

CITY OF POCA TELLO, IDAHO  
CITY COUNCIL  
REGULAR CITY COUNCIL MEETING  
NOVEMBER 1, 2018

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AGENDA ITEM NO. 1: The Regular City Council meeting was called to order at 6:00 p.m.  
ROLL CALL AND by Mayor Brian Blad. Council members present were Heidi  
PLEDGE OF Adamson, Rick Cheatum, Linda Leeuwrik and Beena Mannan.  
ALLEGIANCE Council member Jim Johnston was excused.

Mayor Blad led the audience in the pledge of allegiance.

AGENDA ITEM NO. 2: The volunteer scheduled to offer the invocation was not present so  
INVOCATION a moment of silence was observed.

AGENDA ITEM NO. 3: Council was asked to consider the following business items:  
CONSENT AGENDA

-MINUTES (a) Waive the oral reading of the minutes and approve the minutes  
from the October 11, 2018 Work Session; the City Council  
Liaison/Work Session Clarification meeting; Executive Session; Clarification meeting and Regular City  
Council meeting held October 18, 2018.

-PAYROLL AND (b) Consider the payroll and material claims for the month of  
MATERIAL CLAIMS October 2018 in the amount of \$7,142,995.24.

-HUMAN RELATIONS (c) Confirm the Mayor's appointment of Rituraj Yadav to serve as a  
ADVISORY member of the Human Relations Advisory Committee replacing  
COMMITTEE Virgie Arambarri whose term expired. Mr. Yadav's term will begin  
APPOINTMENT November 2, 2018 and will expire November 2, 2022.

-PLANNING AND (d) Confirm the Mayor's appointment of Dorothy Ricks to serve as a  
ZONING member of the Planning and Zoning Commission replacing Bill  
COMMISSION Stanton who resigned. Ms. Ricks' term will begin November 2, 2018  
APPOINTMENT and will expire April 17, 2019.

-COUNCIL DECISION (e) Adopt the Council's decision approving the Final Plat for Lilac  
-LILAC SUBDIVISION Subdivision, which subdivides approximately 2.99 acres of land into  
FINAL PLAT thirteen (13) lots, twelve (12) residential and one (1) dedicated to  
storm water retention, subject to conditions. The property is located  
east of Lilac Street.

-COUNCIL DECISION (f) Adopt the Council's decision approving the Final Plat for Juniper  
-JUNIPER RESERVE Reserve Division 2, which subdivides approximately 6.15 acres of  
DIVISION 2 land into eleven (11) lots, ten (10) single-family residential and one  
FINAL PLAT (1) dedicated to storm water retention, subject to conditions. The  
property is located east of Juniper Reserve Division One.

A motion was made by Mr. Bray, seconded by Mr. Cheatum, to approve the items on the consent agenda. Upon roll call, those voting in favor were Bray, Cheatum., Adamson, Leeuwrik and Mannan.

AGENDA ITEM NO. 4: Mayor Blad welcomed boy scouts from Troop No. 334 and No. 328 COMMUNICATIONS to the Council meeting. Franklin Middle School students and a AND PROCLAMATIONS Highland High School student in attendance were also recognized at the meeting.

AGENDA ITEM NO. 5: Mayor Blad reminded the Council of the November 8<sup>th</sup> Work CALENDAR REVIEW Session at 9:00 a.m.; and the following meetings on November 15<sup>th</sup>: 3:00 p.m. City Council Liaison/Work Session Clarification meeting; 5:30 p.m. Clarification meeting and Regular Council meeting at 6:00 p.m.

Mayor Blad announced City offices will be closed on November 12<sup>th</sup> in observance of Veterans Day. However, garbage and recycling collection will continue on schedule that day; Election Day is November 6<sup>th</sup>; Annual leaf collection will begin November 5<sup>th</sup> and run through November 30<sup>th</sup>. Leaves must be placed in compostable bags and not in boxes or plastic bags. Leaves will be picked up on regular collection days.

Mayor Blad wished good luck to the Idaho State University football team and local high school football teams.

Mayor Blad announced the National Christmas Tree will be at Pocatello City Hall on November 16<sup>th</sup>.

AGENDA ITEM NO. 6: Thomas DeHart of Sunnybrook Courts MHP, LLC (mailing SHORT PLAT address: PO Box 2396, Hailey, ID 83333) represented by Rocky Mountain Engineering and Surveying (mailing address: 600 East -SUNNYBROOK Oak Street, Pocatello, ID 83201) has submitted a short plat SUBDIVISION application to subdivide 0.19 acres into one (1) lot. The subdivision is to be known as Sunnybrook Subdivision and is located at 911 Samuel Street in a Residential Medium Density Single Family zoning district.

A motion was made by Ms. Adamson, seconded by Ms. Leeuwrik, to approve a request by Thomas DeHart of Sunnybrook Courts MHP, LLC represented by Rocky Mountain Engineering and Surveying and approve a short plat application to subdivide 0.19 acres into one (1) lot located at 911 Samuel Street, which is located in a Residential Medium Density Single Family zoning district with the following conditions: 1) All conditions on the Subdivision Application Staff Report shall be met; 2) all conditions set out in the Public Works Department Memorandum from Merrill Quayle, P.E. dated October 23, 2018 shall be met; 3) Subdivision Covenants, Conditions and Restrictions (CCR's), if applicable, shall be submitted to the City; 4) all corrections to the plat which were noted by City staff shall be made prior to submittal of the final plat; 5) the plat shall conform to all State and local laws and ordinances; and 6) all other standards and conditions of Municipal Code not herein discussed but applicable to residential development shall apply and that the subdivision is to be known as Sunnybrook Subdivision and that the decision be set out in appropriate Council decision format. Upon roll call, those voting in favor were Adamson, Leeuwrik, Bray, Cheatum and Mannan.

