

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL WORK SESSION  
SEPTEMBER 13, 2018

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AGENDA ITEM NO. 1: Council President Jim Johnston called the City Council Work  
ROLL CALL Session to order at 9:00 a.m. Council members present were  
Roger Bray, Rick Cheatum, Linda Leeuwrik and Beena Mannan.  
Council member Heidi Adamson arrived at 9:04 a.m. Mayor Brian Blad arrived at 9:55 a.m.

AGENDA ITEM NO. 2: Nick Nielson, Chair Person; and Terri Neu, Staff Liaison; from  
HISTORIC PRESERVATION the Historic Preservation Commission (HPC) were present to  
COMMISSION UPDATE discuss the Commission's goals and projects, as well as Council's  
policies and expectations.

Mr. Nielson gave an overview of HPC activities and programs for 2017. Recent accomplishments include continued design review of exterior alterations in the Old Town Historic District. He mentioned nine Certificates of Appropriateness have been reviewed thus far in 2018.

Current or upcoming projects: a) Continuing partnership with Old Town Pocatello, Inc. on projects to improve and promote the Old Town Historic District; b) continuing partnership with Relight the Night Committee; and c) partnering with Parks and Recreation to preserve Brady Chapel.

Council member Adamson arrived at this time. (9:04 a.m.)

Mr. Nielson noted HPC is planning several open house events. These include: Greyhound Bus Depot, a meet and greet for historic downtown property owners and Brady Chapel. He mentioned HPC hosted a Historic Preservation/Archaeology Symposium/Conference at Idaho State University on April 28, 2018. The event was well attended and they are planning to have another conference in 2019.

Council thanked the members for their efforts to promote and preserve the historic places in Pocatello.

AGENDA ITEM NO. 3: Ryan Satterfield, Chair Person; and Matthew Lewis, Staff  
PLANNING AND ZONING Liaison; from the Planning and Zoning Commission were  
COMMISSION UPDATE present to discuss the Commission's goals and projects, as well  
as Council's policies and expectations.

Mr. Satterfield reviewed a few of the applications/requests Planning and Zoning received in 2017. He noted that the Commission processed 11 preliminary plats. One of the largest requests is the Northgate Development area. Mr. Satterfield reported rezone applications and the Area of City Impact have also been considered by the Commission.

Planning and Zoning Commission Goals have changed to focus on enhancing the meeting dialog in order to educate new members. Current members are committed to making new members feel more comfortable in their role on the Commission. Mr. Satterfield mentioned he has seen a fair turnover of commissioners because of other responsibilities in their lives. New commissioners need to be up-to-date on planning processes and guidelines. He noted that City staff has been very helpful to educate new members.

Mr. Lewis reported there is one vacancy on the Commission at this time. However, four new members have come on board and staff has worked diligently to provide adequate training. Mr. Lewis added that he appreciates all of the Commission members for taking time to serve. Because

of the extensive time commitment, it can be difficult to keep commissioners serving a long-term appointment on the Commission.

Council thanked the Commission for their service to Pocatello.

AGENDA ITEM NO. 4: Skyler Allen, City Utility Engineer; Justin Armstrong, Water  
NORTH POCA TELLO Department Superintendent; and Jeff Mansfield, Public Works  
TEST WELLS UPDATE Director; presented an update to the Council regarding the  
North Pocatello Test Well Project.

Mr. Armstrong gave a brief introduction of the City's water test well project.

Mr. Allen reviewed the presentation for the Council. Water Supply Need - 2016 Facility Planning Study recommends developing a new water supply source in the Highland area. This source would: Provide redundancy in water supply for the area and address a long-term projected supply deficiency.

Previous work to identify a water source –

- 2013 Tested inactive City well on Appaloosa Street. a) Good production capacity and b) elevated nitrate, arsenic at Maximum Contaminant Level.
- 2014 North Well Investigation. a) An evaluation of known sources was performed (2014, Keller Associates); b) nitrate, total dissolved solids, iron, and arsenic elevated but within regulatory limits.
- 2016 Tested Bannock County Fairgrounds Well. a) elevated arsenic, total dissolved solids, chloride, and nitrate

Council discussion regarding the test outcomes and alternative sources for water followed. The cost to treat water was also reviewed.

In 2016 Water Department staff identified several potential well locations based on the following criteria for selection: a) accessibility; b) acceptable well site; c) compatible land use; d) ease of construction; e) cost of construction; f) probability of good water quality; and g) probability of good water quantity. Three test sites were initially selected and the sites were reviewed.

