

HISTORIC PRESERVATION COMMISSION
Minutes for October 2, 2019 at 6:00 p.m.
City Council Chambers, Municipal Building
911 N. 7th Avenue, Pocatello, ID

The meeting began at 6:00 P.M.

AGENDA ITEM #1: ROLL CALL

PRESENT: Jacquee Alvord, Donald Elston, Latecia Herzog, Nick Nielson, Kelsey Stenersen, and William Strength.

EXCUSED: Meagan Milder.

STAFF: Aceline McCulla, and Terri Neu.

AGENDA ITEM #2: DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

None of the Commission members had anything to report.

AGENDA ITEM #3: APPROVAL OF MINUTES

The Commission may wish to approve the minutes from the September 4, 2019 regular meeting, September 13, 2019 Idaho Heritage Trust reception, and the September 14, 2019 Stones to Stories tour.

It was Motioned, Seconded, and Carried (**MSC**) (**J. Alvord, L. Herzog**) to approve the minutes as written for the September 4, 2019 regular meeting, September 13, 2019 Idaho Heritage Trust reception, and the September 14, 2019 Stones to Stories tour. Unanimous.

AGENDA ITEM #4: CERTIFICATE OF APPROPRIATENESS

- A. Barricade, represented by Sign Up Signs and Graphics, requests a Certificate of Appropriateness and sign permit to reface the existing projecting sign at 308 E. Center Street, Church-White Building.

Shane Martin of SignUp Signs and Graphics Inc., 3275 Hwy 30 W., Pocatello described the sign per the application materials, and stated the client would like an internally lit sign with only the logo showing up in the late afternoon and evening on a double sided sign. **Herzog** agreed that a double-sided sign would be best; it would be seen from both direction. A timer was mentioned to come on at dusk and to turn off around 1 a.m. **Neu** mentioned that the neon signs done by Relight the Night has their lights on timers, signs come on at dusk and turn off at 2 a.m. at the latest. **Martin** noted SignUp does not have electricians, but would convey the information to them.

It was Motioned, Seconded, and Carried (**MSC**) (**L. Herzog, W. Strength**) to approve the request by Barricade at 308 E. Center Street, for a sign permit as presented, an internally illuminated, with only name and graphics illuminated, double-sided sign on a timer with a daylight sensor to turn off at the appropriate time, and to have Chair Nielson sign the Certificate of Appropriateness. Unanimous.

B. Michael Snyder, represented by Robert Awes of Awes Design, requests a Certificate of Appropriateness for the replacement of the storefront doors at 141 N. Main Street.

Robert Awes, 548 N. 12th Avenue, Pocatello described the previous doors and the newly installed doors illustrated in the drawings provided in the application materials, and mentioned the trim and doors remained white, as the previous doors. **Herzog** noted the doors were installed prior to this meeting because the Building Department issued the building permit without the Planning Department's review.

It was Motioned, Seconded, and Carried (**MSC**) (**L. Herzog, J. Alvord**) to approve the request by Michael Snyder at 141 N. Main Street, to replace storefront doors as installed, and have Chair Nielson sign the Certificate of Appropriateness. Unanimous.

AGENDA ITEM #5: SCAVENGER HUNT

The Commission shall finalize plans for the Scavenger Hunt scheduled for October 11.

Neu passed out the listing of names and previous names used last year.

Alvord offered:

- 1) Muriel "Ma" Ruggles, 20E R21 S9
- 2) Abe Lincoln Lillibridge (part of the team that built the Cyclotron at ISU) 16E R22 S1
- 3) Elizabeth Kinport (will replace Mr. Kinport) 16E R23 S2

Stenersen offered:

- 1) George North (Carlyle Building, named after his son) 16E R11 S2
- 2) Judge J.M. Masonheimer (Popular justice of the peace 16E R2 S5
- 3) Lyman Fargo (built and owned the Fargo and Stafford Apartments buildings) 17E R2 S10

Herzog offered:

- 1) James Walter Seaver (will investigate if he built the Seaver Building) 20W R6 S10

Who can work the event, what treat will be brought, and when to begin for staking for parking 4:30 p.m.

