional Airport as outlined in Agenda Item No. 9(b). Upon roll call, those voting in favor were Cheatum, Adamson, Bray, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 10: Council was asked to approve the following requests related to a  
RATIFICATION OF City Entrance Signs Improvement Project for signs located at the  
IFFT FOUNDATION Clark Street, Pocatello Creek Road and South 5<sup>th</sup> Avenue entrances  
GRANT APPLICATION into the City of Pocatello.  
AND ACCEPTANCE  
-PORTNEUF VALLEY  
PARTNERS ENTRANCE  
SIGNS IMPROVEMENT  
PROJECT

RATIFY a) Ratify a \$10,000.00 Ifft Foundation Grant Application which had a  
APPLICATION due date for submission of August 15, 2020, and if the grant is  
-IFFT FOUNDATION awarded  
GRANT

ACCEPT GRANT b) Acceptance of the grant and authorize the Mayor's signature on  
-IFFT FOUNDATION documents related to the grant, subject to Legal Department review.  
GRANT

There is no City match requirement for the grant. Parks and Recreation Department staff submitted the grant as a joint project with Portneuf Valley Partners.  
A motion was made by Mr. Bray, seconded by Mrs. Ortega, to approve requests related to a City Entrance Signs Improvement Project for signs located at the Clark Street, Pocatello Creek Road and

South 5<sup>th</sup> Avenue entrances into the City of Pocatello as outlined in Agenda Item No. 10(a) and 10(b) and that there is no City match requirement for the grant submitted by Parks and Recreation Department staff as a joint project with Portneuf Valley Partners. Upon roll call, those voting in favor were Bray, Ortega, Adamson, Cheatum, Leeuwrik and Stevens.

AGENDA ITEM NO. 11: Council was asked to adopt a resolution with exhibits (a) through (y)  
FISCAL YEAR 2021 setting fees for Fiscal Year 2021 (October 1, 2020 through  
DEPARTMENT FEE September 30, 2021). The exhibits are:  
RESOLUTION

- a) POCATELLO REGIONAL AIRPORT FEES
- b) ALCOHOLIC BEVERAGE LICENSES
- c) ANIMAL SERVICES
- d) BUSINESS LICENSE FEES
- e) CEMETERY FEES
- f) CHILDREN'S GROUP TREATMENT CENTER FEES
- g) FEES FOR COMMERCIAL ACTIVITIES IN PARKS AND OTHER PUBLIC PLACES
- h) CONSTRUCTION TRADE FEES
- i) CHILD CARE LICENSE FEES
- j) DEVELOPMENT REIMBURSEMENT FEES
- k) ENGINEERING REVIEW SERVICE FEES
- l) FIRE DEPARTMENT FEES
- m) GEOGRAPHICAL INFORMATION SERVICE FEE
- n) PARKS AND RECREATION PROGRAM, RENTAL, AND ADMISSION FEES FOR PARKS AND RECREATION ACTIVITIES
- o) PARKS AND RECREATION FACILITY USE FEES
- p) PLANNING AND DEVELOPMENT SERVICE FEES
- q) POLICE DEPARTMENT FEES
- r) PUBLIC RECORD FEES
- s) SANITATION DEPARTMENT FEES

- t) CONSTRUCTION SITE SEDIMENT AND EROSION CONTROL FEES
- u) POCATELLO REGIONAL TRANSIT SYSTEM FEES
- v) UTILITY BILLING DEPARTMENT FEES
- w) WATER DEPARTMENT FEES
- x) WATER POLLUTION CONTROL DEPARTMENT FEES
- y) ZOO IDAHO PROGRAM, RENTAL AND ADMISSION FEES

A motion was made by Ms. Leeuwrik, seconded by Mr. Cheatum, to adopt a Resolution (2020-09) with exhibits (a) through (y) setting fees for Fiscal Year 2021 (October 1, 2020 through September 30, 2021). Upon roll call, those voting in favor were Leeuwrik, Cheatum, Adamson, Bray, Ortega and Stevens.

AGENDA ITEM NO. 12: Council was asked to adopt a resolution to reserve the foregone balance for potential use in subsequent years. Said resolution is prepared in accordance with Idaho Code §63-802.  
RESOLUTION  
-FISCAL YEAR  
FOREGONE BALANCE

A motion was made by Mr. Bray, seconded by Mr. Cheatum, to adopt a Resolution (2020-10) to reserve the foregone balance for potential use in subsequent years. Upon roll call, those voting in favor were Bray, Cheatum, Adamson, Leeuwrik, Ortega and Stevens.

AGENDA ITEM NO. 13: Council was asked to consider an ordinance approving the Fiscal Year 2021 Appropriation Ordinance.  
ORDINANCE  
FISCAL YEAR 2021  
APPROPRIATION  
ORDINANCE

A motion was made by Ms. Adamson, seconded by Ms. Leeuwrik, that the ordinance, Agenda Item No. 13, be read only by title and placed on final passage for publication, and that the full ordinance be submitted for publication. Upon roll call, those voting in favor were Adamson, Leeuwrik, Bray, Cheatum, Ortega and Stevens.

Jared Johnson, City Attorney, read the ordinance by title.

Mayor Blad declared the final reading of the Annual Appropriations Ordinance for Budget Year 2021. Mayor Blad asked "Shall the ordinance pass?" Upon roll call, those voting in favor were Adamson, Cheatum and Leeuwrik. Bray, Ortega and Stevens voted in opposition to the motion.

Due to a tie in voting, Mayor Blad was required to cast the deciding vote.

Mayor Blad voted in favor of the motion. The motion passed.

Mayor Blad declared the ordinance and summary sheet passed, that it be numbered 3056 and be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 14: There being no further business, Mayor Blad adjourned the meeting at 6:19 p.m.  
ADJOURN

APPROVED BY:

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BRIAN C. BLAD, MAYOR

ATTEST:

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RUTH NEWSOM, C.C., CITY CLERK

PREPARED BY:

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KONNI R. KENDELL, DEPUTY CLERK