

HISTORIC PRESERVATION COMMISSION  
Minutes for October 7, 2020 at 6:00 p.m.  
City Council Chambers, Municipal Building  
911 N. 7<sup>th</sup> Avenue, Pocatello, ID

The meeting began at 6:00 P.M.

**AGENDA ITEM #1: ROLL CALL AND DISCLOSURE OF CONFLICT OF INTEREST AND EX-PARTE CONTACT**

Disclose who was talked to, the basic substance of the conversation, and whether the conversation had any influence. Disclose if there is anything personally or professionally that would not allow an impartial or unbiased decision. Disclose if a site visit was done, location(s) of the visit, and what was seen.

**PRESENT:** Jacquee Alvord, Donald Elston, Latecia Herzog (arrived at 6:05 PM), Nick Nielson, and Marty Vizcarra.

**STAFF:** Jim Anglesey and Aceline McCulla.

**AGENDA ITEM #2: APPROVAL OF MINUTES**

The Commission may wish to approve the minutes from the regular meeting on September 16, 2020.

It was (MSC) (**J. Alvord, M. Vizcarra**) to approve the minutes as written from the regular meeting on September 16, 2020.

**AGENDA ITEM #3: CERTIFICATE OF APPROPRIATENESS**

Chris White of Star Route Brewery requests a Certificate of Appropriateness for new transom windows and exterior paint alterations at 218 N. Main Street.

**Chris White and Josh Pohlman** of Star Route Brewery, 924 E. Hayden Street, Pocatello discussed handed out paint sample, Roycroft Pewter and wanted to shade above or below to dress up the corner. White asked if a hand painted logo, like the hand painted sign Atco has, could be painted on the south facing wall of the building, facing traffic on the side street. This is not part of this application, but he wanted to know if they would be allowed and would come back, if it would be allowed. **Herzog** stated if it was the name, it would be counted as signage, if it is art, it would not be counted as signage. **White** wanted to get the four glass windows approved. They want to pull the plywood off and put the windows back, as it was originally. **Anglesey** noted the Engineering Department requires a ROW Use license for the sign hanging over the sidewalk. The second clarification was that White would not be painting over the Peterson sign. **White** stated the Peterson sign is on a different building, and he would not be painting over that sign.

It was MSC (**L. Herzog, M. Vizcarra**) to approve the request by Chris White of Star Route Brewery for new transom windows and exterior paint alterations at 218 N. Main Street as presented, and authorize the Chair Nielson to sign the Certificate of Appropriateness.

**AGENDA ITEM 4: CERTIFICATE OF APPROPRIATENESS**

Pocatello Flooring, represented by Shiloh Armstrong of BengalWorks, LLC, requests a Certificate of Appropriateness for new window signage at 123 N. Main Street.

**Shiloh Armstrong** of BengalWorks LLC was not present.

**Jim Anglesey** Assistant Planner with the City of Pocatello gave some specifics about request and stated it conforms with Sign Code.

It was **MSC (M. Vizcarra, D. Elston)** to approve the request by Pocatello Flooring for new window signs at 123 N. Main Street as described in the application and materials, and authorize the Chair Nielson to sign the Certificate of Appropriateness.

**AGENDA ITEM 5: BEFORE ALL HALLOWS EVE AT BRADY CHAPEL**

The Commission will hear an update on plans for the scavenger hunt event and may wish to discuss any items regarding the event.

**Vizcarra** signs were distributed and emailed. A list of jobs and volunteers need:

- 2 giving out brochures/instructions
- 2 verifying answers, giving out coupons/gift certificates
- 2 tables/garbage
- 1 inside chapel
- 1 sign up people to view the chapel (designated time slots with a limit of 6 people per group)
- 2 people for parking
- 1 monitor porta potties
- 3 people to help break down 5-5:30 PM

11 Volunteers minimum for a full day, or minimum (11 people) per 2-hour shift. Aceline is in the process of setting up this event with Just Serve to acquire volunteers, and Aceline has set up our event with SignUp Genius to allow people to sign up for jobs/shifts on the internet.

**AGENDA ITEM 6: BRADY CHAPEL OPEN HOUSE – VETERAN’S DAY**

The Commission will hear an update on plans for the Veteran’s Day Open House and may wish to discuss any items regarding the event

**Alvord** stated that 32 Veteran grave markers will be placed prior to Veteran’s Day. Alvord stated she would talk with PIO McDougall to see if he would do a press release her Veteran’s grave marker event. The schedule will be determined at the November meeting.

With no other business, Chair Nielson closed the meeting at 6:53 P.M and moved the Commission into the work session.

**\*\*\*WORK SESSION\*\*\***

The work session began at 6:54 P.M.

**AGENDA ITEM 1: BRADY CHAPEL CAPITAL CAMPAIGN PLAN**

The Commission will discuss items regarding the campaign plan and perform the following exercises:

- As a group, fill out the business model canvas sheet with initial thoughts and ideas. (10 minutes)
- Anglesey will update the campaign plan and bring to the October 21 work session.
- McCulla will send out the worksheet for the Commission members to enter their information into and email their individual forms to [amcculla@pocatello.us](mailto:amcculla@pocatello.us) by noon on Friday, October 16, 2020.

With no other business, it was **MSC (D. Elson, L. Herzog)** to close the work session at 7:54 P.M.

Submitted by: *Aceline McCulla* Approved on: *October 21, 2020*  
Aceline McCulla, Secretary