Site No. One – Butte Street

a) Drilled to 675 feet; b) Very high total dissolved solids, chloride, sulfate and hardness; c) slightly warm; d) Conclusion: could yield ~1,000 gallons per minutes of hard, salty water – use only if no alternative exists.

Site No. Two – North Developer Area

a) Drilled to 600 feet; b) very little water (~10 gallons per minute); c) Conclusion: not a good candidate site.

Site No. Three – Pocatello Creek

a) Drilled to 620 feet; b) Elevated hardness, total dissolved solids, and chloride; c) Performed additional testing. Two pump test at different levels; d) multiple quality tests; and e) Conclusion: could yield ~1,500 gallons per minute of suitable water, but would be the lowest quality in the Pocatello water system.

Pocatello Creek test well site influence on Outback Golf Park -

Mike Seibert, owner of Outback Golf Park, alleges the test well could be reducing water levels in his irrigation wells for the park. Mr. Allen reported on August 24, 2018 Clearwater Geoscience and Snake River Wireline conducted three types of tests at the Pocatello Creek site. The results of the test show a) shallow aquifer water traveling down 10-inch casing to perforated zone of 8-inch casing; b) downward flow in the 8-inch casing of 30 gallons per minute; c) test well is not the primary cause of Mr. Seibert's water level decline; and d) recommends sealing the test well as soon as possible. Mr. Allen noted that preparations are being made to abandon the test well.

Pocatello Creek Site – Further Consideration

- a) Pocatello Creek site meets most of the criteria
- b) Lacks desired water quality

NEXT STEPS –

Murraysmith Associates (Water Department on-call engineering consultant) tasked to complete the next step evaluation of supply alternatives.

Current alternatives are:

Develop a well in Pocatello Creek with possible water treatment

Construct a booster pump station and transmission pipeline

Three possible locations

Would coincide with development of a supply source on the valley floor

In response to questions from Council, Mr. Armstrong feels costs for the proposed well are in-line with the City's water rates. He noted research and possible outcomes have been taken into consideration if a new well is created.

In response to questions from Council, Mr. Allen explained producing water for Pocatello all comes from the valley floor. This is the standard process to provide water. The costs have been incorporated into the rate study to supply and capture the actual costs to provide water. Major capital improvement projects are considered when looking at water needs.

General discussion regarding locating wells in other areas of the city and if this would be an advantageous endeavor continued. Staff will look for optional water resources to ensure the City has enough water to function properly. The current water capacity will meet the City's needs. But redundant water is the focus of this project and water conservation education helps to protect the City's water.

Mr. Mansfield stated he appreciates Council's support as staff moves forward with projects to meet the City's water needs.

Ms. Adamson announced that Mr. Seibert was in the audience and asked if he had any comments regarding the presentation.

Mayor Blad joined the meeting at this time. (9:55 a.m.)

Mike Seibert shared that his water wells were working properly when his business ended the fall 2017 season. However, when he started irrigating for the 2018 season he noticed the water pressure had decreased. Mr. Seibert shared irrigation issues he has experienced for watering the golf course this year. He is concerned that a production well in the Pocatello Creek area will take all of the water and he will not be able to irrigate his golf course. Mr. Seibert shared concerns regarding his business being able to operate without available water to irrigate.

Mr. Allen stated staff will identify the effect a production well will have on nearby property owners prior to digging the well. The water level in the nearby area of the aquifer will also be determined.

AGENDA ITEM NO. 5: Lisa Smith and Anna Reed-Spencer, Board of Directors from PORTNEUF VALLEY COMMUNITY ACCESS PRESENTATION regarding their desire to take over community access responsibilities once the City's Video Services Department is closed on September 30, 2018. PVCA is in the process of establishing non-profit status and will be available to answer Council's questions or concerns regarding the organization and give an update on PVCA's goals for the community.

Ms. Smith gave an overview of their current application to receive 501(c)(3) status as a non-profit organization. She explained they are concerned residents that would like the programming of community events to continue and are taking steps toward that outcome.

Ms. Spencer gave an overview of what PVCA would like to do for the community. Some of the goals are: bring community activities and information into people's homes and mobile devices; provide a voice to citizens, a means for them to express themselves; and provide content that promotes health and wellness of residents. Other goals and ideas for the PVCA were shared. Ms. Spencer explained PVCA would like to continue airing popular programs that have been identified within the community.

