

HISTORIC PRESERVATION COMMISSION  
Minutes for August 21, 2019 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:00 P.M.

**AGENDA ITEM #1: ROLL CALL**

**PRESENT:** Jacquee Alvord, Nick Nielson, Kelsey Stenersen, and William Strength.

**EXCUSED:** Latecia Herzog and Meagan Milder.

**STAFF:** Aceline McCulla, and Terri Neu.

**\*\*WORK SESSION\*\***

The Commission discussed the following events.

1. Review the NAPC Code of Ethics brochure.  
Nielson recommended to move this agenda item to another meeting for review when the new member and the two excused members may attend.
2. Finalize plans for the Stones to Stories event scheduled for 9/14.  
McCulla and the Commission clarified the following items.
  - 1) Time change 12:30 to 2:30 p.m.
  - 2) Change stones to stories poster time 12:30p to 2:30p
  - 3) Pass out posters – updated distribution list
  - 4) Discuss member schedule at the first meeting in September
  - 5) Neu, Herzog, and Stenersen will create parking signs and determine postings in the cemetery.
  - 6) McCulla will take a poster to Deckadence Boards and Wanderlust
3. Work on details for the Scavenger Hunt in October  
McCulla and the Commission clarified details on the Scavenger Hunt.
  - 1) Time Change 5:30 to 7:30p
  - 2) Have a person designated to stamp all donors
  - 3) Staff roles:
    - A. One person to stamp hands of donors
    - B. One person to give rules to groups before they begin hunt
    - C. One person to verify completed cards
    - D. One person to maintain the refreshment table
    - E. Two people to provide information on Brady Chapel and restoration project
    - F. One -two people to direct the public to parking locations
  - 4) Clarify new stones and write-ups during first meeting in September.
4. Discuss details for the Veteran's Day Brady Chapel open house  
Neu mentioned that Marjanna Hulet needed 10 more flags, blocks, and flowers.  
Alvord mentioned that three blocks are at her house.
5. Discuss the Idaho 100 Women Project  
Alvord stated there were no new updates.
6. Discuss the 2020 Idaho Heritage Conference  
Alvord, no further discussions.

7. Discuss having an open house for business owners

Neu stated the venue would be City Hall Council Chambers, following a scheduled HPC meeting.

It was MSC (**J. Alvord, W. Strength**) to approve the open house on November 6, 2019, for business owners at City Hall in the Council Chambers with cookies and water.

Move the CLG Grant application to the December meeting.

8. Discuss having a work shop for sign contractors

Neu recommended moving this item to the January 15 work session.

With no other business, it was MSC (**J. Alvord, W. Strength**) to adjourn the meeting at 6:30 P.M.

Submitted by:  Approved on: September 4, 2019  
Aceline McCulla, Secretary