Alvord – 4:30 p.m.

Stenersen – Candy – 5 p.m.

Nielsen – Cookies 4:30 p.m.

Herzog – Apple Cider – 4:30 p.m.

McCulla – Candy – 4:30 p.m.

Neu – Cookies – 4:30 p.m.

Discussion ensued about asking for a \$5 donation to participate in the scavenger hunt to raise enough money for this project.

Herzog presented the findings of the hard bid for sealing, repointing, and cleaning the exterior \$31,050.00, the interior is \$13,500.00, and to install the pinnacles, last estimate was be about \$15,000.00 for an approximate total of \$60,000.00 needed to complete repairs. We currently have almost \$5,000.00 in the Brady Chapel fund. We can apply to Idaho Heritage Trust more than once, but must have matching funds. We need to find more funds if we want to have the work completed by Memorial Day 2022, which is the chapel's 100th anniversary.

Herzog noted that HPC needs to do more fundraising, possible options are raise prices of current tours, or not have free tours. It took three fiscal years to reach \$4,600.00.

It was recommended to strive hard this year to have a fundraising campaign to draw major contributors to help raise the remaining \$25,000.00 needed.

Neu will look into Friend's situation.

Fundraising Ideas

Sell historic canvas photos - a Commission member would purchase the initial pictures, a designated person would take orders, collect payment at time of order, and have the order drop shipped to the customer directly.

Set up a donation button on HPC's webpage - have the donations for the Brady Chapel restoration project be deposited directly into the earmarked fund. **Neu** will check with finance about this option.

Stenersen mentioned printing and donating postcards in bundles of 10 with old pictures on them.

AGENDA ITEM #6: 2020 IDAHO HERITAGE CONFERENCE

The Commission shall discuss and decide who would like to chair and act as liaison to The Heritage Partners for the Commission.

Alvord noted the HPC has support from the Museum of Natural History, and some other entities. Alvord recommended using the Brady Chapel as the centerpiece on all our advertising for the event. Alvord mentioned Tribal students at ISU would help also.

Nielson asked for nominations.

Chair:

Alvord nominated herself, because she has been acting in this position already.

Strength nominated himself.

Neu suggested having a Chair and Vice Chair to attend all the meetings and conference calls.

It was MSC (**L. Herzog, K. Stenersen**) to have Alvord Chair and Strength Vice-Chair the Idaho Heritage Conference in 2020. Unanimous.

AGENDA ITEM #7: 2020 HP CONFERENCE

The Commission shall discuss and decide who would like to chair the 2020 HP Conference in April 2020.

Nielson nominated himself for Chair.

It was MSC (**K. Stenersen, W. Strength**) to have Nielson Chair the 2020 HP Conference in April 2020. Unanimous.

AGENDA ITEM #8: VETERAN'S DAY OPEN HOUSE

The Commission may wish to finalize plans for the Veteran's Day Open House at the Brady Chapel.

Alvord discussed the new veteran cemetery markers and asked members to recommend an engraver to add the veteran's name on the back of their markers. To date, funding for seven new veteran headstone replacements has been received.

Herzog recommended making a veteran walking tour brochure, by type, and create a tour for each type and do a person-guided tour for a cost to raise money for the Brady Chapel restoration. Acknowledgement of Jim Johnston for his donation for gravestones would be listed on the back page.

Open House hours 11a.m. – 4 p.m.

Alvord, Elston, Herzog, Nielson (TBD), Sully, and Williams.

AGENDA ITEM #9: STONES TO STORIES

The Commission will hear a final report on the Stones to Stories Fundraiser.

Neu stated in FY19, \$1,325.56 was raised to restore the Brady Chapel from all the events.

With no other business, it was **MSC (L. Herzog, K. Stenersen)** to adjourn the meeting at 7:16 P.M.

Submitted by: Aceline McCulla Approved on: October 16, 2019
Aceline McCulla, Secretary