General discussion regarding the proposed plan and PVCA assuming Community Access responsibilities was shared. PVCA's use of Video Services equipment, adequate staffing, goals and their proposed budget was reviewed. It was noted PVCA is having discussions with KPVI regarding the use of space and are working with a couple of community residents that may have space to rent.

Ms. Spencer noted the budget/costs are an estimate and the logistics have not been figured out yet. However, PVCA is looking forward to working the other community members that have knowledge in the media field.

Ms. Smith explained once PVCA has been established for 1-year, they are eligible to apply for grants and other funds to continue providing access services. To achieve the basics, PVCA is looking for funding to get started. They need to facilitate the funding in a quick manner and Ms. Smith suggested instead of the City recovering the entire savings of \$170,000.00 for Fiscal Year 2019 with the elimination of Video Services, if Council would consider a \$120,000.00 savings and donate \$50,000.00 to PVCA. This would help PVCA to begin the process and get them moving forward

over the next several months. They also asked if some of Video Services' equipment could be donated to PVCA to continue the access service.

In response to questions from Council, Jared Johnson, City Attorney, explained equipment located in the Video Services Department could be declared surplus by the Council once the department is closed. If a surplus declaration is made by Council, the City can give the equipment to a qualified non-profit organization.

Mayor Blad announced another entity has shown interest in taking over the Community Access Channel. He wanted Council to be aware of the other interested party.

Ms. Spencer and Ms. Smith stated they would be willing to work with other interested parties to continue Community Access programs.

After further discussion, Mayor Blad shared he supported PVCA's proposal to take over the access channel. However, more research needs to be done before a determination can be made. Council will continue to research alternative ideas regarding the department.

AGENDA ITEM NO. 6: Randy Dixon, Relight The Night Committee member and  
STATUS OF GREYHOUND concerned citizen; Stephani Palagi, Old Town Pocatello, Inc.  
BUS DEPOT Executive Director; and Terri Neu, Assistant City Planner, were  
present to discuss the status of the Greyhound Bus Depot.

Ms. Palagi gave a brief history of Pocatello Regional Transit offices move from the Greyhound building. The property is still used as a bus stop but the vacated building stands within Old Town Pocatello. She explained the Greyhound neon sign outside the building has been renovated. Ms. Palagi reported there is an interested party looking at utilizing the building. However, the City owns the building and Union Pacific Railroad owns the land. She mentioned the City's lease with the Railroad is being renegotiated at this time.

It was announced that Old Town Pocatello, Inc. is looking for support from City Council to allow the interested tenant to reuse the building. It was noted that the building has received minimal maintenance from the City and is in need of some minor renovations.

Mr. Dixon confirmed the building is still a bus stop and this practice will continue. He explained the building should be preserved because of the Greyhound neon sign and because the building was designed by Frank Paradise. Mr. Dixon reported Relight The Night Committee has invested \$3000.00 to restore the neon sign and noted the sign was specifically designed for use on that building. He feels they are both an important part of Pocatello's history.

Mr. Johnston shared that he is supportive of getting a tenant in the building so it is no longer vacant.

In response to questions from Council, Ms. Palagi explained fundraising will be involved to move forward with the proposal and Old Town Pocatello needs to know if Council supports this idea before a new user for the building continues to move forward. Ms. Palagi announced that the Pocatello Arts Center would like to move their operations to the building.

Ms. Leeuwrik shared that she supports the proposal as long as the building continues to serve as a bus stop. She agrees the building is an important part of Old Town history.

A motion was made by Mr. Johnston, seconded by Ms. Leeuwrik, to support Old Town Pocatello's efforts to secure a tenant for the Greyhound Bus Depot building. Upon roll call, those voting in favor were Johnston, Leeuwrik, Adamson, Bray, Cheatum and Mannan.

AGENDA ITEM NO. 7: Lynette Sampson, Human Resource Consultant; Kirk Bybee, PROPOSED BACKGROUND CHECK PROCESS FOR CITY EMPLOYEES Chief Civil Deputy Attorney; and John Banks, Parks and Recreation Director; presented information to Council regarding background checks for potential employees and volunteers of various City of Pocatello departments. Staff is seeking Council's guidance regarding their preferred scope of background checks for individuals.

