

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL  
REGULAR CITY COUNCIL MEETING  
SEPTEMBER 17, 2020

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AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:01 p.m. ROLL CALL AND PLEDGE OF ALLEGIANCE by Council President Heidi Adamson. Other Council members present were Rick Cheatum, Claudia Ortega and Chris Stevens. Mayor Brian Blad and Council members Roger Bray and Linda Leeuwrik were excused.

Ms. Adamson led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: A moment of silence was observed in place of an invocation. INVOCATION

AGENDA ITEM NO. 3: Council was asked to consider the following business items: CONSENT AGENDA

-TREASURER'S (a) Consider the Treasurer's Report for August 2020 showing cash and REPORT investments as of August 31, 2020 in the amount of \$71,605,033.25.

-ANIMAL SHELTER (b) Confirm the Mayor's reappointment of Roseanne Viguera s to ADVISORY BOARD continue her service as a member of the Animal Shelter Advisory REAPPOINTMENT Committee. Ms. Viguera s' term will begin September 22, 2020 and will expire September 22, 2022.

-COUNCIL DECISION (c) Adopt the Council's decision to approve the annexation of a parcel -ANNEXING of land comprised of approximately 7.56 acres owned by B Street APPROXIMATELY 7.56 ACRES OF LAND LOCATED AT THE EAST END OF VISTA DRIVE Investments, LLC. The parcel is located at the east end of Vista Drive and will be zoned Residential Medium Density Single-Family (RMS) with a Comprehensive Plan designation of "Residential".

-COUNCIL DECISION (d) Adopt the Council's decision to approve the request by H7 -APPROVAL OF ZONING DESIGNATION AMENDMENT AND AMENDMENT TO THE COMPREHENSIVE PLAN LAND USE MAP FOR 34.33 ACRES OF LAND LOCATED WEST OF OLYMPUS DRIVE Ventures, LLC to amend the zoning designation of approximately 34.33 acres of land located within the Northgate development area, north of The Crossings Division 2 Subdivision and west of Olympus from Commercial General (CG) to Residential Commercial Professional (RCP) and to amend the Comprehensive Plan Land Use Plan from "Commercial" to "Mixed Use".

A motion was made by Mr. Cheatum, seconded by Mrs. Ortega, to approve the items on the Consent Agenda. Upon roll call, those voting in favor were Cheatum, Ortega, Stevens and Adamson.

AGENDA ITEM NO. 4: Ms. Adamson announced there were no proclamations. COMMUNICATIONS AND PROCLAMATIONS

- AGENDA ITEM NO. 5: Ms. Adamson reminded the Council members of the following  
CALENDAR REVIEW meetings to be held October 1<sup>st</sup>: Clarification meeting at 5:30  
p.m.; and Regular Council meeting at 6:00 p.m.; and the October 8<sup>th</sup>  
Work Session at 9:00 a.m.

Ms. Adamson announced OktoBEARfest at Zoo Idaho would be held October 3<sup>rd</sup> from 4:00 p.m. to 7:00 p.m.; she reminded citizens that early voting at Bannock County Elections Office begins September 28<sup>th</sup>. Social distancing will be enforced. Contact Idahovotes.gov for more information or to request a mail-in ballot; Zoo Idaho is open weekends only until October 31<sup>st</sup>; and reminded citizens that face coverings are required when entering any City of Pocatello building or facility or while riding in public transportation buses.

- AGENDA ITEM NO. 6: This time was set aside for the Council to hear comments from the  
PUBLIC HEARING public regarding proposed Fiscal Year 2020 Budget amendments.  
–PROPOSED FISCAL An Ordinance has been prepared for Council’s consideration under  
YEAR 2020 Agenda Item No. 12.  
BUDGET AMENDMENTS

Council President Adamson opened the public hearing.

Ashley Linton-Welsh, Chief Financial Officer, gave an overview of the proposed amendments as presented in detail at the September 10, 2020 Work Session. The total for all proposed amendments is \$2,006,941.00

Ms. Adamson announced no written comments had been received.

There being no public comments, Council President Adamson closed the public hearing and announced that an ordinance had been prepared for Council’s consideration under Agenda Item No. 12.

- AGENDA ITEM NO. 7: This time has been set aside for the Council to hear comments  
PUBLIC HEARING from the public regarding a request by Brandon Ratliff of Land  
–ZONING MAP Quest Development, LLC, (mailing address: 4902 Burley Drive #9,  
AMENDMENT REQUEST Chubbuck, ID 83202), represented by Rocky Mountain Engineering  
-200 BLOCK OF and Surveying, (mailing address: 600 East Oak Street, Pocatello,  
NORTH 6<sup>TH</sup> AVENUE ID 83201), to rezone property on the 200 block of North 6<sup>th</sup>  
Avenue, located on Lots 1 and 2, Block 269 of the Original  
Townsite Overlay, from Commercial General (CG) to Residential Commercial Professional (RCP).

Council President Adamson opened the public hearing.

Council members announced there had been no ex parte communication.

Brady Smith, representing Rocky Mountain Engineering and Surveying, gave an overview of the proposed amendment and current zoning in the area of the property in question. He stated the applicant is interested in creating additional housing in the area.

Matthew Lewis, Senior Planner, gave an overview of the proposed request. He stated the area is designated mixed use and the application is in compliance with City code requirements. Mr. Lewis added that the Planning and Zoning Commission recommended approval with conditions. He stated that one phone call was received regarding the proposed request.

Ms. Adamson announced no written comments had been received.

There being no public comments, Council President Adamson closed the public hearing.

