

HISTORIC PRESERVATION COMMISSION  
Minutes for September 2, 2020 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:01 PM.

**AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Jacquee Alvord, Donald Elston, Latecia Herzog, Nick Nielson, and Marty Vizcarra.

**STAFF:** Jim Anglesey, Councilwoman Leeuwrik (arrived at 6:24 PM) and Aceline McCulla.

**AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish to approve the minutes from the regular meeting on August 19, 2020.

It was (MSC) (J. Alvord, D. Elston) to approve the minutes as written from the August 19 meeting.

**AGENDA ITEM 3: BONNEVILLE NEIGHBORHOOD RECONNAISSANCE SURVEY**

The Commission will hear an update on the Bonneville Neighborhood Reconnaissance Survey and may wish to discuss any items regarding the project.

**Anglesey** stated Consultants were used for the Phase 1 survey. SHPO notified **Anglesey** that additional information was needed that the consultant did not provide. There are funds secured for Phase 2 and an RFP will be sent out, a different consultant will be selected to complete Phase 2. The additional information SHPO requested for Phase 1 will be included with the Phase II project. There is \$6,600.00 available for Phase II from the Idaho State Historic Conference money that was approved by City Council before the conference was cancelled. **Herzog** asked that the Phase II consultant research thoroughly and submit all the requirements asked for in the RFP and by SHPO. **Anglesey** stated that the consultant would provide in depth information on the property that would clearly identify and describe the potential historic district. SHPO clarified and laid out the exact information and requirements needed for the Phase II portion of the Bonneville Historic District to capture exactly what they need in the survey.

**AGENDA ITEM 4: BRADY CHAPEL CAPITAL CAMPAIGN PLAN**

The Commission will hear an update on the Brady Chapel Capital Campaign Plan (BCCCP) and may wish to discuss any items regarding the plan.

**Anglesey** was hoping Ann Swanson would be here to provide a presentation of what should be included in the plan. Swanson has a total of three hours to assist on the BCCCP, after the presentation to the HPC, Swanson would work directly with **Anglesey** to update the draft brochure to pass out to businesses and other organizations. The plan is to have Swanson present to the HPC and then the remainder of her time would be to work with **Anglesey**, and to include the City PIO, Logan McDougall to help reach media points in a session once the booklet is completed.

**AGENDA ITEM 5: BEFORE ALL HALLOWS EVE AT BRADY CHAPEL**

The Commission will hear an update on plans for the scavenger hunt event and may wish to discuss any items regarding the event.

**Vizcarra** noted that the new October 24 date has been approved by the P&R Department and the food vendor.

**Anglesey** passed out a list of names for consideration. Tonight the HPC would need select 20 names to begin research and submit the citation of reference for historic confirmation, the P&R Dept. requires this be done before adding to the Scavenger hunt tour brochure, (the information needs to be brief bullet points of something interesting from sources such as books, magazine articles, yearbooks, newspaper articles, and award documents. The poster needs to be reviewed and approved with edits noted. Vizcarra will call the people on the distribution list and verify the electronic copies, and 3.5"x5" or 11"x17" paper sizes, and let McCulla know the final paper copies count to print by 10:00 AM on September 10, to be distributed the Commission members at the September 16 meeting.

The final name list for the scavenger hunt list.

- |                                   |                            |
|-----------------------------------|----------------------------|
| 1. Mary E Stevens                 | 11. William J. Wright      |
| 2. John Thomas Bourn              | 12. Howard Dutton          |
| 3. Leonhart Deutschenbauer        | 13. Joe Rainey             |
| 4. Margaret Rose Hickman Driscoll | 14. Eva Emma Standrod      |
| 5. James Purdue                   | 15. Mary Nilsson           |
| 6. Charles S. Sorrell             | 16. Frank Gallagher        |
| 7. Iva H. Newell                  | 17. Brigham Young Pugmire  |
| 8. Muriel "Ma" Ruggles            | 18. Charles "Chick" Bilyeu |
| 9. Walter Dugard                  | 19. Alex Mathers           |
| 10. Mary Kasai Suenaga            | 20. Herman Pearson         |

It was (MSC) (**L. Herzog, M. Vizcarra**) to approve the poster with the noted edits and then to begin distributing the posters.

With no other business, it was MSC (**J. Alvord, L. Herzog**) to adjourn the meeting at 7:32 P.M.

Submitted by: *Aceline McCulla* Approved on: *September 2, 2020*  
Aceline McCulla, Secretary