Ms. Sampson gave an overview of the services that will be provided for background checks of City volunteers and employees.

The proposed new process-

For new employees, Human Resources would like to implement the following new process for new employees:

Once interviews have been completed and a selection is made, Human Resources will begin to process the candidate into City employment. This process may include a background check to verify information included on the employment application and a criminal background check.

The conditional offer of employment will include a release of information form and additional language outlining the City's background check process. The selected candidate is responsible to enter their information into the web-based system through a link provided in the conditional offer.

How it works –

The volunteer and/or employee will receive an email with an attached link directing the individual to a secure webpage.

Individual is required to read and electronically approve the notification and authorization regarding the background check (informs that results from the background check may impact the job offer). Individual then inputs their information into the system and submits the form.

Vendor completes the background investigation. Human Resource staff will receive an email when the background is complete. If approved, hire/volunteer moves forward. If denied, vendor takes care of adverse-action process and paperwork.

Legal considerations regarding Federal and State laws regulating information that employers may obtain on perspective employees was reviewed.

Ms. Sampson stated staff is asking for guidance from Council regarding the proposed background check process. She mentioned funding for the program is available in the Fiscal Year 2019 Budget.

In response to questions from Council, Mr. Bybee is not aware of any background check issues with employees or volunteers at this time. However, as the City's Risk Manager, he suggested background checks for employees that work with vulnerable citizens would be a good policy for the Council to adopt.

Mr. Cheatum and Mr. Bray feel background checks should be required for all new hires at the City.

Ms. Sampson reviewed the estimated number of individuals that are hired per year and potential cost per background check. She explained there are many part-time seasonal employees that return each year. She asked for guidance of how often a background check should be done since these individuals are “new employees” every year.

In response to questions from Council, John Banks, Parks and Recreation Director, feels part-time or seasonal employees could potentially have alternate year background checks. He explained these employees are usually supervised and are not left alone with children or adults. However, he feels volunteer coaches should be checked annually because they are likely to be alone with children.

A motion was made by Mr. Johnston, seconded by Mr. Cheatum to require annual background checks for all new employee hires and City volunteers.

Anne Nichols, Administrative Services Manager, oversees the City’s advisory boards and asked for clarification of what City volunteers are. She explained all of the City’s advisory boards are comprised of volunteers.

Mayor Blad suggested that staff input be received to identify volunteers that work in departments such as the Library, Parks and Recreation, Animal Shelter, and City advisory boards that may have unsupervised access to youth and other vulnerable individuals.

Mr. Johnston withdrew his original motion.

A motion was made by Mr. Johnston, seconded by Mr. Cheatum, to: a) require background checks on all new hires/new positions; b) Human Resource staff will develop a standard process for background checks; c) instruct staff to identify volunteers that may have unsupervised access to youth and other vulnerable individuals; and d) staff will give an update of their findings at a future Work Session. Upon roll call, those voting in favor were Johnston, Cheatum, Adamson, Bray, Leeuwrik and Mannan.

Mayor Blad called for a recess at 10:58 a.m.

Mayor Blad reconvened the meeting at 11:10 a.m.

AGENDA ITEM NO. 8: GOLF CONCESSION AGREEMENT-REQUEST TO RE-NEGOTIATE FINANCIAL TERMS	John Banks, Parks and Recreation Director; Brett Hewatt, Parks Superintendent; and Greg Allbright, President; and Jerold Myler, Secretary; of FORE-GOLF, Inc. reviewed the current status of golf operations and volume of play at the City’s Highland and Riverside Golf Courses, and to request Council permission to re-negotiate the financial obligation terms of FORE-GOLF for the remainder of the Concession Agreement term.
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Mr. Banks gave an overview of the request to re-negotiate financial obligations of the FORE GOLF, Inc. concession agreement. He noted that FORE GOLF has successfully provided operational management and maintenance of the City’s Highland and Riverside Golf Courses for the past 18 seasons, through a series of 5-year Concession Agreements. Over this time period, significant contributions to the Recreation Funds for the overall benefit of the Recreation Department and the City have been attributed to this arrangement.