A motion was made by Mrs. Ortega, seconded by Mr. Cheatum, to approve a request by Brandon Ratliff of Land Quest Development, LLC, represented by Rocky Mountain Engineering and Surveying, to rezone property on the 200 block of North 6<sup>th</sup> Avenue, located on Lots 1 and 2, Block 269 of the Original Townsite Overlay, from Commercial General (CG) to Residential Commercial Professional (RCP) and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Ortega, Cheatum, Stevens and Adamson.

AGENDA ITEM NO. 8: Council was asked to approve and authorize the Mayor to sign a grant application and agreement (if awarded), as well as any other pertinent documents, for a grant application to the Bistline Foundation in the amount of \$20,000.00 towards funding the origami art display inside the airport terminal, subject to Legal Department review. The grant does not require matching funds.

A motion was made by Mr. Cheatum, seconded by Ms. Stevens, to approve and authorize the Mayor to sign a grant application and agreement (if awarded), as well as any other pertinent documents, for a grant application to the Bistline Foundation in the amount of \$20,000.00 towards funding the origami art display inside the airport terminal, subject to Legal Department review and that the grant does not require matching funds. Upon roll call, those voting in favor were Cheatum, Stevens, Ortega and Adamson.

AGENDA ITEM NO. 9: Council was asked to accept the recommendations of staff and award the procurement of Architectural Services to Booth Architecture, PLLC in the amount of \$39,700.00 for the design of a new fuel site, car wash infrastructure and parking lot reconfiguration at 2405 Garrett Way, subject to Legal Department review. The fuel site construction project was approved by City Council on June 18, 2020.

A motion was made by Ms. Stevens, seconded by Mr. Cheatum, to accept the recommendations of staff and award the procurement of Architectural Services to Booth Architecture, PLLC in the amount of \$39,700.00 for the design of a new fuel site, car wash infrastructure and parking lot reconfiguration at 2405 Garrett Way, subject to Legal Department review, and that the fuel site construction project was approved by City Council on June 18, 2020. Upon roll call, those voting in favor were Stevens, Cheatum, Ortega and Adamson.

AGENDA ITEM NO. 10: Council was asked to approve the following requests related to improvements to the Portneuf Greenway in Old Town:

RATIFY APPLICATION -IFFT FOUNDATION GRANT a) Ratify a \$10,000.00 Ifft Foundation Grant Application which had a due date for submission of August 15, 2020, and if the grant is awarded

ACCEPT GRANT b) Acceptance of the grant and authorize the Mayor's signature on

-IFFT FOUNDATION GRANT documents related to the grant, subject to Legal Department review.

There is no City match requirement for the grant.

A motion was made by Mr. Cheatum, seconded by Ms. Stevens, to approve requests related to improvements to the Portneuf Greenway in Old Town as outlined in Agenda Item No. 10(a) and 10(b), subject to Legal Department review. Upon roll call, those voting in favor were Cheatum, Stevens, Ortega and Adamson.

AGENDA ITEM NO. 11: Council was asked to consider approving an ongoing cleaning contract with Hawks Janitorial in the amount of \$3,000.00 per month for janitorial services at the Community Recreation Center. Hawks Janitorial will replace the current cleaning company, New Day Products, Inc., beginning October 3, 2020 subject to Legal Department review. Funds are available in the Fiscal Year 2021 Budget.

CUSTODIAL  
CONTRACT WITH  
HAWKS JANITORIAL  
-PARKS AND  
RECREATION  
COMMUNITY  
RECREATION CENTER

A motion was made by Mrs. Ortega, seconded by Mr. Cheatum, to approve an ongoing cleaning contract with Hawks Janitorial in the amount of \$3,000.00 per month for janitorial services at the Community Recreation Center, replacing the current cleaning company, New Day Products, Inc., beginning October 3, 2020, subject to Legal Department review. Upon roll call, those voting in favor were Ortega, Cheatum, Stevens and Adamson.

AGENDA ITEM NO. 12: Council was asked to consider an ordinance approving an amendment to the Fiscal Year 2020 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$2,006,941.00 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City.

ORDINANCE  
-FISCAL YEAR 2020  
APPROPRIATIONS  
AMENDMENT

A motion was made by Mr. Cheatum, seconded by Mrs. Ortega, that the ordinance, Agenda Item No. 12, be read only by title and placed on final passage for publication, and that the whole ordinance be submitted for publication. Upon roll call, those voting in favor were Cheatum, Ortega, Stevens and Adamson.

Jared Johnson, City Attorney, read the ordinance by title.

Council President Adamson declared the final reading of the ordinance amending the Fiscal Year 2020 Appropriations Ordinance increasing the total Fiscal Year expenditures by \$2,006,941.00 to account for additional revenues, including grant funds received by the City and to use previously unappropriated cash balances for unanticipated expenses incurred by the City. Ms. Adamson asked, "Shall the ordinance pass? Upon roll call, those voting in favor were Cheatum, Ortega, Stevens and Adamson. Ms. Adamson declared the ordinance passed, that it be numbered 3057 and be submitted to the Idaho State Journal for publication.

AGENDA ITEM NO. 13: There were no individuals signed up to address the Council under

ITEMS FROM THE  
AUDIENCE

this agenda item.

AGENDA ITEM NO.  
ADJOURN

14:

There being no further business, Council President Adamson  
adjourned the meeting at 6:26 p.m.

APPROVED BY:

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BRIAN C. BLAD, MAYOR

ATTEST:

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RUTH NEWSOM, C.C., CITY CLERK

PREPARED BY:

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KONNI R. KENDELL, DEPUTY CLERK