AGENDA ITEM NO. 7: Council was asked to consider a request by Nattie Hymas, Pocatello REQUEST FOR resident, to hold a public hearing on the Stratten Estates Subdivision PUBLIC HEARING application. Municipal Code 16.20.040(E) states, "Pursuant to -HYMAS Section 67-6521, Idaho Code, any affected person may at any time prior to final action on a subdivision application, if no public hearing has been held, petition the City Council in writing to hold a public hearing."

Carl Anderson, Senior Planner, gave an overview of the request for a public hearing on the proposed

Stratten Estates Division 1 subdivision application. He stated the preliminary plat application submitted was reviewed by the Planning and Zoning Commission on September 26, 2018 and the Commission recommended approval of the application with conditions listed in the staff report. Mr. Anderson added that if the Council should choose to grant the public hearing, all noticing requirements pursuant to Idaho Code must be met and staff recommended that the party requesting a public hearing on the Stratten Estates Division 1 shall pay the costs associated with noticing requirements. He clarified that the publication cost would be approximately \$100.00 and the cost for neighbor notices is \$1.50 per address for property owners within 300' of the subdivision boundary. In response to questions from Council, Mr. Anderson stated the subdivision application met City requirements with conditions.

Nattie Hymas, Pocatello citizen, stated she has requested a public hearing be held regarding the proposed Stratten Estates Division 1 subdivision as she feels there is a safety concern in the area. She stated there are no stop signs in the neighborhood and no crosswalks across Quinn Road. Ms. Hymas feels the area is congested and the addition of the proposed subdivision would increase traffic and safety issues.

In response to questions from Council, Merrill Quayle, Public Works Development Engineer, stated the Quinn Road/Hawthorne Road intersection expansion is scheduled to be designed in 2019. He added that utility work, property acquisition and reconstruction is scheduled to be complete by 2023. Mr. Quayle clarified that there are no plans to add sidewalks to the area and that if the Council wishes, the intersections could be re-evaluated.

Ms. Mannan stated she feels the area is very congested and would like the area to be evaluated.

Mr. Quayle clarified that the area will be evaluated according to Engineering standards and federal guidelines.

Mr. Cheatum stated the application has been approved by the Planning and Zoning Commission and that the project meets City requirements with conditions.

A motion was made by Mr. Cheatum, seconded by Ms. Adamson, to deny a request by Nattie Hymas to hold a public hearing regarding the Stratten Estates Subdivision application, in accordance with Municipal Code 16.20.040(E). Upon roll call, those voting in favor were Cheatum, Adamson, Bray, Leeuwrik and Mannan.

AGENDA ITEM NO. 8: Council was asked to approve and authorize the Mayor to sign a Subscriber Agreement with Background Investigation Bureau (BIB) to complete criminal background screenings for all new hires, new volunteers, and youth sport coaches as discussed at the September 13, 2018 Work Session. BIB will charge the City \$11.95 for one name screenings and \$16.95 for AKA screenings. Funds are available in Human Resources' Fiscal Year 2019 budget.

A motion was made by Mr. Bray, seconded by Ms. Leeuwrik, to approve and authorize the Mayor to sign a Subscriber Agreement with Background Investigation Bureau (BIB) to complete criminal background screenings for all new hires, new volunteers, and youth sport coaches as discussed at the September 13, 2018 Work Session and that BIB will charge the City \$11.95 for one name screenings and \$16.95 for AKA screenings. Upon roll call, those voting in favor were Bray, Leeuwrik, Adamson, Cheatum and Mannan.

AGENDA ITEM NO. 9: Council was asked to consider the following staff recommendations

DECLARATION OF  
SURPLUS WATER TANK  
AND DEMOLITION  
CONTRACT REQUESTS

regarding the demolition and removal of a 150,000 gallon steel water storage tank at the Pocatello Regional Airport.

DECLARE PROPERTY a)  
SURPLUS

Declare a 150,000 gallon steel water storage tank at the Pocatello AS Regional Airport as surplus property; and

AUTHORIZE b)  
DEMOLITION AND  
REMOVAL

Authorize the Mayor to sign and execute a contract between Pacific Steel & Recycling and the City of Pocatello in the amount of \$1,865.00 for demolition and removal of the storage tank.

Funds are available in the Water Department's Fiscal Year 2019 budget.

A motion was made by Mr. Bray, seconded by Ms. Mannan, to approve the requests as outlined in Agenda Item No. 9 (a) and 9(b) regarding the demolition and removal of a 150,000 gallon steel water storage tank at the Pocatello Regional Airport. Upon roll call, those voting in favor were Bray, Mannan, Adamson, Cheatum and Leeuwrik.

AGENDA ITEM NO. 10:  
DISCUSSION ITEMS

Andy Moldenhauer, representing Pocatello Local #187, announced union members would be distributing winter coats to local children through "Operation Warm". He identified businesses that donated to the program and stated the first coat distribution would be November 7<sup>th</sup> at Lincoln Center.

Mike Seibert, Pocatello citizen, shared his concerns regarding water flow rates and standards in the Pocatello Creek Road area. He stated he is interested in constructing a 30,000 square foot building in the area, but the water lines have insufficient capacity for the project. Mr. Seibert feels this is an infill project and City service lines should be increased to meet the flow rate requirements for his planned construction project .

AGENDA ITEM NO. 11:

There being no further business, Mayor Blad adjourned the meeting at 6:29 p.m.

APPROVED BY:

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BRIAN C. BLAD, MAYOR

ATTEST:

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RUTH E. WHITWORTH, CITY CLERK

PREPARED BY:

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KONNI R. KENDELL, DEPUTY CLERK