Mr. Banks reviewed the fund contributions. He noted that in general, the operation of municipal golf courses is not typically a large revenue generator due to the costly nature of comprehensive course maintenance (mowing and other landscaping, fertilization, weed control, water fees, irrigation repairs, extensive equipment/staff costs, etc.) as well as other additional significant expenditures (clubhouse merchandise/food/beverage, golf carts and associated maintenance, etc.) As a result, many of the municipal courses in the surrounding area including Blackfoot, American Falls, Rexburg, Burley and to a slightly lesser degree Idaho Falls, struggle to break even or are operating at a loss, sometimes extensive losses. To a large degree, Pocatello golf courses have been able to avoid these issues due to well-maintained/operated and popular courses, and through development and maintenance of a loyal player base who frequent the courses.

General discussion followed regarding the costs to operate the City's golf courses.

As a result of these findings, staff requests Council permission to re-negotiate the financial obligation terms and conditions of the Golf Concessionaire Agreement for the remaining 2019 and 2020 seasons. Anticipated areas of focus for re-negotiated financial obligation terms and conditions include: a) Base payment Amounts; b) Utility service payment terms and conditions; and c) Percentage of Gross Revenue Remittance terms and conditions. Staff is also requesting the following for 2018 season financial obligations: 1) Forgiveness of a portion of Base Payment amounts due; 2) Credit for expenses incurred resulting from water delivery issues, and/or; 3) Forgiveness of a portion of utility service payment amounts due.

Mr. Banks explained he will work with Joyce Stroschein, Chief Financial Officer/Treasurer to closely monitor the agreement if Council chooses to re-negotiate. He will strive to ensure the financial portion of the agreement is equitable for both the City and Fore Golf.

In response to questions from Council, Mr. Banks would tie finances to the number of season passes and round numbers to identify anticipated income and allow funds for expenses to run the golf course. The City's portion would be based upon what the market will bear. FORE-GOLF needs to meet their obligations and avoid the continued taking of a loss. Mr. Banks is aware this change will hinder the ability to create a fund balance. However, he is hopeful the market will recover. Staff does not wish to come back to Council each year to re-evaluate the contract.

In response to questions from Council, Mr. Myler believes golf course use will ebb and flow a little bit over the next few years. However, in 15 years Council might be looking at expanding the golf courses because of growth in the city. Mr. Myler mentioned the golf course currently has a 65% average use but sometimes no golf carts are available. It just depends on the time of day. Early morning and evening hours the golf course is more heavily used.

Mr. Allbright explained FORE-GOLF tries to promote afternoon sessions since these hours are not highly attended because most people are at work. He reported that play between both courses is pretty equal.

General discussion followed regarding golf course use. It was mentioned the golf industry overbuilt at one point and now many of the courses are closing. Some of the land has turned into subdivisions. Golf issues happening nationwide were shared. It was noted the decrease is a large issue at this time.

Ms. Leeuwrik supports the efforts to keep the golf courses open. She feels the golf course is a great way for the City to attract visitors and future businesses.

A motion was made by Mr. Johnston, seconded by Mr. Cheatum, for the following requests related to FORE-GOLF, Inc.: instruct Parks and Finance staff to renegotiate the terms of the current concession agreement for the 2019 and 2020 seasons - a) Base payment amounts; b) Utility service payment terms and conditions; and c) Percentage of Gross Revenue Remittance terms and conditions; and for staff to bring a proposal back to the Council for consideration of the following financial adjustments: 1) Forgiveness of a portion of Base Payment amounts due; 2) Credit for expenses incurred resulting from water delivery issues, and/or; 3) Forgiveness of a portion of utility service payment amounts due as outlined by staff. Upon roll call, those voting in favor were Johnston, Cheatum, Adamson, Bray, Leeuwrik and Mannan.

AGENDA ITEM NO. 9: John Banks, Parks and Recreation Director; Brett Hewatt, Parks Superintendent; and Stacie Van Kirk, Ross Park Aquatic Complex Manager; were in attendance to review the current status of food and beverage concessions at the Ross Park Aquatics Complex (RPAC) and to present a proposal for the development of a new concessions facility for Council's consideration and direction.

Mr. Banks gave a brief background of the RPAC concessions facility. He noted that beginning with the 2017 season, the City entered into a Concession License Agreement with Ross Park Drive Inn, LLC to provide food and beverage concession services for the RPAC. Prior to 2017, the RPAC was operated by staff. Over the course of the recently completed 2018 season, staff has inquired with Ross Park Drive Inn representatives to gauge their overall operation and oversight of the concession facilities. Ross Park Drive Inn has expressed an interest in a possible long-term partnership. However, constraints of the current concession facilities are an impediment to long term viability. The current facility poses significant operation limitations both in terms of insufficient and difficult space to properly accommodate the food preparation equipment needed to incorporate many popular Ross Park Drive Inn menu items.

Proposal for construction of new concessions building.

Staff is proposing to construct a new and expanded permanent concession facility adjacent to, and partially utilizing the existing aquatics complex pool equipment building infrastructure. The east side of the current pool equipment building has a concreted area approximately 12 feet in depth for the entire length of the proposed building. Development of a new concessions facility could be accomplished by taking advantage of the existing equipment building, and using it as the back wall for the facility, while constructing the two side walls, roof and floor between the existing support beams, which span approximately 23 feet. The new facility would provide approximately 400 square feet of concession space, 33% larger than the existing snack bar area of approximately 270 square feet.

Staff has developed a materials and services cost estimate of \$44,385.00 for construction of the proposed concession facility. The new concessions facility would be constructed using in-house Parks Department staff expertise, and providing a significant cost savings to the City. Currently, approximately \$25,000.00 has been budgeted for staffing the RPAC concessions if Ross Park Drive Inn should decide not to renew their contract. Based upon conversations with Ross Park Drive Inn,

the expansion of the concession facility would allow them to offer a more complete menu and may dictate entering into a long-term agreement to provide concession services.

Staff is seeking Council's consideration for the following items: approve the facility construction and consider granting permission to utilize Capital Contingency Fund resources, or Recreation Fund resources in the amount of \$19,385.00 to fund the remainder of the concession building project costs. If approved, construction would begin in October 2018 with a planned completion date prior to the 2019 RPAC Season.

Discussion regarding the building's location and materials/equipment to move forward with the construction followed. It was noted that the City will provide electricity, maintenance, etc. How effective the current facility has been utilized by Ross Park Drive Inn for the past seasons was reviewed. If Council approves the request, RPAC staff will no longer work at the concessions facility and will be able to concentrate on the safety of pool patrons.

Ms. Van Kirk shared the area where the concessions area currently sits would be great for families to rent out to have a party. She feels this is an untapped resource for the City. Ms. Van Kirk reported that individuals have asked her about renting the area for events.

Ms. Stroschein encouraged the Council to use Capital Contingency funds instead of Recreation Fund Reserves if they approve the request.

A motion was made by Mr. Bray, seconded by Ms. Adamson, to approve construction of the RPAC concessions facility as proposed and to utilize Capital Contingency Fund resources in the amount of approximately \$19,385.00 to fund the concession building project costs. Upon roll call, those voting in favor were Bray, Adamson, Cheatum, Johnston, Leeuwrik and Mannan.

Council thanked David Wilkes, representing Ross Park Drive Inn, LLC for agreeing to operate the concessions at RPAC. The agreement has proven to be a great benefit for RPAC patrons and the City.

AGENDA ITEM NO. 10: ADDITIONAL PROPOSED FISCAL YEAR 2018 BUDGET AMENDMENTS	Joyce Stroschein, Chief Financial Officer/Treasurer presented detailed information on additional proposed Fiscal Year 2018 September budget amendments. A public hearing to review the proposed amendments will be held on September 20, 2018.
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Ms. Stroschein gave an overview of the two proposed amendments.

1) Zoo Improvement Fund Amendment in the amount of \$9,628.00. Zoo Improvement Fund received a grant for the Wetlands project in Fiscal Year 2017. The project carried over to Fiscal Year 2018 and additional authority is needed for the project. This expense is funded by a grant received in Fiscal Year 2017.

2) Ambulance Fund in the amount of \$52,800.00. Bannock County is providing additional funds for overtime expenses totaling \$52,800.00.

Total proposed budget amendment - \$62,428.00. Ms. Stroschein noted a public hearing is scheduled to discuss the proposed amendments on September 20, 2018. An ordinance will be prepared for Council's consideration at that meeting.

A motion was made by Mr. Bray, seconded by Ms. Leeuwrik, to approve staff moving forward with the proposed additional Fiscal Year 2018 budget amendments as presented. Upon roll call, those voting in favor were Bray, Leeuwrik, Adamson, Cheatum, Johnston and Mannan.

There being no further business, Mayor Blad adjourned the meeting at 11:58 a.m.

APPROVED:

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BRIAN C. BLAD, MAYOR

ATTEST AND PREPARED BY:

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RUTH E. WHITWORTH, CMC, CITY CLERK